

CHARTER TOWNSHIP OF OAKLAND BOARD OF TRUSTEES

February 14, 2012

The February 14, 2012, meeting of the Charter Township of Oakland Board of Trustees was called to order at 7:00 p.m. in the Township Hall.

PRESENT: Joan Fogler, Supervisor
Judy Workings, Clerk
Sharon Creps, Treasurer
Michael Bailey, Trustee
Marc Edwards, Trustee (arrived 7:08 p.m.)
Sharon McKay, Trustee
Kathrine Thomas, Trustee

James Creech, Manager
Steve Joppich, Attorney

ABSENT: None

A quorum was present.

PLEDGE OF ALLEGIANCE

Supervisor Fogler led the Board, staff and those present in the Pledge of Allegiance.

STATEMENT BY SUPERVISOR FOGLER

Supervisor Fogler recalled that at the January 10, 2012, meeting, Mr. Langlois had asked if the Board had any knowledge regarding the Clinton River Watershed Council's or the Michigan Department of Natural Resources's desire to remove the dam prior to the Township's acceptance of the dam and weir. Supervisor Fogler said that at the moment she was asked, she did not recall that she had any prior knowledge. However, when she looked into the matter the following day, she had in fact known about this, and her

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concern at the time was that the Township should obtain ownership of the dam to ensure the continued historic designation of the Mill Race.

Supervisor Fogler said that she shared this information with the residents who were at the meeting regarding the dam removal project on January 12, 2012, two days after the last Board of Trustees meeting. Supervisor Fogler apologized for her misstatement.

APPROVAL OF MINUTES

MOVED BY BAILEY, SECONDED BY McKAY, to approve the minutes of the January 10, 2012, meeting as presented.

MOTION CARRIED (Absent: Edwards, Abstention: Creps).

There were no changes to the minutes of the closed session of that meeting.

AMENDMENTS TO AND APPROVAL OF AGENDA

Trustee Bailey asked that an agenda item be added for discussion of the Mill Race.

MOVED BY BAILEY, SECONDED BY CREPS, to approve the agenda as presented, with the addition of an item for discussion of the Mill Race.

MOTION CARRIED (Absent: Edwards).

CITIZENS

Supervisor Fogler invited those present to comment at this time on an item that is not on this evening's agenda. Further, she stated that if someone wishes to comment on an item that is on this evening's agenda, they may do so at an appropriate time when the Board is considering that item.

There was no one present who wished to comment at this time.

(Trustee Edwards arrived at this time, 7:08 p.m.)

BUDGET AMENDMENTS: FISCAL YEAR 2011-2012 BUDGETS

The Board reviewed the proposed amendments to the 2011-2012 fiscal year budgets. Manager Creech explained that this budget reflects actual revenues and expenditures for the first approximately 10 months, and projects anticipated revenues and expenditures for

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the remaining two months of the fiscal year, which ends on March 31, 2012. He expects there will be minor revisions for the Board to consider at the second meeting in March.

Manager Creech addressed several questions from Board members. It was noted that, on the first page of Manager Creech's February 10th memorandum, the third line is a duplicate and should be omitted (although it is correctly stated in the budget).

MOVED BY THOMAS, SECONDED BY BAILEY, to approve the amendments to the 2011-2012 fiscal year budgets as presented.

MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARING: FISCAL YEAR 2012-2013 BUDGETS

Supervisor Fogler called the public hearing to order 7:15 p.m. to receive public comment on the proposed budgets for the 2012-2013 fiscal year. The Board will consider adoption of the resolution and budgets at the March 13th meeting.

Josiane Whitson, Acting Chairperson and Vice-Chairperson of the Historic District Commission ("HDC") was present. Ms. Whitson recalled that last year the HDC was approached by Supervisor Fogler and Manager Creech regarding the possibility of transitioning the management and maintenance of the Cranberry Lake Farm Historic District ("CLFHD") from the Parks and Recreation Commission ("PRC") to the HDC. The HDC was willing to accept this responsibility, and created a budget to accomplish this, which included a transfer of approximately \$30,000 from the HDC's reserve fund. However, the Board has still not approved the HDC's budget.

