

CHARTER TOWNSHIP OF OAKLAND BOARD OF TRUSTEES  
OCTOBER 14, 2014 – REGULAR MEETING  
APPROVED MINUTES

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**CALL TO ORDER**

The October 14, 2014 Regular Meeting of the Charter Township of Oakland Board of Trustees was called to order by Supervisor Gonser at 7 PM in the Township Hall, 4393 Collins Rd., Rochester, MI.

**PLEDGE OF ALLEGIANCE AND ROLL CALL**

Supervisor Gonser led the Pledge of Allegiance.

Clerk Reilly called the Roll.

PRESENT: Terry R. Gonser, Supervisor  
Jeanne Langlois, Treasurer  
Karen Reilly, Clerk  
Robin Buxar, Trustee  
Michael Bailey, Trustee  
Maureen Thalmann, Trustee  
John Giannangeli, Trustee

Stephen J. Hitchcock, Township Attorney  
Mary Purcell, Recording Secretary

ABSENT: NONE

A quorum was present.

**CITIZENS COMMENTS**

The Board heard public comment from:  
**Frank Ferriolo, 5600 Kirkridge Tr., OT**  
**Beth Markel, 245 Birch Hill Dr., OT**

**AMENDMENTS/APPROVAL OF THE AGENDA**

MOVED BY BAILEY, SECONDED BY THALMANN to approve the agenda as amended.

MOTION PASSED: UNANIMOUS

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**CONSENT AGENDA**

The Board considered approval of the following items on the consent agenda containing:

1. Approval of the minutes: (a) September 23, 2014 Regular meeting and (b) approval of two sets of minutes (Closed Session and Budget Workshop) from the September 29, 2014 meetings.
2. Approval of the bills from October 14, 2014 in the amount of \$377,006.13, October 8, 2014 in the amount of \$15,639.31, and October 8, 2014 in the amount of \$2,395.32. A copy of the lists of invoices is attached as part of these minutes.

MOVED BY BAILEY, SECONDED BY LANGLOIS to approve the consent agenda minus item 1(b), minutes from the September 29, 2014 meetings.

MOTION PASSED: UNANIMOUS

**MINUTES**

MOVED BY THALMANN, SECONDED BY LANGLOIS to approve two sets of minutes (Closed Session and Budget Workshop) from the September 29, 2014 meetings as presented.

MOTION PASSED: UNANIMOUS

There were no changes to the Closed Session minutes and the Board accepted those minutes as presented.

**BUDGET WORKSHOP DATES**

MOVED BY THALMANN, SECONDED BY BUXAR to hold a budget workshop on Thursday, October 23 from 6 – 8 PM.

The Board heard public comment from:  
**Frank Ferriolo, 5600 Kirkridge Tr., OT**

MOTION PASSED: UNANIMOUS

**SURVEY QUESTIONS**

Trustee Giannangeli reviewed final changes to the Board portion of the Planning Commission's Opinion Survey questions:

(#24): Paint Creek Cider Mill should be two separate questions.

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(#24 and #25): add the word “building” for consistency.

(#26): last choice to the trash hauler question should be “no”.

There was no motion and no vote.

**HEALTH SAVINGS ACCOUNT (HSA)**

MOVED BY THALMANN, SECONDED BY GIANNANGELI to authorize the Township administration to implement HSA’s compliant with bargaining unit contract for non-bargaining unit employees.

The Board heard public comment from:

**Beth Markel, 245 Birch Hill Dr., OT**

AYES: BUXAR, BAILEY, GONSER, REILLY, THALMANN,  
GIANNANGELI

NAYS: LANGLOIS

MOTION PASSED: 6 – 1

**ROCHESTER AREA YOUTH ASSISTANCE (RAYA)**

Jennifer Lundy, CPA and Treasurer for the RAYA Board of Directors made a presentation to the Board regarding the Rochester Area Youth Assistance (RAYA) funding request.

MOVED BY LANGLOIS, SECONDED BY THALMANN to contribute \$7,389.00 to Rochester Area Youth Assistance (RAYA) for their 2014 – 2015 program year.

The Board heard public comment from:

**Reg Brown, 3666 Locust Dr., OT**

AYES: BUXAR, BAILEY, LANGLOIS, REILLY, THALMANN,  
GIANNANGELI

NAYS: GONSER

MOTION PASSED: 6 – 1

**ICCA FUNDING**

MOVED BY THALMANN, SECONDED BY BAILEY to make the contributions of \$2,730 per year, with adjustments for inflation, to the Intergovernmental Cable Communication Authority (ICCA).

The Board heard public comment from:  
**Frank Ferriolo, 5600 Kirkridge Trail, OT**

MOTION RETRACTED

**VACANT TOWNSHIP MANAGER POSITION**

MOVED BY BAILEY, SECONDED BY REILLY to offer the current assistant to the Township Manager the position of interim Township Manager with an appropriate increase in her salary and to have full responsibilities as listed in the Township Ordinance 97 items A – O until such time as a Township Manager is hired.

The Board heard public comment from:  
**Reg Brown, 3666 Locust Dr., OT**  
**Frank Ferriolo, 5600 Kirkridge Trail, OT**

AYES: BUXAR, BAILEY, LANGLOIS GONSER, REILLY,  
GIANNANGELI  
NAYS: THALMANN

MOTION PASSED: 6 – 1

**STIPEND SUB-COMMITTEE**

MOVED BY LANGLOIS, SECONDED BY BUXAR to appoint a subcommittee for the purpose of determining the interim compensation for the interim Township manager consisting of Trustee Buxar, Trustee Bailey, and Supervisor Gonser and propose an additional stipend of \$1,500 per month for the duration of the interim manager position.

