

**CALL TO ORDER**

The June 11, 2013 regular meeting of the Charter Township of Oakland was called to order by Supervisor Gonser at 7:00 p.m. in the Township Hall.

PRESENT: Terry Gonser, Supervisor  
Karen Reilly, Clerk  
Jeanne Langlois, Treasurer  
Michael Bailey, Trustee  
Judy Keyes, Trustee  
Sharon McKay, Trustee  
Maureen Thalmann, Trustee  
  
James Creech, OT Manager  
Daniel J. Kelly, OT Attorney  
Jane Bombard, Recording Secretary

ABSENT: NONE

A quorum was present.

**PLEDGE OF ALLEGIANCE AND ROLL CALL**

Roger Schmidt, Staff Sgt. Retired, led the Pledge of Allegiance.

Supervisor Gonser stated that a motion is required to close the Closed Session meeting held immediately prior to this meeting.

MOVED BY THALMANN, SECONDED BY BAILEY to adjourn the Closed Session meeting held immediately prior to this meeting.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

Clerk Reilly called the Roll.

**FIRE DEPT. REPORT**

The Board heard a report from OT Fire Chief Paul Strelchuk, including statistics and highlights within the OT Fire Department. Chief Strelchuk reported that the department would like to build the relationship between the Fire Department and the public, therefore they would be willing to

attend local Homeowner Association meetings. Chief Strelchuk provided two phone numbers which can be used to contact the OT Fire Department: Station #1: 248-650-8605 or Station #2: 586-752-5013, Ext. 0.

**CITIZENS COMMENT**

Supervisor Gonser read the rules of Public Comment.

Supervisor Gonser stated that he, Treasurer Langlois and Clerk Reilly hold office hours every Monday from 3:00 p.m. to 5:00 p.m. in the Oakland Township Hall to discuss any citizen issues.

The Board heard public comment from:

**Jan Olson, 4190 Orion Rd., OT**  
**Greg Olson, 4190 Orion Rd., OT**  
**Cam Mannino, 3666 Locust Drive, OT**  
**Tim Mauer, 854 Ravine Terrace Drive, Rochester Hills**  
**Christine Granchi, Paint Creek Cider Mill Building Concessionaire**  
**Marc Edwards, 470 Ash Court, OT**  
**Barb Barber, Historic District Commission**  
**Richard Michalski, 3070 Wains Way, OT**  
**John Markel, 245 Birch Hill Drive, OT**

**AMENDMENTS/APPROVAL OF AGENDA**

Supervisor Gonser suggested that Item 14: ‘Township Board Voluntary Pledge’ be placed on the Consent Agenda. Trustee Keyes suggested that Item A. ‘Bills’ be taken out of the consent agenda for approval.

MOVED BY BAILEY, SECONDED BY THALMANN, to approve the agenda as amended.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

**CONSENT AGENDA**

- A. Minutes: Board will consider approval of Special Meeting/Closed Session May 14, 2013; Regular Meeting May 14, 2013; and Special Meeting May 20, 2013.
- B. Acceptance of Letter: Board acceptance of letter notifying the Township that the Township Superintendent will not renew or extend the existing employment contract with

Oakland Township beyond the December 31, 2013 expiration date.

C. Township Board Voluntary Pledge: Board will consider Approval.

MOVED BY THALMANN, SECONDED BY LANGLOIS to approve the Consent Agenda as amended.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

### **FIRE DEPARTMENT OFFICERS**

Fire Chief Strelchuk recommended the promotion of the following OT Fire Department employees: Lou Danek, Assistant Chief; Chuck Beach, District Chief Sta#2; Jon Diehr, District Chief Sta#1; Luis Gomez, Captain Sta#1; Jim Tweedie, Captain Sta#2; Corey Sroka, Firefighter Training Officer

MOVED BY KEYES, SECONDED BY MCKAY to accept the OT Fire Department promotions as recommended and defined.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

The Board congratulated all of the promotion recipients.

### **FIRE DEPARTMENT AMBULANCE**

The Board heard a recommendation from OT Fire Chief Paul Strelchuk to purchase a new ambulance from Wheeled Coach.

MOVED BY BAILEY, SECONDED BY KEYES to accept and approve the purchase of a new ambulance from Wheeled Coach, for the amount of \$157,214.22 as recommended.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

**BILLING SOFTWARE SUBSCRIPTION AND AMBULANCE BILLING AGREEMENT**

The Board heard a recommendation to approve an agreement with AccuMed to purchase a subscription for billing software and ambulance billing software.

MOVED BY BAILEY, SECONDED BY LANGLOIS to approve the AccuMed contract for billing software subscription and ambulance billing software.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY  
NAYS: NONE

MOTION CARRIED – UNANIMOUS.

**OAKLAND COUNTY CONTRACT FOR EQUALIZATION SERVICES**

The Board heard an explanation from Township Superintendent, Jim Creech and Township Attorney Kelly of the proposed three-year contract with Oakland County for Equalization Services.