Ms. Whitson continued that the HDC feels they have been fiscally responsible. The electorate approved the Historic Preservation millage not only for the purpose of acquisition and maintenance, but also for education and giving back to the community. However, without an approved budget, the HDC feels they cannot act to fulfill these goals. In fact, at a recent meeting, the HDC voted down maintenance of the CLFHD for this reason. She asked the Board for their support of the HDC's mission.

HDC Commissioner Boltz added that the HDC's budget also provides for a CLFHD program planner, which will allow the HDC to offer enrichment programs at this historic site. She noted that the Historic Preservation millage will be on the ballot for renewal as early as August, and the HDC feels it is very important to make the public aware of what they have accomplished and what they can offer our community with the millage.

Joe Langlois of 490 W. Snell Road was present. He questioned if the department totals of the budget can be broken down by employee. Manager Creech responded that the

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detailed budget, which has been available for public review since January 26th, offers this detail.

John Markel of 245 Birch Hill Drive referred to the 2012-2013 Personnel Summary and asked if this includes a full time employee for the Historic District Commission. Manager Creech responded that it does not. Mr. Markel also asked about how membership on the HDC is determined as compared to the PRC, and how their respective budgets are approved. Supervisor Fogler responded that the PRC Commissioners are elected officials, and they manager their own budget. In contrast, the HDC Commissioners are appointed by the Board, and the HDC must obtain Board approval of their budget.

Jan Olson of 4190 Orion Road questioned why the HDC may not have a full time employee. Supervisor Fogler responded that, while she is not opposed to this, the Historic Preservation millage renewal will be before the electorate in August and/or November. If the millage renewal fails, then it will fall upon the Board to fund HDC's expenses. The Board is unable to fund an additional staff person, and if the HDC hires a full time employee, the Board will end up having to pay unemployment compensation when that employee is let go.

Ms. Olson continued that the CLFHD is a beautiful site, and she would like to see it operated similar to the Van Hoosen Farm in Rochester Hills.

In response to a question, Attorney Joppich clarified that if the Historic Preservation millage fails, the Township will still have an HDC, which will oversee the Historic Preservation Ordinance.

Barbara Barber, Administrative Assistant to the HDC, stated that millage monies will still be collected and available through March 31, 2013. She said the HDC wants to establish a historical community center and, further, wants to accomplish this before the millage renewal goes before the electorate. Ms. Barber added that the HDC wishes to apply for grants for this purpose, and she feels her qualifications as the staff person overseeing the grant will be key in helping the Township obtain these grant monies. Finally, Ms. Barber said she understands that if the millage fails, the Township will not have the funds to continue to employ her, and she will find another job.

There being no further questions or comments, Supervisor Fogler closed the public hearing at 7:32 p.m.

KINGSRIDGE II: FINAL PLAT APPROVAL

Dave Pawlaczkyk was present on behalf of the developer to request Final Plat approval for Kingsridge II, which is the second and final phase of the Kingsridge subdivision, part of

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the Oaklands PUD, located on the west side of Adams Road between Dutton Road and Silver Bell Road, consisting of 25 lots on 23.02 acres.

The Board reviewed the memorandum dated February 9, 2012, from Professional Engineering Associates. Trustee Thomas pointed to the first page, "Plat Drawings," paragraph 2, and noted that there were some slight changes to property lines for several lots in order to provide more adequate building envelopes. Mr. Pawlczyk clarified that these adjustments were made relative to the side lot lines, not the rear lot lines.

Attorney Joppich noted that there will need to be amendments to the existing Kingsridge Subdivision Declaration of Covenants, Conditions and Restrictions, and should be made a contingency of any approval.

