

MINUTES OF THE Regular MEETING and Two Public Hearings OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, October 15th, 2018 AT 6:30 P.M. IN THE VILLAGE HALL.

Mayor Vincent George called the meeting to order at 6:31pm and led the Pledge of Allegiance.

MEMBERS PRESENT: Mayor Vincent George
Trustee Kathleen Myers
Clerk Jan Hutchinson
Excused: Trustee Karen Denne

Trustee Melvin Bley
Trustee Corinne Leone
Attorney Richard Schaus

Motion by Trustee Corinne Leone seconded by Trustee Melvin Bley to accept meeting minutes as presented from the September 16th, 2018 Regular Meeting. Carried

VISITORS:

Jim Lint – summarized the current progress at North Collins Veteran’s Tribute site;
Dicci Montaldi – just visiting

MAYOR:

Erie County Fair Housing letter was read directing anyone experiencing housing discrimination to Housing Opportunities made Equal (HOME).

Current Erie County sales tax remittance is at 4.82% YTD

Notice of September programs from the Erie County Library was passed around.

Reviewed Community Advisory board meeting notes for the Gowanda and Collins Correctional Facilities.

Upcoming Charter Communication rate changes were mentioned.

Risk Management and Mandatory DOT training was held at Village of Kenmore Fire Station and attended by Mike Perry, Keith Ayers, and Paul Parnitzke as well as Police Administrator Rich Cooper.

Sample Sexual Harassment Policy presented to be voted on at the next meeting.

Vacation request from Keith Ayers for November 19th through November 30th, 2018.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to approve the vacation request of DPW Laborer Keith Ayers. Carried.

Employee Benefit of Comp Time was discussed.

BE IT RESOLVED to adjust the Comp Time benefit for full-time benefits to read: “Comp Time may be accrued in lieu of overtime at the discretion of the supervisor and to a maximum of 40 hours. Should be used prior to the end of each calendar year or employees will have the option of receiving compensation as straight time for up to 40 hours or carrying over up to 40 hours to the next calendar year.” Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley. Carried.

Need flip phone for new DPW Laborer-PT

BE IT RESOLVED that a new line be added to our wireless account to be provided to the Part Time DPW Laborer so that all DPW can communicate. Motion by Trustee Kathleen Myers seconded by Trustee Corinne Leone. Carried.

The following budget adjustments were proposed:

General Budget:

\$1,909.15 A2680 Insurance Claims → A3120.401 Police O & M

\$1,228.74 A2680 Insurance Claims → A3410.401 Fire O & M

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to approve the above budget transfers. Carried.

Discussion around upcoming municipal agreements.

Discussion around upcoming NYSDOT Culvert project. Resolution was presented but came in late so it will be reviewed and discussed and voted on during November meeting.

At 7:00pm: Motion to suspend the regular session and enter a Public Hearing made by Trustee Corinne Leone seconded by Trustee Melvin Bley. Carried.

Notice for the first Public Hearing (concerning “Mel’s Law” to establish a waiver or variance for a sidewalk for new house builds) posted in the September 29, 2018 Dunkirk Observer.

One comment in favor of allowing the variance.

Motion to close the Public Hearing for Sidewalk law and open the Public Hearing about the Community Development Block Grant (CDBG) made by Trustee Corinne Leone seconded by Trustee Kathleen Myers. Carried.

Notice for the CDBG Public Hearing was posted in the September 29, 2018 Dunkirk Observer.

No comments.

Motion to close the Public Hearing for CDBG and return the regular Board meeting made by Trustee Corinne Leone seconded by Trustee Kathleen Myers. Carried.

BE IT THEREFORE RESOLVED to adopt Local Law #3 of 2018 to Amend Section 150-4 (Sidewalks Required) in the Village Code of North Collins. Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to adopt said resolution. Unanimously Carried.

BE IT THEREFORE RESOLVED to authorize the Mayor to sign, submit, and execute a contract with the Erie County Community Development Block Grant (ECCDBG) program for the following projects:

1. New Water line on Front Street between School St and Woode Ave
2. Rural Transit Service, Inc Carried

Motion made by Trustee Melvin Bley seconded by Trustee Corinne Leone to adopt said resolution. Carried.

BE IT RESOLVED that Ryan Mathis has changed back to active status with the North Collins Volunteer Fire Company and the Board of Trustees of the Village of North Collins accepts this adjustment. Motion made by Trustee Melvin Bley seconded by Trustee Corinne Leone. Carried.

TRUSTEE REPORTS:

Trustee Bley – 4 Fire calls in September; ordered equipment through the DEC grant. One truck failed inspection due to the tires but those have since been replaced; the fire department will be working on fire awareness with North Collins School District on October 25th. They will also be having a coloring contest for all elementary grade levels and winners of each grade level will ride to school on fire truck—release forms will be obtained from the Elementary School Office and kept on file with the Village Clerk for all winners. Would like pictures in the paper of the students in the trucks; Village signs are here but there are problems with them—clerk advised that the company is returning next week to make everything right. It is up to us or the DOT to remove the green DOT signs.

Trustee Denne – Excused

Trustee Leone – another reminder that the North Collins Veteran’s Tribute site will be having another fundraiser on Saturday—chicken BBQ cost of \$10.00 at the door; The Library is having a Haunted Graham Cracker House workshop this month; The Veteran’s Tribute site has met the criteria for a \$50,000 match from New York State.

Trustee Myers – No dog report again this month; would like to go into executive session to discuss a matter relating to the hiring, promotion, or discipline of a particular person.

Motion to enter Executive session made by Trustee Kathleen Myers seconded by Trustee Melvin Bley. Carried.

Motion to return to regular meeting made by Trustee Kathleen Myers seconded by Trustee Melvin Bley. Carried.

Motion by Trustee Kathleen Myers seconded by Trustee Melvin Bley to hire Brytani Hutchinson as Part-time Cleaner effective October 4, 2018 at a rate of \$11.00 per hour and with a 6-month probationary period. Carried.

MOTION made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to approve payment of bills for the Sept/Oct Abstract #5 in the amount of \$31,407.09. Carried.

MOTION to adjourn meeting made by Trustee Corinne Leone seconded by Trustee Melvin Bley at 7:49pm. Carried.

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer
