

CHARTER TOWNSHIP OF OAKLAND BOARD OF TRUSTEES

July 10, 2012

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The July 10, 2012, meeting of the Charter Township of Oakland Board of Trustees was called to order at 7:00 p.m. in the Township Hall.

PRESENT: Joan Fogler, Supervisor

Judy Workings, Clerk

Sharon Creps, Treasurer

Michael Bailey, Trustee

Marc Edwards, Trustee

James Creech, Manager

Steve Joppich, Attorney

ABSENT: Sharon McKay, Trustee

Kathrine Thomas, Trustee

A quorum was present.

**PLEDGE OF ALLEGIANCE**

Supervisor Fogler led the Board, staff and those present in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

MOVED BY BAILEY, SECONDED BY CREPS, to approve the minutes of the June 12, 2012, meeting with the following corrections: on page 24 under "School Speed Limit Signs," the last paragraph, last sentence should be corrected to read, "...and inform ~~him~~ her that..." On page 28 under "Blossom Ridge Senior Housing Development," the last paragraph, last sentence should read, "...and direct ~~the~~ him to formulate..." Finally, on page 30 under the same topic, the third paragraph under "Discussion," second sentence should read, "...feels that 134 ~~assisted living~~ units..."

MOTION CARRIED.

**AMENDMENTS TO AND APPROVAL OF AGENDA**

Trustee Edwards proposed that item 10, consideration of the Blossom Ridge rezoning request, be moved up to the first item under "Pending Business."

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MOVED BY EDWARDS, SECONDED BY BAILEY, to revise the agenda to move consideration of the Blossom Ridge rezoning request up to the first item under "Pending Business."

MOTION CARRIED.

MOVED BY BAILEY, SECONDED BY CREPS, to approve the agenda as revised this evening.

MOTION CARRIED.

### **CITIZENS**

Supervisor Fogler invited those present to comment at this time on an item that is not on this evening's agenda. Further, she stated that if someone wishes to comment on an item that is on this evening's agenda, they may do so at an appropriate time when the Board is considering that item.

#### **Greg Olson: Festivities at Paint Creek Dam Site**

Greg Olson of 4190 Orion Road stated that there was a party held on June 27<sup>th</sup> at the former site of the Paint Creek dam. He questioned who hosted the party, who paid for the limousine, food, etc., and who attended.

Supervisor Fogler responded that the event was hosted by the Clinton River Watershed Council, and that she attended.

#### **Beth Markel: Blossom Ridge Concerns**

Beth Markel of 245 Birch Hill Drive questioned what the cost is for an ambulance run in Oakland Township. Manager Creech responded that, to the best of his recollection, the Board approved the fee schedule in 2010, and he believes that a run for an ambulance with ALS is approximately \$800. There are additional fees for additional services, such as oxygen, and there is also a mileage fee. However, he noted that this is largely paid by an individual's insurance company.

Mrs. Markel said that when she did some online research, she found that a municipality is obliged to accept as payment in full the amount that Medicare approves for a service, and asked what Oakland Township does if Medicare does not cover the full cost of a run. She further questioned how members of the Board claim that Oakland Township makes money from a development like Blossom Ridge which, she anticipates, will have a higher

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demand for ambulance and other emergency runs. Manager Creech responded that the development will generate tax revenue, some of which goes to the Fire Fund.

**BLOSSOM RIDGE SENIOR HOUSING DEVELOPMENT**

Developer Dominic Mocerri was present. This evening's agenda includes the second reading and consideration of adoption of an ordinance to amend Ordinance No. 16, the Zoning Ordinance, and the Zoning Ordinance Map, to rezone the approximately 41.842 acre parcel located at the northwest corner of Dutton Road and Adams Road from MRD (Medium Density Residential) to RM-PRRO (Multifamily Residential Density with Planned Residential Rezoning Overlay) for the proposed Blossom Ridge senior housing development.

Mr. Mocerri said it came to his attention that two Board members would not be present this evening, and he requested that the Board table or postpone consideration of this matter. However, he would like the Board to move forward with this, and if it would be possible for all Board members to be present, he asked that the Board entertain holding a special meeting on Monday, July 16<sup>th</sup> at 7:00 p.m. to make a determination regarding this matter. He stated that the developer would cover all costs for this special meeting.

