

**CALL TO ORDER**

The February 25, 2014 Regular Meeting was called to order by Clerk Reilly at 7 PM in the Township Hall.

**PLEDGE OF ALLEGIANCE AND ROLL CALL**

Clerk Reilly led the Pledge of Allegiance.

Clerk Reilly called the Roll.

PRESENT     Jeanne Langlois, Treasurer  
              Karen Reilly, Clerk  
              Robin Buxar, Trustee  
              Michael Bailey, Trustee  
              Sharon McKay, Trustee  
              Maureen Thalmann, Trustee

              Ann Capela, Township Manager  
              Daniel J. Kelly, OT Attorney  
              Mary Purcell, Recording Secretary

ABSENT:     Terry R. Gonser, Supervisor

A quorum was present.

              MOVED BY BUXAR, SECONDED BY LANGLOIS to nominate Trustee Baily as chairman for the Township meeting.

              MOTION PASSED: UNANIMOUS

**CITIZENS COMMENTS**

None

**AMENDMENTS/APPROVAL OF THE AGENDA**

              MOVED BY LANGLOIS, SECONDED BY BUXAR to approve the agenda as presented.

              MOTION PASSES: UNANIMOUS

**CONSENT AGENDA**

The Board considered approval of the consent agenda containing:

Payment of invoices as presented dated: February 14, 2014 in the amount of \$8,070.47 and dated February 25, 2014 in the amount of \$223,164.42. A copy of the lists of invoices is attached as part of these minutes.

Minutes of Regular Meeting dated February 11, 2014.

MOVED BY BUXAR, SECONDED BY LANGLOIS to approve the consent agenda as presented.

MOTION PASSED: UNANIMOUS

There were no changes to the February 11 closed session and the Board accepted the minutes as presented.

**WYNDGATE COUNTRY CLUB FIREWORKS APPLICATION**

MOVED BY BUXAR, SECONDED BY LANGLOIS to table the Wyndgate Country Club fireworks application for 6/14/14 until Manager Capela has the opportunity to review the concerns raised by the Board and comes back with a formal resolution to the issues discussed.

MOTION PASSED: UNANIMOUS

**HISTORIC DISTRICT COMMISSION FY 2014/15 BUDGET OVERVIEW**

Josiane Whitson, Historic District Commission (HDC) Chairperson, gave an overview of the need for historic preservation and maintaining the historic atmosphere in Oakland Township. Barbara Barber, HDC Preservation Planner, reviewed budget revenues and expenditures. She also discussed many of the HDC programs and activities.

The Board heard public comment from:

**John Markel, 245 Birch Hill Dr., OT**  
**Frank Ferriolo, 5600 Kirkridge Trail, OT**  
**Jan Olson, 4190 Orion Rd., OT**

No action was taken by the Board.

**FIRE DEPARTMENT/FIRE FUND BUDGETS FY 2014/15 - DISCUSSION**

The Board was presented with a new and revised copy of the fire department budgets to look at when they arrived at the meeting. Manager Capela mentioned that they are working documents and more input is being gathered.

No action was taken by the Board.

**PARKS & RECREATION/LAND PRESERVATION BUDGETS – DISCUSSION**

There was a two hour joint meeting with the BOT and Parks Commission representatives February 19, 2014.

The Board heard public comment from:  
**John Markel, 245 Birch Hill Dr., OT**  
**Beth Markel, 245 Birch Hill Dr., OT**  
**Frank Ferriolo, 5600 Kirkridge Tr., OT**  
**Bob Yager, 1146 Bear Creek Ct., OT**

No action was taken by the Board.

**FIRE DEPARTMENT REPLACEMENT VEHICLES**

Fire Chief, Paul Strelchuk, discussed outdated vehicles currently in use at the OT Fire Stations. He has requested the purchase of an ambulance, command vehicle, and a Fire Chief's vehicle. Three possible funding scenarios were: 1) cooperative funding from the Building Department; 2) a budget amendment request from the current FY or; 3) from the general fund balance. There would be no change to the existing budget.

MOVED BY THALMANN to approve refurbishing the 2007 Ford E450 ambulance.

Motion failed for lack of support.

MOVED BY BUXAR, SECONDED BY LANGLOIS to approve the purchase of a 2014 Yukon for the Fire Chief's vehicle in the approximate amount of \$36,228.

The Board heard public comment from:

**John Markel, 245 Birch Hill Dr., OT**  
**Roger Schmidt, 455 Rochester Rd., OT**  
**Frank Ferriolo, 5600 Kirkridge Tr., OT**  
**Scott Rosati, OT Firefighter**  
**Derek Young, OT Firefighter**

**Beth Markel, 245 Birch Hill Dr., OT**

MOTION PASSES: UNANIMOUS

**BUILDING DEPARTMENT REPLACEMENT VEHICLE**

MOVED BY LANGLOS, SECONDED BY MCKAY to approve the purchase of a 2014 Yukon for the Building Department manager in the approximate amount of \$36,228, plus approximately \$7,245 (20%) from the Building Department toward the Fire Chief's truck purchase.

MOTION PASSES: UNANIMOUS

**TOWNSHIP MANAGER'S REPORT**

Manager Capela said there will be a meeting on March 11 to work on resolutions with owners of the Rochester Cider Mill. There will be a new Township employee coming next month to help with municipal accounting in the treasurer's department. She recommends the Township start using purchase orders. This would help budget items get posted to the proper accounts. The manager also suggested a review of how credit cards are used in the Township.

**BOARD REPORTS**

**TREASURER LANGLOIS**

Treasurer Langlois put together a "purchasing guidelines" outline for members of the Board and township manager to review. She would like them to come to an agreement on a system to be used for Township purchases and have the same expectations of what they would see based on the dollar amount of purchase. ~~She would also specify that all contracts be maintained in the Clerk's office.~~ The Treasurer requested comments and suggestions from the Board, township manager, and department managers.

**CLERK REILLY**

None

**TRUSTEE BUXAR**

Trustee Buxar gave an update on the Mill Race repair work. She reported that sand and cement had been removed, snow was removed at the north end of the cider mill to allow workers access to boulders, and Miss Dig had been out to complete marking lines. Trustee Buxar requested an action item be added to the March 11 BOT meeting agenda; "*Administration of Land Preservation Millage Fund.*" Trustee McKay supported.

**TRUSTEE MCKAY**

None

**TRUSTEE BAILEY**

None

**TRUSTEE THALMANN**

Trustee Thalmann reported that Hollywood Market made the first donation to “Clean Scene Day.” She also suggested best practices for purchasing guidelines in the Township could be “the person who orders it, is not the same person who receives it, is not the same person who approves the invoice for payment.”

**CITIZENS COMMENTS**

The Board heard public comment from:  
**Jan Olson, 4190 Orion Rd., OT**  
**Frank Ferriolo, 5600 Kirkridge Tr., OT**

**ADJOURNMENT**

MOVED BY LANGLOIS, SECONDED BY MCKAY to adjourn the meeting at 9:40 PM.

MOTION PASSES: UNANIMOUS

**NEXT SCHEDULED MEETING**

**Tuesday, March 11, 2014 at 7 PM**  
**Oakland Township Hall – 1<sup>st</sup> Floor Meeting Room**

Respectfully submitted,

Karen Reilly, Clerk  
OT Board of Trustees

Approved,

Terry R. Gonser  
OT Board of Trustees