NO VOTE WAS TAKEN

MOVED BY LANGLOIS, SECONDED BY BUXAR to dissolve the subcommittee.

NO VOTE WAS TAKEN

**OFFER PROPOSAL**

MOVED BY BAILEY, SECONDED BY BUXAR to appoint the Supervisor to make an offer on behalf of the Board to Jamie Moore for the position of interim Township Manager with an addition of \$1,500 per month to her salary until the position of Township Manager is filled.

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The Board heard public comment from:  
**Frank Ferriolo, 5600 Kirkridge Trail, OT**

AYES: BUXAR, BAILEY, LANGLOIS, GONSER, REILLY,  
GIANNANGELI  
NAYS: THALMANN

MOTION PASSED: 6 – 1

**RFP FOR MANAGER SEARCH**

MOVED BY THALMANN, SECONDED BY GIANNANGELI to start the RFP process to obtain a consulting firm for the purpose of conducting the search for a Township Manager.

MOTION PASSED: UNANIMOUS

**JOB POSTING**

MOVED BY LANGLOIS, SECONDED BY BAILEY to post the Township Manager opening and job description that was used last year on the MML, ICMA, MTA, and Township Website.

MOTION PASSED: UNANIMOUS

**SNOW REMOVAL CONTRACT**

MOVED BY LANGLOIS, SECONDED BY BUXAR to extend the snow removal contract with Environment by Design for the 2014 – 2015 season with a 5% cost increase and providing the administration with the authority to make minor modifications as the circumstances present themselves.

MOTION PASSED: UNANIMOUS

**CIDER MILL UPDATE**

Trustee Bailey reported that the subcommittee met for the purpose of discussing three items:

1. To edit and improve an upcoming article for the Township newsletter which asks for citizen input on establishing a vision for the cider mill building.
2. To go over the maintenance and restoration list for the cider mill and agree on which items to tackle right now.
3. They toured the building and property so all committee members are “on the same page”.

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Trustee Buxar read a list of completed and pending projects at the cider mill which included:

1. Log jam removed.
2. Carpets cleaned.
3. RFP for windows.
4. HVAC unit repaired and general maintenance.
5. Preparing to clean gutters.
6. Replacement flags ordered.
7. Quotes on tree removal and tree trimming.

**CITIZENS COMMENTS**

None

**TOWNSHIP MANAGER'S REPORT**

None

**CLERK REILLY**

Clerk Reilly reported that AV ballots have been mailed out and public accuracy testing has been completed on Township voting equipment.

**TREASURER LANGLOIS**

The Treasurer provided clarification to the Rochester Post article regarding the scheduled September 29, 2014 budget workshop and special meetings. She is not sure why it was not televised and to her knowledge the BOT was not informed that it was not going to be televised. The Treasurer also noted that the Township website ~~can~~ now has ~~have~~ financial information posted. ~~since it has received the Economic Vitality Incentives Program (EVIP) by linking to the state's dashboard.~~

**TRUSTEE BAILEY**

Trustee Bailey announced the SPOOM 2014 National Conference (Society for the Preservation of Old Mills) happening October 23 – 26 at Van Hoosen Farm. Barb Barber, Historic Preservation Planner, also spoke and said it would include a tour of the Paint Creek Cider Mill.

**TRUSTEE BUXAR**

Trustee Buxar commented on the urgent matter of Silver Bell Road and reported that the road has been graded but limestone has not yet been put down. She asked when that will be done. The Supervisor told her by Nov. 1.

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**TRUSTEE THALMANN**

Speaking to transparency, Trustee Thalmann would like to see SPTC meetings openly recorded and streamed live. She also noted recent lawyer fees for Parks and Recreation; one for work that could have been done by the Township attorney and the other for labor attorneys regarding the Parks unionization drive. The Trustee explained her vote on the interim manager position. She then invited everyone to the Michigan Mills SPOOM Conference at Van Hoosen Farm October 23 – 26 and to hear her presentation on the extraordinary life of Dr. Bertha Van Hoosen the afternoon of October 23.

**TRUSTEE GIANNANGELI**

None

**SUPERVISOR GONSER**

The Supervisor reported that concrete work at the main doors to the Township Hall is tentatively set for this weekend. Electric locks for the main front doors and offices have been ordered. Retractable shutters have also been ordered for the three counter windows upstairs in the Township offices. The Township has two bids for repairs to the parking lot and work should be done before winter.

**RECESS**      The Board took a short break starting at 9:20 PM

**CLOSED SESSION**

MOVED BY LANGLOIS, SECONDED BY BAILEY to go into closed session at 9:30 PM for the purpose of MCL 15. 268 (e) consultation with the Township attorney concerning pending litigation.

Clerk Reilly took a roll call vote:

AYES:            BUXAR, BAILEY, LANGLOIS, GONSER, REILLY,  
                         THALMANN, GIANNANGELI

NAYS:            NONE

MOTION PASSED: UNANIMOUS

**MEETING RECONVENED**      The Board reconvened at 10:03 PM

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**ADJOURNMENT**

MOVED BY BAILEY, SECONDED BY BUXAR to adjourn the meeting  
at 10:04 PM

MOTION PASSED: UNANIMOUS

**NEXT SCHEDULED MEETING**

Tuesday, October 28, 2014 at 7 PM  
Oakland Township Hall – 1<sup>st</sup> Floor Meeting Room

Respectfully submitted,

Karen Reilly, Clerk  
OT Board of Trustees

Approved,

Terry R. Gonser, Supervisor  
OT Board of Trustees