Supervisor Fogler said that she cannot guarantee that all Board members will be present at a special meeting. However, she said Trustees Thomas and McKay indicated to her that they thought they would be able to attend. Board members present this evening said they also believed they would be available.

MOVED BY EDWARDS, SECONDED BY BAILEY, at the developer's request, to table the second reading and consideration of adoption of an ordinance to amend Ordinance No. 16, the Zoning Ordinance, and the Zoning Ordinance Map, to rezone the approximately 41.842 acre parcel located at the northwest corner of Dutton Road and Adams Road from MRD (Medium Density Residential) to RM-PRRO (Multifamily Residential Density with Planned Residential Rezoning Overlay) for the proposed Blossom Ridge senior housing development, and to hold a special meeting on Monday, July 16<sup>th</sup> at 7:00 p.m. to consider this matter.

Discussion:

Annalisa Hollenbeck of 2055 Aberdeen Court stated that there are many residents present this evening who, she anticipated, may wish to comment regarding this matter. It may not be possible for them to attend a special meeting on Monday evening. She objected to the change of date. Therefore, she asked that the Board accept comments this evening. Supervisor Fogler said the Board will accept comments later this evening.

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Supervisor Fogler explained that this matter was on this evening's agenda. However, she recently became aware that two Board members would not be able to attend (Trustee McKay is ill, and Trustee Thomas is out of town with her mother who is very ill). Supervisor Fogler noted that the Board has postponed consideration of this matter in the past when two Board members were absent.

Ms. Hollenbeck continued that it is her perception that the Board has already made a decision on this matter. She said she feels the Board wants to do "what is legal" as opposed to listening to the concerns of residents. She asked if any studies have been conducted to demonstrate that there is a need for senior housing at this location.

Frank Ferriolo of 5600 Kirkridge Trail questioned why the developer wants to have a special meeting on Monday. Supervisor Fogler said she hopes that all Board members will be available at that time. Ms. Hollenbeck asked if the Board could instead consider the Blossom Ridge matter at the next regular meeting in August.

MOTION CARRIED.

(See also below for additional comments from residents, and further action on this matter.)

**RESOLUTION 12-09: WEST NILE VIRUS**

The Board considered Resolution 12-09, a Resolution Authorizing West Nile Virus Fund Expense Reimbursement. Municipalities may apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures, and larvicide for catch basins/retention ponds to be distributed to homeowners. Oakland Township has purchased insect repellent wipes.

Trustee Bailey pointed out that there is one typographical error in the "Now, therefore..." paragraph, which will be corrected.

MOVED BY WORKINGS, SECONDED BY BAILEY, to adopt Resolution 12-09, a Resolution Authorizing West Nile Virus Fund Expense Reimbursement.

AYES: Fogler, Workings, Creps, Bailey, Edwards,

NAYS: None

ABSENT: McKay, Thomas

MOTION CARRIED.

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A copy of this resolution is attached as a part of these minutes.

Jan Olson of 4190 Orion Road commented that she finds it ironic that the Township is concerned about West Nile Virus when the Board permitted removal of the dam along Paint Creek, which has left the millrace as a mosquito breeding area.

**RESOLUTION 12-10: HOUSEHOLD HAZARDOUS WASTE CONSORTIUM**

The Board reviewed Resolution 12-10, a Resolution Supporting Oakland County's Facilitation of the North Oakland Household Hazardous Waste Consortium.

Clerk Workings questioned how many communities participate in this consortium, and how collection fees are calculated. Supervisor Fogler responded that she anticipates that the six or seven communities that currently participate will continue, although she noted that some communities have left the program over the last several years because of economic problems. Trustee Edwards said he feels it makes sense to work with other communities to offer this service.

With respect to the cost of the program, Supervisor Fogler stated that each municipality may determine how they wish to handle this. Oakland Township collects \$10 (\$35 per vehicle if they bring computers and/or electronic waste) from each Oakland Township vehicle as a contribution towards the cost of the service, and the Township covers the balance.

MOVED BY CREPS, SECONDED BY WORKINGS, to adopt Resolution 12-10, a Resolution Supporting Oakland County's Facilitation of the North Oakland Household Hazardous Waste Consortium.