MOVED BY CREPS, SECONDED BY EDWARDS, to grant Final Plat approval for lots 37 through 71 of Kingsridge II subdivision, subject to the following conditions:

1. The Township Attorney's review and approval of amendments to the existing Kingsridge Subdivision Declaration of Covenants, Conditions and Restrictions for purposes of incorporating Sub-Phase 2 and making it subject to the existing restrictions, and recording of that document; and

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2. Posting of adequate financial guarantees for the installation of monuments and irons, and required natural feature setback hedges and signage, and any incomplete underground utilities.

MOTION CARRIED UNANIMOUSLY.

MILL RACE

Supervisor Fogler, Trustee Bailey and Clerk Workings met with Anne Vaara, Executive Director of the Clinton River Watershed Council (“CRWC”), Jamie Burton and another engineer from Hubbell, Roth and Clark, and residents on Thursday, January 12th.

Jan Olson of 4190 Orion Road stated that, following that meeting, Trustee Bailey arranged to have another engineer, Kyle Seidel of Anderson, Eckstein and Westrick, conduct an independent evaluation of the site. On February 2nd, Mr. Seidel met with Clerk Workings, Trustee Thomas, and residents Orville Brown, Tom Asmus, Ms. Olson and former Paint Creek Cider Mill owner Gerry Mancour to tour the area. Mr. Seidel prepared a Proposal for Professional Services dated February 9, 2012. Ms. Olson said residents are concerned about potential flooding in the spring, and would like to move forward with a resolution to this problem as soon as possible.

Judy Spitz of 4210 Orion Road asked that the Township also have with someone with historical background work with the engineer. Additionally, she asked that the Township halt all future work by the CRWC and associated contractors on this project until we can determine what needs to be done.

Greg Olson of 4190 Orion Road shared his observations on the filling in of the mill race. He said that filling began on October 6, 2011, on the Nightingale property. Then, on October 22nd, the Township’s portion of the mill race was filled in (he believes this was done without the Township’s permission). When engineers Hubbell, Roth and Clark (“HRC”) had the fill work done, they removed the brush bars that protected the sluice, removed the knee-high fence, and bent the sprue rod that lifts the gate. Mr. Olson proposed that the Township allow the CRWC’s engineers 30 days to remove the fill, reinstall the brush bars, replace the knee-high fence, and fix the bent sprue rod. Further, he proposed that if this does not occur by the end of the 30 day period, that the Township impose a fine. Mr. Olson said we need to move forward with correcting this situation, and he proposed that the CRWC should cover the costs of a third party fix.

Mr. Olson continued that the CRWC has placed 100 Christmas trees in the staging area, near his property. He feels that they pose a fire hazard, and asked that Building Director Benoit review this condition.

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Finally, Mr. Olson asked the Board to no longer have either the CRWC or HRC work on any Township project, given what he feels to be the devastating results of this project.

John Markel of 245 Birch Hill Drive said he is pleased that we now have a third party engineer involved, but is disappointed that it had to come to this. He pointed out that residents (who hold advanced degrees including Masters and Doctoral degrees) had expressed their concerns at Township meetings that the plans proposed by the CRWC and HRC would not work. Nonetheless, the project moved forward. Mr. Markel asked that the Board consider residents' concerns in the future. Mr. Terry Gonser of 4200 Heron Road concurred with Mr. Markel's comments, and stated his disappointment that the situation has developed as it has.

Mr. Markel also expressed his concerns about the potential safety hazards posed by the Christmas trees that are at the site, as well as the sticks that are still protruding from the mud in this area.

