

# Charter Township of Oakland

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www.oaklandtownship.org



## BOARD OF TRUSTEES NOTICE AND AGENDA

Monday, September 28, 2015

6:45 PM - SPECIAL PUBLIC MEETING

- I. **Call to Order**
- II. **Pledge of Allegiance to the Flag and Roll Call**
- III. **Public Comment for items not on the Agenda**
- IV. **Amendments to the Agenda/Approval of the Agenda**
- V. **PENDING BUSINESS**
  1. Township Manager Interview Procedures
  2. Superintendent/Manager Interview(s)
    - a. 7:00 Dale Stuart
  3. CLOSED SESSION
    - a. To review written legal opinion(s).
  4. Board Deliberations
- VI. **Public Comment for items not on the Agenda**
- VII. **Adjournment**

Dale A. Stuart

[REDACTED]  
Clarkston, Michigan 48346

[REDACTED] Home

[REDACTED] (cellular)

September 24, 2015

Terry Gonser, Supervisor  
Karen Reilly, Clerk  
Jeanne Langlois, Treasurer  
Trustee Mike Bailey  
Trustee Robin Buxar  
Trustee Frank Ferriolo  
Trustee John Giannangeli

Re: Oakland Charter Township Manager/Superintendent Search

Honorable Township Supervisor and Honorable Township Board:

I am excited about the possibility of working in and for the Charter Township of Oakland. I am confident that I meet or exceed all of the desired qualifications and attributes that you would seek in a candidate for this position.

I served as an elected Township Supervisor for the Charter Township of Independence in Oakland Township, Michigan for 12 years and as an elected Township Trustee for eight years. I served as an appointed City Manager for the City of Keego Harbor and the City of Cheboygan. I am currently between assignments. During these assignments, I have been personally involved in all aspects of municipal governance. I have served as lead negotiator for AFSCME and POLC labor contracts including drafting contract language. I have successfully obtained and administered grants. I have served as a DDA Director. I have served as Zoning Administrator. I have taken an active part in drafting zoning ordinances. I have overseen DPW operations in each community I have served. In Keego Harbor, I oversaw the reconstruction of 20% of all city roads. I have taken an active part in budget preparation and budget administration. I have experience in public water and sewer systems.

I graduated with honors with a Bachelor of Science degree in Management from Lawrence Technological University and graduated with honors with a law degree from the Detroit College of Law. I am a licensed attorney.

I believe in inclusive management where all members of management, the Township Board and effected community leaders are included in the decision making process. Working collaboratively with surrounding communities and other municipal organizations is important to my management style. The Township Supervisor, Clerk and Treasurer and the remainder of the Township Board will find that I will keep them continuously and fully informed on all issues. I pride myself in providing creative solutions to challenges as they arise. I will provide the Township Board with innovative plans and recommendations for improvements to advance the community. I will be an active participant in the community.

Sincerely, Dale A. Stuart

# DALE ALAN STUART

[REDACTED] | Clarkston, Michigan 48346 | [REDACTED]  
[REDACTED]

## OBJECTIVE

I am seeking a position as city manager in a progressive community.

## SKILLS PROFILE

- More than twenty seven years in local government leadership;
- 19 years in municipal management as city manager and as Township Supervisor;
- Honors graduate with Bachelor of Science in Management and Juris Doctorate;
- In any community I serve, I am active in community activities and community events;
- Experienced in computer software related to municipal accounting, word processing and spread sheets.
- Negotiated Labor agreements and managed labor relations.

## EDUCATION:

DETROIT COLLEGE OF LAW	1977 JURIS DOCTORATE WITH HONORS
LAWRENCE TECHNOLOGICAL UNIVERSITY	1973 BS IN MANAGEMENT WITH HONORS

## EMPLOYMENT HISTORY

**City Manager** 3/16/2011 — 10/13/2014

*City of Cheboygan, Cheboygan County, Michigan*

- Planned and oversaw the construction of a downtown outdoor event pavilion;
- Took over the management of an indoor ice arena;
- Constructed a new play facility for the Recreation Center;
- Negotiated two labor agreements as lead negotiator, drafting appropriate contract language;
- Oversaw the preparation and administration of annual budgets for all funds;
- Managed six department managers;
- Functioned as the Downtown Development Director;
- Operated as the Building Official;
- Managed day to day operations;
- My ending salary was \$70,000.00 plus \$4,200.00 in lieu of health insurance.

**City Manager** 7/1/2006 — 6/30/2010

*City of Keego Harbor, Oakland County, Michigan*

- Keego Harbor is .6 square miles in area and has 2769 residents. My ending salary was \$75,000.00 with typical benefits;
- During my tenure, the General Fund balance increased every year;
- Each annual audit was clean;
- I oversaw the construction of a new city hall and the renovation of the DPW building which was completed in less than nine months and under budget;
- The city began a road reconstruction project paving over 20 percent of its road in the first year of a five year

program using Act 51 funds.

- The DPW department, Police department, Treasurer, Clerk, and Building Department were all under my supervision.

#### **Supervisor**

#### **Charter Township of Independence**

Clarkston, Michigan 48346

- Elected Supervisor: 1992 to 2004;
- I developed and managed a budget in excess of \$25,000,000.00;
- Eight department managers and 100 employees were under my direction;
- We developed a strategic plan that received State wide recognition with the assistance of Carlisle/Wortman Associates;
- I negotiated AFSCME and Fire labor agreements;
- The General Fund Fund Balance grew from \$99,000.00 to over \$1,000,000.00 during my tenure;
- My ending salary was \$70,000.00.
- Managed a water department that maintained above ground storage and well fed water system.

#### **Salary Expectations:**

I seek compensation and benefits appropriate to the position offered and my qualifications.

#### **References:**

- *Scott D. Hancock, Manager of Parks and Recreation for the City of Cheboygan, 1141 Fremont Street, Cheboygan, Michigan 49721, 231-420-8003*
- *Ms. Billie D. Livingston, Chairperson of the DDA Board for the City of Cheboygan, 300 N. Main Street, Cheboygan, Michigan 49721-1545, 231-392-4977(cell), 231-627-6177 (work)*
- *Richard Carlisle, Community Planner, Carlisle/Wortman Associates, Inc., 605 Main, Ste.1, Ann Arbor, MI 48104, 734-662-2200, 734-649-8303 (cell); [rcarlisle@cwaplan.com](mailto:rcarlisle@cwaplan.com)*
- *Kurt Jones, Public Service Director, City of Cheboygan, 215 Dresser, Cheboygan, MI 49721, 231-420-4320 (cell)*
- *Craig Coxe, Director City Ice Pavilion, (Home) W3059 Oak Street, St. Ignace, MI 49781; 231-881-7704*
- *Thomas Biehl, Civil Engineer, Hubbell, Roth and Clark, 555 Hulet Drive, Bloomfield Hills, MI 48303, 248-454-6365. [tbiehl@hrc-engr.com](mailto:tbiehl@hrc-engr.com)*
- *Rev. Trevor Herm, St. Paul's United Methodist Church, 531 East Lincoln Avenue, Cheboygan, Michigan 49721, 231-627-5262*