AYES: Fogler, Workings, Creps, Bailey, Edwards,

NAYS: None

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ABSENT: McKay, Thomas

MOTION CARRIED.

A copy of this resolution is attached as a part of these minutes.

**COMPENSATION OF ELECTION OFFICIALS**

Clerk Workings referred to her memorandum of July 10<sup>th</sup>. She stated that the Election Commission met earlier today and reviewed proposed changes in compensation for certain election officials, who have not received an increase since 2006.

Deputy Clerk Karen Brennan pointed out that Oakland Township has traditionally raised compensation of election officials every six years, which keeps Oakland Township current with what other communities are paying, and is a way of saying “thank you” for their service to our community.

Clerk Workings stated that election day begins at 6:00 a.m., and typically ends between 10:00 and 11:00 p.m. in the Township Hall. Additionally, officials are required to take three to four hours of training. Currently, election inspectors receive \$150, and the Election Commission is recommending that this be raised to \$160. The Election Commission is also recommending that the Board approve an Opposite Political Party Buddy stipend of \$5, which affects nine workers.

Executive Assistant Jamie Moore pointed out that the chairperson for each precinct will not receive the extra \$5 Buddy stipend.

MOVED BY BAILEY, SECONDED BY EDWARDS, to approve a \$5 flat increase for the Election Precinct Opposite Political Party “Buddy” to compensate for the extra time to return to the Township offices after the precincts close for election certification, and to approve an increase in the per diem pay of Election Inspectors from \$150 to \$160 per election.

MOTION CARRIED.

**RESOLUTION 12-11: POWERS OF THE HISTORIC DISTRICT COMMISSION**

Historic District Commission (“HDC”) Chairperson Josi Whitson was present along with former HDC Commissioner Jeanne Phillips and HDC Administrative Assistant Barbara Barber.

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HDC Chairperson Whitson stated that the HDC wants to give back to the community. To this end, the HDC is trying to put together educational, instructional and fun events that will rekindle interest in the history of this region and teach participants about the rich history of Oakland Township. Recently, the HDC hosted a "Victory Garden" event at Cranberry Lake Farm, and they hope to offer a "Down on the Farm" program in the near future. Additionally, the HDC would like to hold a square dancing event at Cranberry Lake Farm later this summer or in early fall for the benefit and advancement of historic preservation in the Township. In conjunction with this, they may sell food. HDC Chairperson Whitson asked the Board for support of these efforts.

Attorney Joppich said that the HDC was established by way of the Board adopting an ordinance. The ordinance sets forth the powers of the HDC. Under the ordinance as it exists, the HDC does not have the authority to undertake programming such as what they have proposed. However, the Board may amend the ordinance to broaden those powers.

Attorney Joppich continued that he drafted proposed Resolution 12-11, a Resolution Concerning the Powers of the Historic District Commission, for the Board's consideration. This resolution would give the HDC the authority to organize, manage, advertise and hold a square dancing event that is open to the public at the Cranberry Lake Farm Park, and at which food may be sold, subject to certain conditions including cash handling and audit requirements. HDC Chairperson Whitson said she has not seen a copy of the proposed resolution.

Treasurer Creps said she has some concerns about cash handling, and that all cash must be received through the Treasurer's Department. Ms. Whitson said that Ms. Barber has taken the cash handling course through Oakland County. Further, she clarified that this would not be a fund raising event, there would be no fee to participate, and any amounts charged for food items, etc. would merely be to help cover the cost of the item and of putting on the event. She added that the HDC would, of course, make sure that all Health Department requirements are satisfied.

Attorney Joppich said that the resolution would grant the HDC the necessary authority to hold the square dancing event. However, if the HDC intends to do additional planning, the Board should consider amending the Historic District Ordinance. HDC Chairperson Whitson said that the HDC has put all programs on hold pending the Board's decision in this regard.

Trustee Edwards inquired about liability insurance. Attorney Joppich responded that this would be considered a Township event. Ms. Whitson stated that if the HDC uses a vendor, they would require liability insurance and a release. Clerk Workings asked about the success of the Victory Garden program. Chairperson Whitson said that participation was less than the HDC had hoped for, but the weather was

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cold, and there were other competing events in the community on that date. The HDC will take these things in consideration for future event planning.