Jan Olson shared two documents with the Board that she obtained through a Freedom of Information Act request from the MDEQ. She explained that the first is a report from a dam inspection done by Jim Francis of the MDNR, which reflects that the Paint Creek Cider Mill dam was considered a "low hazard." The second is an email correspondence dated September 12, 2011, from Joseph Rathbun to Myllyoja Robert, which indicates that on August 4, 2011, a group including Jim Francis of the MDNR abandoned their survey of the areas downstream and upstream of the dam in Paint Creek for the reason that they did not find any mussels. However, she said she found mussels (which will not survive) in the mill race after it was drained through this project. She said that these documents are in direct contrast to the arguments presented by the CRWC's experts to the Board. Ms. Olson urged the Board to think carefully about any future project, and to table action if they have questions.

Ms. Olson next said that she feels Supervisor Fogler and Trustee Edwards have called her a liar in the past. Supervisor Fogler said that she has never did this, but apologized if Ms. Olson feels this way.

Jeanne Langlois of 490 W. Snell Road said she has concerns about additional documents not already discussed this evening. She feels there is a problem with the letter of opinion submitted by the State Historic Preservation Office ("SHPO"), but does not believe that the Township has taken action on this matter. Another document of concern is the Access Agreement, which did not safeguard the mill race. She said that she feels the Board is not listening to and following up on residents' concerns, and asked that the Board pursue these matters.

Joe Langlois of 490 W. Snell Road said he is troubled that, at the last Board meeting, Supervisor Fogler and the other Board members denied any previous knowledge

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regarding the CRWC's or MDNR's desire to remove the dam. Manager Creech recalled that he had commented at that meeting that he believed Matt Vance, the Parks and Recreation Department's stewardship manager, had been looking into this matter. However, he said that when the question was posed at the meeting, he did not have a clear recollection of the chronology of events, which had occurred several years prior.

Attorney Joppich reminded Mr. Langlois that this is an opportunity for residents to make comments, but not to conduct a cross examination of the Board and staff.

Mr. Langlois continued that he is also troubled that the Township was not concerned about liability at the time the Township voted to accept the donation of the dam (pursuant to his review of the pertinent Board minutes), but that this became a big issue when the Board considered whether or not to remove the dam.

Gerry Mancour, former owner of the Paint Creek Cider Mill who now resides at 330 Elm Hill Road, referenced a publication called Old Mill News. He has received this magazine for approximately 20 years, and reviewed articles regarding dam removal. He also contacted a number of individuals and firms that are experts in restoration of mills, mill races, dams, etc. These experts feel that the mill race will not work as it currently exists, but agreed that the ideas suggested by Mr. Seidel sound reasonable (but should be studied further) and should be implemented. Mr. Mancour said the mill race begins at the head race, and this area should never have been filled in. He offered to share his information and contacts with the Board.

Diane Praet of 4330 Orion Road inquired how the Board will be proceeding.

Josiane Whitson, Acting Chairperson of the Historic District Commission, asked that the Board entrust to the HDC the coordination of the project to restore the flow of water in the mill race, get the mill working, designate Goodison as a historic site, and create an overlay for the Goodison area.

Steve Marcaccio of 1575 Gunn Road commented that in the Rochester Community Park there is a natural looking waterfall, and suggested that this might be a more natural look to replace the manmade dam. Further, he said he believes fish can go up this "dam."

Finally, Orville Brown of 4310 Orion Road said he is concerned that in future springs, his property will be flooded. He questioned if there is a bond or some other protection that will cover the restoration of his property when it is damaged due to flooding.

Trustee Edwards observed that there appears to be a lack of trust in the CRWC and the MDEQ. However, he said it is important that the CRWC be involved in the solution process.

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Jan Olson said she is very upset by things the CRWC has done.

Attorney Joppich expressed his concern about the many statements made this evening, and he cautioned that if they are not truthful, they could negatively impact the professional reputation of others.

Trustee Bailey recalled the events of the January 12th meeting with the residents. At that meeting, they discussed that one option would be to apply for a grant (with the permission of all residents along the mill race) to have sediment removed from the mill race. A second option discussed was to have a third party engineering study done, which he chose to pursue. As discussed previously this evening, the engineering firm of Anderson, Eckstein and Westrick submitted a proposal for services. Trustee Bailey recommended that the Board move forward with this proposal. Manager Creech said that it will be necessary to look into this proposal further.