MOVED BY THALMANN, SECONDED BY LANGLOIS to approve a three-year contract with Oakland County for equalization services through 2016 as proposed.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY  
NAYS: NONE

MOTION CARRIED – UNANIMOUS.

**OAK ARBOR PLANNED RESIDENTIAL DEVELOPMENT (PRD)**

MOVED BY THALMANN, SECONDED BY BAILEY, to approve the requested two-year extension for the Oak Arbor Planned Residential Development as proposed.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY  
NAYS: NONE

MOTION CARRIED – UNANIMOUS.

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**CONSIDERATION OF ZONING ORDINANCE 16-2013(A) – PARK PROPERTIES**

The Board heard a summary from Parks & Recreation Director, Mindy Milos-Dale, in regard to the recommended re-zoning of seven individual park properties to Recreation/Conservation.

The Board heard Citizen Comment from:

**Marc Edwards, 470 Ash Court, OT**

**John Markel, 245 Birch Hill Drive, OT**

**Alice Tombouljian, Parks & Recreation Commission**

**Peggy Johnson, 654 E. Buell Rd., OT**

**Annalisa Rogers, 2055 Aberdeen Ct., OT**

**Beth Markel, 245 Birch Hill Drive, OT**

MOVED BY KEYES to approve the Introduction and First Reading of Zoning Ordinance 16-2013(A). NO SECOND.

Supervisor Gonser stated that, hearing no support, the First Reading is not occurring tonight; more information will be obtained, and the Introduction and First Reading will occur in the future. Brief discussion followed.

The Board heard comment from:

**Mindy Milos-Dale, Parks & Recreation Director**

**RESOLUTION 13-10**

Supervisor Gonser stated that this ordinance raises the sewage disposal rate by \$5.46 per unit, in accordance with an agreement with Oakland County, from a rate of \$90.17 to \$95.63. Brief discussion followed.

MOVED BY LANGLOIS, SECONDED BY BAILEY to approve Resolution 13-10 amending the sewage disposal rate per agreement with Oakland County.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

A copy of this resolution is attached as part of these minutes.

**HUMAN RESOURCE AUDIT PROPOSAL**

Trustee Keyes commented and read a statement regarding the quotes received for conducting a Human Resources Audit.

The Board heard Citizen Comment from:

**Reg Brown, 3666 Locust Dr., OT**

**Annalisa Rogers, 2055 Aberdeen Ct., OT**

**Bob Yager, 1146 Bear Creek Ct., OT**

**Ron Cuddy, Corner of Adams Rd. and Clarkston Rd., OT**

**John Markel, 245 Birch Hill Drive, OT**

**Reg Brown, 3666 Locust Dr., OT**

MOVED BY KEYES, SECONDED BY MCKAY to adopt the Human Resource Audit Proposal as presented.

AYES: KEYES, MCKAY

NAYS: GONSER, REILLY, LANGLOIS, BAILEY, THALMANN

MOTION FAILED.

### **BEAR CREEK COURT SUBDIVISION PUBLIC ROAD IMPROVEMENT**

Supervisor Gonser provided an explanation of the proposed funding of a portion of the project cost for the Bear Creek Court Subdivision (public road) Improvement Project SAD.

MOVED BY BAILEY, SECONDED BY KEYES to approve the Bear Creek Court SAD with a match of Ten Percent from Township Funds.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

### **BUDGET AMENDMENTS**

Supervisor Gonser explained the following two proposed budget amendments:

1. Purchase of a new Fire Department Ambulance, and 2. Upgrades to Building Department Equipment.

MOVED BY BAILEY, SECONDED BY THALMANN to adopt the budget amendments as presented.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED – UNANIMOUS.

**APPROVAL OF THE BILLS**

MOVED BY BAILEY, SECONDED BY KEYES to approve the bills for payment as presented.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES, MCKAY,  
THALMANN

NAYES: NONE

MOTION CARRIED - UNANIMOUS

**CITIZEN COMMENT**

The Board heard Citizen Comment from:

**Richard Michalski, 3070 Wains Way, OT**

**MANAGERS REPORT**

Manager Creech stated that he has nothing new to report beyond his written report.

**ATTORNEY'S REPORT**

Attorney Kelley stated that he has no additional report.

**BOARD REPORTS & CORRESPONDENCE:**

**SUPERVISOR GONSER**

Supervisor Gonser reported that the Mill Race issue is still being pursued and he hopes to see some action this week, if not next week.

Supervisor Gonser thanked the Parks and Recreation Department for putting together the Roberts Rules of Order class, and noted that Michigan Township Law states that townships do not operate by Roberts Rules of Order, but that Townships may use these rules for guidance.

Supervisor Gonser reported that he still hopes to begin some public input process in regard to the single trash hauler issue, with the idea that it will give the Board some idea where the public stands, and then put together a study group to look at some of the issues that present special issues for trash haulers, etc.

Supervisor Gonser reported that Flag Day is Friday, June 15<sup>th</sup>.