Trustee Edwards stated that, while he is in agreement with the concept, he does not feel comfortable with this resolution.

MOVED BY BAILEY, SECONDED BY WORKINGS, to adopt Resolution 12-11, a Resolution Concerning the Powers of the Historic District Commission.

AYES: Fogler, Workings, Creps, Bailey

NAYS: Edwards

ABSENT: McKay, Thomas

MOTION CARRIED.

A copy of this resolution is attached as a part of these minutes.

**HISTORIC DISTRICT COMMISSION: Appointment of Commissioner to Fill Vacancy**

Supervisor Fogler recalled that in February the Board appointed Janice Derry to fill a vacancy on the Historic District Commission, but at the last meeting accepted her resignation.

At this time, Supervisor Fogler is proposing that the Board consider appointing Heidi Paterson to this position, with a term to expire in May of 2015. HDC Chairperson Josi Whitson explained that she believes Ms. Paterson was not able to attend this evening because she is overseeing tree removal following significant damage from the recent storm. However, Chairperson Whitson said that Ms. Paterson would bring much to the Commission: she is interested in the community (she has been attending HDC meetings since January) and has an interest in Nancy Mikesch's house, which has been nominated to be included on the list of protected historic resources. Ms. Paterson is also a small business owner and would bring organizational skills to the Commission. Ms. Paterson has indicated her willingness to serve in this capacity.

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MOVED BY BAILEY, SECONDED BY WORKINGS, to appoint Heidi Paterson to serve on the Historic District Commission, with a term to expire in May 2015.

MOTION CARRIED.

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**ADAMS ROAD TRAIL CONNECTOR**

**Resolution 12-12: Acquisition of Easement**

Parks and Trails Planner Melinda Milos-Dale was present. She recalled that Oakland Township has been recommended for two grants to create a trail connector along Adams Road, between Delta Kelly Elementary School and the Paint Creek Trail. Parks and Trails Planner Milos-Dale added that this trail connection has been included in the Oakland Township Parks, Trails and Land Preservation Master Plan, as well as the Paint Creek Trail Master Plan and the Oakland County Trail System Master Plan. In order to accomplish this, the Township needs to obtain a easements from the property owners. Attorney Joppich explained that the Township has had the propertys appraised, and has had a qualified review appraiser examine the appraisals. If the Board considers the appraisal amounts to be appropriate, an offer to purchase the necessary easements will be made to the property owner. If the owner accepts, the project can move forward. However, if the owners do not accept, the Township ~~will be foreed to~~ would take this matter before a court.

Ms. Milos-Dale continued that, on the parcel under consideration this evening, while the safety path will primarily be constructed within the road right of way, there is one area where the road right of way is not adequate to accommodate the path (the safety path must be constructed according to certain specifications in order for the project to meet the federal grant requirements). At this time, the Township is seeking to obtain a 3' x 150' easement for the construction of an access ramp and platform that will connect to the pathway.

Trustee Edwards said that he has worked with Ms. Milos-Dale on the Safety Path Committee for a number of years. He feels the community will benefit greatly from this project, and pointed out that property owners will be justly compensated for any easements the Township obtains

Supervisor Fogler accepted comments from those present. Bob Sirna of 5823 Wellwood Court asked if this property owner is willing to grant the easement, or if they will dispute it. Ms. Milos-Dale replied that this property owner is willing to grant the easement. Nonetheless, the federal grant process requires that the Township make the property owner a good faith offer of just compensation based on the appraisal amount as reviewed and found to be appropriate by the second appraiser.

Annalisa Hollenbeck of 2055 Aberdeen Court questioned why the trail connector is proposed for the west side and not the east side of Adams Road. Ms. Milos-Dale responded that the majority of the population in this area lives on the west side. Further,

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she pointed out that this will be the only continuous stretch of pathway between Dutton Road and the Paint Creek Trailways.

MOVED BY EDWARDS, SECONDED BY CREPS, to adopt Resolution 12-12, a Resolution Concerning the Acquisition of Property and Approving Declaration of Necessity and Taking regarding parcel number 10-19-276-025.