Supervisor Fogler recalled that Anderson, Eckstein and Westrick bid on the original project and was not awarded the contract.

MOVED BY BAILEY, SECONDED BY WORKINGS, to consider the proposal submitted by Anderson, Eckstein and Westrick for the restoration of the mill race.

MOTION CARRIED (Nay: Fogler).

PROPERTY ACQUISITION

This evening, the Board is considering acceptance of an approximately 16 acre parcel, located at the northeast corner of the intersection of Lake George Road and Stoney Creek Road. Attorney Joppich explained that the Township is owed two debts by an entity (one relative to review fees for the Harvest Corners project – approximately \$89,000, and a second regarding improvements to the Garling farmstead property made under the Amended and Restated Farmstead Restoration Agreement – approximately \$150,000). However, the entity that owes the money is uncollectable and has several judgments against them. Another company is offering to convey this 16 acre parcel to the Township in settlement of the amounts owed to the Township by the first company. The Township would pay nothing for the property (not even taxes owed on the property or closing costs). This would eliminate the need to pursue further collection action.

Maureen Thalmann of 3240 Lake George Road said a 2010 Oakland Press article reflects that neighbors had complained about dumping on this site. Supervisor Fogler recalled that developer Dominic Mocerri had indicated that he was cleaning spoils/sediment from the bottom of detention basins from other properties and dumping this matter on the parcel in question. Neighbor Bill Fox was concerned about this activity, and said he had the EPA look at the site and take soil borings. However, nothing further was brought to

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the Township's attention. Supervisor Fogler said that, as a contingency of the acceptance agreement, that Township will have a phase I environmental study done of the property, to make sure the property is clean to our satisfaction.

Ms. Thalmann questioned if the Township will obtain the mineral rights for the property. Attorney Joppich responded that another contingency of the acceptance agreement is to obtain a title search to determine if any rights have been conveyed to others.

Finally, Ms. Thalmann questioned what the Township's plans are for the property. Supervisor Fogler said the Board has not considered this question.

Marvin Raguzi of 2710 Stoney Creek Road questioned if this parcel includes a well. Supervisor Fogler responded that the well is not on this property but is rather east of this property and is owned by Oakland County. Mr. Raguzi recalled that when the well was dug and the draw was done several years ago, some neighboring homes lost their water.

Dennis Murray of 1374 Dutton Road asked that the Township Attorney look into any potential liability regarding this conveyance.

John Markel of 245 Birch Hill Drive asked if there are any structures on this property. Manager Creech responded that this is vacant land. Mr. Markel next asked specifically how much money is owed to the Township by the developer. Attorney Joppich responded that \$239,000 is owed. Manager Creech said this amount roughly matches the assessed value of the property.

Bob Sirna of 5823 Wellwood Court asked if this property will be removed from the tax roll. Supervisor Fogler said whether or not the property is removed from the tax roll will depend on what the Township decides to do with the property.

Mr. Sirna further questioned if there is any conflict of interest if the developer is offering this property in settlement of debts at the same time that the developer is asking for rezoning and Township approval for the proposed Blossom Ridge development. He suggested that it might be prudent to table consideration of this property donation until a later date. Alternately, he suggested that the Township instruct the company to sell the property and reimburse the Township in cash for the indebtedness.

Terry Gonser of 4200 Heron Road acknowledged Mr. Sirna's concerns. He is in favor of acquiring and reselling the property, but is not support of removing it from the tax roll.

Dave Pawlaczyk was present on behalf of the developer. He clarified that Dominic Mocerri was one of many partners in Oakland Explorations and was the spokesperson. Similarly, he is one of many partners in the Blossom Ridge project and is the

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spokesperson for Blossom Ridge. However, the partners are not identical for the two projects.

