

**Joint Meeting  
Hilton Village Board and Parma Town Board  
Meeting Minutes of  
January 12, 2016**

Present: Mayor Lee, Trustees, Gates, Speer, Zabelny  
Village Manager/Clerk, Shari Pearce  
DPW Superintendent, Mike McHenry  
Code Enforcement Officer, Mike Lissow  
Deputy Clerk, Amy Harter

Town Board: Supervisor Jim Smith, Councilpersons Gary Comardo, Kyle Mullen and Daniel Barlow

Absent: Trustee Fowler and Councilperson Roose

Guests: Recreation Director, Tom Venniro, Town Clerk, Donna Curry, David & Mari Crumb, Michael Weldon, Robert Roe, Dawn Appel, Frank Guzman, Edwin Morelli, Devyn Neishers, Cole Comden, Thomas Girardi, James Haslip

**E-Code:** Mike Lissow explained the Village is in the process of converting over to E Code. The Village has updated some codes; which will be finalized in the very near future.

**Special Police:** Frank Guzman and Edwin Morelli were present from SRT Security. They have a training facility in Parma. They have offered their services to train, organize and manage a special police group for traffic control, it was agreed that 8-10 officers would be ideal for a community of our size.

Mr. Guzman explained the different facets of training they offer. He stated each officer would need 120 hours of training. They would also need to maintain annual requirements. Training could take less than 3 months, depending on the availability of the candidates. Cost of training per candidate may be about \$1800. Mayor Lee suggested the school district and fire department be involved also. Trustee Gates asked who is in charge of these people; the Town Supervisor would be or he can appoint someone from SRT as a Lieutenant.

It was decided to setup a meeting in the future with all four of the entities to discuss the future of a special police department. The boards thanked Mr. Guzman and Mr. Morelli for attending and offering their services.

### **Public Forum**

Mayor Lee declared the meeting open to the public at 6:24 p.m.

Bob Roe, 301 Parma View Drive, stated he lives near an empty lot and someone has been cutting trees and weeds within the last week. Mike McHenry explained the property is owned by the Village and is being maintained by the DPW. It was noted that kids from Cedar Terrace Townhouses hang out there in the spring and summer, by cleaning the area out; it will likely deter them from loitering there. Mike suggested the neighbors to take license plate numbers of vehicles and calling 911 when suspicious vehicles are noticed.

With all persons being heard, Mayor Lee closed the public hearing at 6:31 pm.

**East Avenue traffic:** Mike McHenry explained there have been concerns about traffic flow during arrival and dismissal times in front of the high school. Mike explained he will be requesting a traffic study and changing the speed limit to 20 mph during those times. He noted that obtaining a letter from the Mayor and Supervisor would strengthen the chances of the Department of Transportation to make changes. Supervisor Smith noted the bridge guardrail is a problem for sight at the corner of Bennett Road and East Avenue. Mr. McHenry noted the right-hand turning lane is causing an issue also. Mayor Lee stated he has notified Monroe County Sheriff Captain Inzana, of this problem. Councilperson Mullen said buses also hold up traffic by letting each other in and out of this area and the problem involves nightly activities. He further mentioned there has not been any official communication with the school and the two boards. Mike McHenry said when additional meetings are arranged, the Town of Parma will be included.

**Community Center Comprehensive Plan:** Recently the Village Board has begun discussing the future of the building and agreed to begin the process of hiring a firm to conduct a full comprehensive plan for building repairs and upgrades. Electric repairs are the highest priority. A HUD grant has been awarded for work to begin this summer to include; automatic doors, compliance with ADA regulations in the restrooms, an outdoor canopy to cover the north entrance and rekeying the building for security. A new grant application will be submitted to propose new flooring and automatic doors in the senior center. Jim Smith suggested Tom Venniro be involved in this study. Supervisor Smith suggested the boards meet again within the next 3-4 months and include representatives from the Hilton Central School District and the fire department.

**Town Park:** Trustee Zabelny inquired about the signage and fencing around the football field in the park. Supervisor Smith explained due to the law suit regarding the soil, there is a court order that mandates the football field may be utilized up to 61 events in one year. The Town of Parma

must approve of the use of this area and grant their permission. The town will install a temporary fence annually by November 1st to deter use of the field without prior authorization.

**North Avenue flooding:** There was significant flooding along a portion of North Avenue between Curtis and Moul Roads in the fall of 2015. There are plans to install a culvert and to clean out a ditch at the town/ village boundary to alleviate flooding.

There being no further business the meeting was adjourned at 7:00 p.m.

Sincerely,

Amy Harter, Deputy Clerk