### Discussion

Beth Markel of 245 Birch Hill Drive inquired about how this project will be funded. Trustee Edwards responded that monies will come from the federal grant, a Michigan Natural Resources Trust Fund grant, and the Safety Path Fund. Monies will not be taken from the General Fund.

Greg Olson of 4190 Orion Road questioned if the Township will have soil borings done. Ms. Milos-Dale stated that soil borings will be done where it will be necessary to sink footings. However, she stated that the plans seek to minimize any negative impact on the natural environment.

Maureen Thalmann of 3240 Lake George Road questioned what a property owner can do if they are not satisfied with the offer of compensation. Attorney Joppich responded that the property owner may challenge that the taking is not for a proper public purpose. Alternately, the property owner may challenge the amount of compensation.

Annalisa Hollenbeck questioned if this trail connector is being installed because of the proposed Blossom Ridge senior housing development. Attorney Joppich responded that, regardless of whether Blossom Ridge is approved, ~~the majority of the trail connector will be within the future road right-of-way~~ trail project would proceed in the areas identified.

MOTION CARRIED.

A copy of this resolution is attached as a part of these minutes.

### **Acceptance of Easements**

Parks and Trails Planner Milos-Dale stated that the Township needs to acquire a permanent easement from Rochester Community Schools for the trail connection. Rochester Community Schools has agreed to convey this easement across their property for \$1 (parcel number 10-19-400-014).

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Additionally, the Township needs to acquire a temporary construction easement from Steve and Laura Benacquisto, who have also agreed to convey this easement across their property for \$1 (parcel number 10-32-200-009).

Attorney Joppich said it may be necessary to revise the legal descriptions so that they are in a format that Oakland County will accept.

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MOVED BY BAILEY, SECONDED BY WORKINGS, to accept the donation of a permanent easements from Rochester Community Schools across parcel number 10-19-400-014, and a temporary construction easement from Steven and Laura Benacquisto across parcel number 10-32-200-009, and to authorize any amendments to the agreements by the Township Attorney to revise the format of the legal descriptions so that they are acceptable to Oakland County.

MOTION CARRIED.

**Ratification of Amended Amount of Good Faith Offer for Acquisition of Easement**

Supervisor Fogler recalled that at the last meeting, the Board adopted Resolution 12-07, a Resolution Concerning the Acquisition of Property and Approving Declaration of Necessity and Taking regarding parcel number 10-19-400-002. However, Parks and Trails Planner Milos-Dale discovered that the amount of the offer contained in the Resolution did not agree with the amount specified in the appraisal. Therefore, the Board needs to ratify the amount, increasing it by \$700.

MOVED BY BAILEY, SECONDED BY EDWARDS, pursuant to Resolution 12-07, a Resolution Concerning the Acquisition of Property and Approving Declaration of Necessity and Taking regarding parcel number 10-19-400-002, to ratify the amount, increasing it by \$700.

MOTION CARRIED.

**BLOSSOM RIDGE**

Although the Board previously made a motion to table consideration of this matter, Supervisor Fogler opened the floor to comments from residents at this time.

Jim Hollenbeck of 2055 Aberdeen Court asked why the Board should hold a special meeting next week instead of waiting until the regularly scheduled August meeting. Trustee Edwards responded that he has spent approximately 19 months working on this project from the time it was introduced at the Planning Commission. He feels that it is appropriate to move forward at this time and to afford the applicant due process. Attorney Joppich pointed out that the applicant has a right to make this request.

Frank Ferriolo of 5600 Kirkridge Trail said it appears that the Board and the developer knew in advance of this evening's meeting that this matter would not be considered this evening. However, he questioned why the residents were not afforded similar notice.

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Beth Markel of 245 Birch Hill Drive asked if a full Board will be able to attend on Monday. Supervisor Fogler responded that no one can guarantee that all Board members will be present, but when she contacted Trustees McKay and Thomas, they hoped to be able to be there. Mrs. Markel asked that this matter be postponed until the August meeting.

Marty McQuade of 5605 Muirfield Drive also asked that this matter be postponed until the August meeting. He said that residents may not be able to attend a special meeting on Monday, and added that many of them have questions regarding proposed conditions of approval first presented at the June 27<sup>th</sup> meeting.