Mr. Pawlaczyk also clarified that the materials dumped on the property were materials from a detention basin. They were tested by an independent company and found to be safe. Clerk Workings asked that the developer share these test results with the Township; Mr. Pawlaczyk agreed. Attorney Joppich added that this is a requirement under the agreement.

Finally, Mr. Pawlaczyk stated that there are two 16" wells on the neighboring Oakland County property, but at this time they are capped pipes in the ground.

Josiane Whitson, Acting Chairperson of the HDC questioned if the Township will be acquiring the Garling property. Attorney Joppich responded that the Township is being offered a different property (not the property that contains the Garling barn). Ms. Whitson inquired about the \$150,000 that the HDC paid for the Garling barn restoration pursuant to the agreement. Manager Creech will clarify this matter with the HDC.

MOVED BY CREPS, SECONDED BY EDWARDS, to accept the 16 acre parcel located at the northeast corner of the intersection of Lake George Road and Stoney Creek Road, currently owned by Oakland Explorations.

MOTION CARRIED (Nay: Thomas).

OLDER PERSONS' COMMISSION: SNOW PLOWING REIMBURSEMENT

The Board reviewed a letter dated February 6, 2012, from the Older Persons' Commission ("OPC") seeking reimbursement in the amount of \$1,680 for snow removal for 12 Oakland Township seniors in the OPC's Snow Removal Program, for the period of January 1, 2011, through December 31, 2011.

MOVED BY EDWARDS, SECONDED BY THOMAS, to reimburse the Older Persons' Commission in the amount of \$1,680 for snow removal for 12 Oakland Township seniors in the OPC's Snow Removal Program, for the period of January 1, 2011, through December 31, 2011.

MOTION CARRIED UNANIMOUSLY.

MEMORIAL DAY PARADE

The Board received a request to support the Greater Rochester Community Memorial Day Parade in the amount of \$600.

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Attorney Joppich has advised that state statutes specifically authorize the expenditure of public funds for the purpose of observing national holidays and, therefore, the Board may contribute to support this Memorial Day event.

MOVED BY BAILEY, SECONDED BY THOMAS, to authorize \$600 in funding to the Greater Rochester Community Memorial Day Parade.

MOTION CARRIED UNANIMOUSLY.

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ELECTION COMMISSION

Supervisor Fogler stated that the Board needs to revise the membership of the Election Commission. Trustees Edwards and McKay indicated their willingness to serve in this capacity.

MOVED BY EDWARDS, SECONDED BY McKAY, to appoint Clerk Workings, Trustee Edwards and Trustee McKay to serve on the Election Commission.

MOTION CARRIED UNANIMOUSLY.

MANAGER'S REPORT

Upcoming Meetings

Manager Creech said there will not be a second regular meeting in February as the primary election will take place on that date. However, he anticipates that the Board will meet on both regularly scheduled March meeting dates. Anticipated agenda items include a public hearing regarding the Blossom Ridge development, a public hearing regarding a proposed grant to fund improvements to the Paint Creek Cider Mill (including exterior restrooms and a bridge), a request to upgrade speed limit signs by Musson Elementary School, and a closed session regarding land acquisition.

Easement Agreement

Manager Creech reported that he and Parks and Trails Planner Milos-Dale met with homeowners today, who signed an easement agreement to allow a pathway to cross their property on Silver Bell Road.

TRUSTEE THOMAS'S REPORT

Recycling at Township Hall

Trustee Thomas reported that the first recycling day at the Township Hall, under the new schedule, took place last weekend. Approximately 36 residents attended. Trustee Thomas answered many questions about the ability of residents to take their recycling to Eagle Valley at their convenience and at no charge. She also told them that most households are already paying for curbside recycling and that there is no difference in the level of recycling offered curbside as compared to that offered at the Township Hall.