**Public Comment:**

**Ron Cuddy, Corner of Adams and Clarkston Rd., OT**

**CLERK REILLY'S REPORT**

Clerk Reilly reported that Karen Brennan and Jamie Moore attended the MTA Conference in Mackinac Island and have already been able to put to use some of the helpful information obtained from it.

Clerk Reilly reported that new laptop computers which were purchased by the state have been received for the exclusive use of elections only.

**TREASURER LANGLOIS' REPORT**

Treasurer Langlois reported that tomorrow the OT Treasurer's office will host a forum for neighboring treasurers in the County on the topic of 'Rules for Township Investing' and that hopefully this may become a quarterly meeting.

Treasurer Langlois reported that The Planning Commission recommended that the Goodison Sub-Area Plan be sent to the OT Board; and also accepted the additional parking idea on Orion Rd. at the Marshview Connector for study, which would get some additional parking on Orion Rd. and would include a small trail that would lead to the Paint Creek Trailway.

Treasurer Langlois reported that she, along with several other Township representatives attended a ribbon cutting ceremony for Oakland County in Addison Township across from Cranberry Lake Park with resident equestrians on hand.

Treasurer Langlois reported that the Safety Path and Trails Committee is waiting to hear back on scheduling the next walk thru Bald Mountain Recreation Area in regard to a connector from Gunn Rd. North somewhere in the vicinity of Kern Road which would include Bald Mountain Recreation Area.

Treasurer Langlois reported that at the next meeting of the Safety Path and Trails Committee they will continue to discuss the Marshview Connector idea.

**TRUSTEE BAILEY**

Trustee Bailey reported that he is volunteering this Saturday at a No-Haz event at Oakland University and he will be attending from 7:00 a.m. to 2:30 p.m.

**TRUSTEE MCKAY**

Trustee McKay reported that work continues on the Township website upgrade. A template has been presented to the vendor and they are waiting for their response.



### **TRUSTEE KEYES**

Trustee Keyes reported that she has available a copy of ‘Principals of Township Governments’ (Township Board Voluntary Pledge) adopted tonight for any trustee who wishes to sign it, and reported that she will sign it and post it.

Trustee Keyes thanked Elaine Leven, Deb Gallo, Doug Caruso, and Roger Smith for coordinating the installation of the Goodison sign which seems to help reduce the speed of cars heading south on Orion Road.

Trustee Keyes thanked OT citizens for providing funds for her attendance at the MTA class and a ~~Grant Management Class~~ **noted that she also attended a Grant Management Class on scholarship at no cost to residents.**

Trustee Keyes reported that copies of Roberts Rules of Order class summary sheet are available for any board member who would like a copy.

Trustee Keyes suggested that similar classes could be put together internally on OMA FOIA procedures, perhaps led by Attorney Kelly, or a second class on the Roberts Rules of Order for those that were unable to attend the recent class, and noted that these classes would also provide opportunities for teambuilding.

Trustee Keyes reported that she has obtained copies of the By Laws and suggested that board members review them, so that they could be taken into consideration, or if not, changed.

Trustee Keyes reported that she has copies available of the ‘Charter Township of Oakland Conflict of Interest and Code of Ethics Policy’ which was proposed to the Board in 2000, reviewed, but never adopted; proposed in 2005, reviewed, but never adopted; and more recently presented and never adopted. She suggested that a copy could be given to Attorney Kelly for his review and could possibly be placed on a future agenda.

Trustee Keyes reported that one item of interest covered at the recently held Roberts Rules of Order Class was that action items cannot be added to the agenda at a meeting, only non-action items can be added to an agenda at a meeting.

### **TRUSTEE THALMANN**

Trustee Thalmann reported that a lot of help has been obtained from Jamie Moore and Elaine Leven on the Township website upgrade and that next she will be soliciting input from Department Directors and staff on their specific pages of the website.

Trustee Thalmann reported that she would be interested in reading the Ethics Policy which Trustee Keyes reported on and agrees that it should be placed on a future agenda.

CHARTER TOWNSHIP OF OAKLAND BOARD OF TRUSTEES

June 11, 2013

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Trustee Thalmann reported that she does not plan to sign the ‘Principals of Township Governments’ (Township Board Voluntary Pledge) adopted tonight, however she expects to be held to her Oath of Office.

**ADJOURNMENT**

MOVED BY BAILEY, SECONDED BY LANGLOIS to adjourn the meeting at 9:53 p.m.

AYES: GONSER, REILLY, LANGLOIS, BAILEY, KEYES,  
THALMANN, MCKAY

NAYS: NONE

MOTION CARRIED - UNANIMOUS.

**NEXT SCHEDULED MEETING:**

**Tuesday, July 9, 2013**

**7:00 p.m.**

**Oakland Township Hall – 1<sup>st</sup> Floor Meeting Room**

Respectfully submitted,

Karen Reilly, Clerk  
OT Board of Trustees

JAB

Approved,

Terry Gonser, Supervisor  
OT Board of Trustees