Judy Keyes of 1887 High Meadows Boulevard questioned the appropriateness of Supervisor Fogler contacting the developer prior to this evening's meeting, informing him that two Board members would be absent, and then discussing the possibility of a special meeting.

Jan Olson of 4190 Orion Road said it would be helpful to have some sort of email alert system in place to notify residents of important matters. She said she signed up for some sort of email alert through the Township's website, but the only alert she has ever received was when the Winter Carnival event was cancelled.

Annalisa Hollenbeck of 2055 Aberdeen Court said it is her perception that there is impropriety, collusion and a lack of due process. She urged the Board to reconsider their earlier action this evening, to cancel the special meeting, and to address this matter at the regularly scheduled August meeting.

Maureen Thalmann of 3240 Lake George Road suggested as an alternate that the Board address this on the fourth Tuesday of July. Manager Creech said that, while the Board has historically met on the second and fourth Tuesdays of the month, when the Board adopted a meeting schedule this year, they eliminated a number of the fourth Tuesday meetings including the fourth Tuesday of July. Therefore, the date proposed by Ms. Thalmann would also be considered a special meeting.

Dick Pennelle of 3389 Vineyard Hill said he feels the Board still does not have adequate information to make an informed decision on this request.

Fredricka Simmons of 5595 Muirfield Drive said she feels the developer's request and the Board's agreement to consider this matter at a special meeting is "pulling a fast one" on residents. She said this is summertime, and many people have work and/or vacation schedules that are impossible to change on such short notice. She requested that the Board address this at the regularly scheduled August meeting.

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Scott Sandschafer of 5565 Muirfield Drive inquired about the process to get an item on the agenda. He noted that the community is very sensitive about this matter and there are still some issues of concern, and suggested that the Board consider this at the August meeting.

Mr. Ferriolo expressed his unhappiness that Supervisor Fogler had discussed the suggestion to postpone this matter and hold a special meeting with the Board and the developer, but that the residents were not afforded any notice.

Robin Buxar of 1540 W. Gunn Road agreed with the many residents who are requesting that this matter be addressed at the August meeting. She added that she did not feel it was appropriate to move the Blossom Ridge item from number 10 on the agenda to the first item of pending business. She pointed out that this is a time when residents are on their way home from work or having dinner. When they preview the agenda and see an item is scheduled for later in the meeting, they may not feel it is necessary to be present at the very beginning of the meeting.

Ms. Hollenbeck reiterated the sentiment of many this evening that the Board reconsider their action earlier this meeting, that they cancel the special meeting now scheduled for Monday, and instead address the Blossom Ridge matter at the regularly scheduled August meeting.

Attorney Joppich explained that if the Board wishes to change the decision made previously this evening, it must rescind that motion.

MOVED BY BAILEY, SECONDED BY WORKINGS, to rescind the motion made earlier this meeting to, at the developer's request, table the second reading and consideration of adoption of an ordinance to amend Ordinance No. 16, the Zoning Ordinance, and the Zoning Ordinance Map, to rezone the approximately 41.842 acre parcel located at the northwest corner of Dutton Road and Adams Road from MRD (Medium Density Residential) to RM-PRRO (Multifamily Residential Density with Planned Residential Rezoning Overlay) for the proposed Blossom Ridge senior housing development, and to hold a special meeting on Monday, July 16<sup>th</sup> at 7:00 p.m. to consider this matter.

MOTION CARRIED (Nay: Edwards).

(See page 37, above.)

MOVED BY BAILEY, SECONDED BY WORKINGS, to consider the request from the developer to consider the second reading and adoption of an ordinance to amend Ordinance No. 16, the Zoning Ordinance, and the Zoning Ordinance Map,

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to rezone the approximately 41.842 acre parcel located at the northwest corner of Dutton Road and Adams Road from MRD (Medium Density Residential) to RM-PRRO (Multifamily Residential Density with Planned Residential Rezoning Overlay) for the proposed Blossom Ridge senior housing development.

MOTION CARRIED (Nay: Edwards).

Developer Mr. Mocerri again requested that, given that two members are absent this evening, the Board table or postpone consideration of this matter and consider calling a special meeting for Monday, July 16<sup>th</sup> at 7:00 p.m. to make a determination regarding this matter.