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Licensing Fees for Waste Pickup in Oakland Township

Trustee Thomas questioned if Attorney Joppich had a chance to look into this matter. Attorney Joppich responded that he believes this will involve the creation and adoption of an ordinance to address this. He does not have this completed, but will have a proposed ordinance for the Board's consideration at a future meeting.

Dead Trees Within Right of Way

Trustee Thomas questioned if the Township can work with the Road Commission to remove dead trees that are located within the road right of way. Supervisor Fogler said that she has had the Road Commission take down a number of dead trees along Orion Road. Trustee Thomas said there are also dead trees along Rochester Road, north of Gunn Road, primarily on the west side of the road. Supervisor Fogler will look into this.

Manager's Evaluation

Trustee Thomas questioned when this will take place. Supervisor Fogler responded that she put this item on hold for now as the Board has been dealing with numerous other matters.

SUPERVISOR FOGLER'S REPORTS

Appointment to Historic District Commission

Supervisor Fogler said that there is a vacancy on the Historic District Commission. She has received a letter from Janice Derry indicating her willingness to again serve on the HDC. Supervisor Fogler stated that Ms. Derry previously served in this capacity and was an excellent presence on the commission.

MOVED BY WORKINGS, SECONDED BY BAILEY, to appoint Janice Derry to serve on the Historic District Commission.

MOTION CARRIED UNANIMOUSLY.

Workers Compensation Loss Control Award

Supervisor Fogler stated that Oakland Township received a Loss Control Award from the Michigan Municipal League Workers Compensation Fund.

Hills of Oakland

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The Township received a letter from residents of the Hills of Oakland development indicating their support of the trail system that the Township is implementing along the Adams Road corridor.

CLERK WORKINGS'S REPORTS

State of the State Address

Clerk Workings stated that she would like to attend this event, which will take place next Wednesday.

Recording Equipment for Township Hall Meeting Room

Clerk Workings is still looking into the equipment that will be necessary. She will share details as they become available.

Code of Ethics

Clerk Workings shared a Code of Ethics, drafted by Attorney Fisher. She asked the Board to review the document and share their comments at the next meeting.

Vision for Oakland Township

Clerk Workings recalled that she had shared a "Vision Self-Assessment" document at the last meeting. The Board agreed to consider this item next month.

TRUSTEE EDWARDS'S REPORT

Planning Commission

Trustee Edwards reported that the Planning Commission passed a motion (by a 5-2 vote) at their February meeting recommending the Blossom Ridge plan to the Board. Trustee Edwards complimented the residents and participants for their professional conduct.

APPROVAL OF INVOICES

The Board reviewed the lists of invoices.

Clerk Workings noted that in the first set of invoices, it reflects reimbursement of mileage and expenses for Sue Fox and Janine Saputo. Janine Saputo, a member of the Planning Commission, was present. She explained that the Planning Commission reviewed two properties that are being considered for inclusion under the Historic Preservation Ordinance. Sue Fox is a member of the Oakland Township Historical

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Society and is very knowledgeable about deed research. HDC Administrative Assistant Barbara Barber and Historic District Study Committee member Jeanne Lyons asked Ms. Saputo and Ms. Fox to go to the Register of Deeds office and obtain copies of deeds as necessary for submission in a timely manner to the Planning Commission. The request for reimbursement is to cover mileage and document copying costs. Ms. Saputo acknowledged that neither she nor Ms. Fox are members of the Historic District Study Committee.

MOVED BY THOMAS, SECONDED BY BAILEY, to approve payment of the invoices as presented dated January 24, 2012, in the amount of \$232,405.86, and February 14, 2012, in the amount of \$164,664.07.

MOTION CARRIED UNANIMOUSLY.

A copy of the lists of invoices is attached as a part of these minutes.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Approved,

Ingrid R. Kliffel
Recording Secretary

Judy Workings
Clerk