Attorney Joppich stated that, without the benefit of further research regarding this issue, he would advise the Board to take formal action on Mr. Mocerri's request.

Mr. Ferriolo requested that any discussions, etc. not pertinent to a decision on this matter be redacted from the meeting minutes. Attorney Joppich responded that the minutes need to reflect the motions and actions of the Board, and that this would not be appropriate.

MOVED BY WORKINGS, SECONDED BY BAILEY, to table the second reading and consideration of adoption of an ordinance to amend Ordinance No. 16, the Zoning Ordinance, and the Zoning Ordinance Map, to rezone the approximately 41.842 acre parcel located at the northwest corner of Dutton Road and Adams Road from MRD (Medium Density Residential) to RM-PRRO (Multifamily Residential Density with Planned Residential Rezoning Overlay) for the proposed Blossom Ridge senior housing development, and to deny the developer's request to hold a special meeting on Monday, July 16<sup>th</sup> at 7:00 p.m. to consider this matter.

MOTION CARRIED (Nay: Edwards).

The Board will consider this matter at their next regularly scheduled meeting on August 14, 2012.

### **MANAGER'S REPORTS**

#### **Detroit Sewerage and Water Department Meeting**

Manager Creech will again meet with the Detroit Sewerage and Water Department to discuss if it will be possible to extend city water to the southeast quadrant (three miles by three miles) any other part of Oakland Township in conjunction with the Adams Road branch improvement project.

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**Planning Commission**

Manager Creech stated that the Goodison Plan group provided a status report at the July Planning Commission meeting.

**Compensation of Executive Assistant**

Clerk Workings noted that the budget reflects a \$2,000 planned increase in compensation for Manager Creech’s Executive Assistant. She recalled that the Board chose to freeze all compensation for this fiscal year. Manager Creech clarified that the Board froze the *wage scale*, and that all employees – except this one – are at the top of the range of the wage scale. Manager Creech pointed out that his Executive Assistant is in step and has not reached the top wage of the range of compensation at her position in the wage scale.

Manager Creech continued that an employee recently left her employment with Oakland Township. Half of that employee’s responsibilities were with the Planning Department and Zoning Board of Appeals (the other half was with the Parks Department). Manager Creech said he does not plan to replace that employee, and has assigned the Planning and Zoning Board responsibilities to his Executive Assistant. While he acknowledged that the employee who left was paid at a lower level than his Executive Assistant, he explained that the lower rate was a blended rate for an administrative convenience (i.e., with the lower rated Parks Department position). He noted that previous wage scales reflect that the Planning Coordinator position (which is the additional work that his Executive Assistant will be doing) was compensated at the same level of the wage scale range as the Executive Assistant). He further stated that, overall, this should save the Township money.

Supervisor Fogler commented that the Board approved the budget, and she feels that Manager Creech may make changes to compensation at his discretion as long as they fall within the cost center . Treasurer Creps and Trustee Edwards concurred with Supervisor Fogler. Clerk Workings pointed out that other employees have taken on additional responsibilities but have not received greater compensation. She and Trustee Bailey did not feel Manager Creech’s decision to increase the Executive Assistant’s compensation was appropriate.

**TRUSTEE BAILEY’S REPORT**

**Millrace**

Trustee Bailey reported that Wade Trim engineer Jason Kenyon presented the firm’s findings on this study at a meeting last week. Trustee Bailey added that he ~~understands~~

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Mr. Kenyon is working with and former Paint Creek Cider Mill owner Gerry Mancour regarding this matter are now working with Mr. Kenyon to establish millrace water head and flow requirements that will be sufficient to power the mill water wheel continuously.

**APPROVAL OF INVOICES**

The Board reviewed the lists of invoices.

MOVED BY BAILEY, SECONDED BY EDWARDS, to approve payment of the invoices as presented, dated June 29, 2012, in the amount of \$385,372.59, and July 9, 2012, in the amount of \$46,659.53.

MOTION CARRIED.

A copy of the lists of invoices is attached as a part of these minutes.

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**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 9:40 p.m.

Respectfully submitted,

Approved,

Ingrid R. Kliffel  
Recording Secretary

Judy Workings  
Clerk