



TOWN OF PARMA

1300 Hilton-Parma Road
P.O. Box 728
Hilton, New York 14468
(585) 392-9461
Fax (585) 392-6659

TOWN BOARD MEETING
May 17, 2016
6:30 P.M.

This Meeting Will Be Recorded By the Town Clerk
Pledge of Allegiance
Moment of Silence
Emergency Exit Instructions
Roll Call

Minutes of May 3, 2016 Town Board Meeting
Town Clerk Report
Highway Superintendent Report
Building Inspector Report
Parks and Recreation Director Report
Miscellaneous Report

PUBLIC FORUM: 1. Any Citizen May Address the Town Board About Their Concerns

BUSINESS ITEMS:

1. Budget Transfers
2. Farmland Protection Implementation Grant (FPIG)
3. Authorization for Genesee Land Trust to Complete the FPIG Grant Proposal Submission
4. Seasonal Park Laborer
5. Summer Send Off – Fireworks
6. Prepaids
7. Appointment – Deputy Town Clerk and Set Pay Rate
8. Speed Limit – Wilder Road
9. Miscellaneous

INFORMATIONAL ITEMS:

1. Court Ceiling
2. Comptroller Training Report
3. Security Audit - Cameras
4. Miscellaneous

LIAISON REPORTS:

WARRANT: AOO General Fund BOO Part Town DAO Highway Townwide
DBO Highway Part Town SDO Townwide Drainage TAO Trust & Agency

ADJOURNMENT:

BUDGET TRANSFERS

BUDGET TRANSFERS			May-16			
FROM			TO			
ACCT #	DESCRIPTION	AMT.	ACCT #	DESCRIPTION	AMT.	REQUESTED
AOO.510.1010.410.00	OFFICE SUPPLIES	200.00	AOO.510.1010.430.00	EDUCATION & PROF	200.00	GAVIGAN
AOO.512.1220.430.00	EDUCATIONA & PROF	500.00	AOO.512.1220.431.00	BOOKS	500.00	GAVIGAN
AOO.516.8989.480.00	MISC REIMBURSEMENTS	\$400.00	AOO.516.8989.401.00	FRANCHISE FEES	\$200.00	GAVIGAN
			AOO.516.8989.402.00	COMIDA TAX	\$200.00	GAVIGAN
AOO.590.9060.810.00	MEDICAL INSURANCE	\$1,300.00	AOO.590.9040.810.00	WORKERS COMP	\$1,250.00	GAVIGAN
			AOO.590.9050.810.00	UNEMPLOYMENT INSURANC	\$50.00	GAVIGAN
BOO.590.9060.810.00	MEDICAL INSURANCE	\$1,481.00	BOO.590.9040.810.00	WORKER COMP	\$1,481.00	GAVIGAN
AOO.516.1990.400.00	MISC CONTINGENCY	\$9,997.97	AOO.550.5132.210.00	EQUIPMENT	\$9,997.97	GAVIGAN
		13,878.97			13,878.97	

DRAFT RESOLUTION

FARMLAND PROTECTION IMPLEMENTATION GRANT (FPIG)

WHEREAS, the New York State Department of Agriculture and Markets (the “Department”) has invited applications for Round 14 of the Farmland Protection Implementation Grant (FPIG) program, and

WHEREAS, the Town adopted a Farmland and Open Space Protection Plan on April 6, 2009 which emphasized the importance of agriculture in defining the Town’s character, and as the leading industry and predominant land use in the Town of Parma, and which recommended purchase of development rights as a means of preserving viable agricultural land in the Town, and

WHEREAS, the Town of Parma intends to submit a FPIG proposal seeking funds to purchase the development rights on a high-priority farm in the town in furtherance of implementing its Farmland and Open Space Preservation Plan, and

WHEREAS, the Town of Parma has solicited landowner interest in submitting a FPIG proposal beginning with a letter to farmland owners in October of 2014, followed by an informational meeting in February of 2015, and finally selected the ~98-acre Zarpentine Farm, located at 133 and 163 Burritt Road (the “Premises”) from a list of interested landowners based on establish criteria, and

WHEREAS, Zarpentine Farm was identified in Parma’s Farmland Protection Plan as a high-value agricultural property being subject to development pressure, based on ranking criteria established in said plan, and

WHEREAS, Ron Zarpentine, owner of Zarpentine Farm, has expressed interest in selling the development rights on the Burritt Road properties with the intent of securing agricultural use of the land in perpetuity, and has indicated a willingness to potentially donate 12.5% of the value of development rights so that the remaining 87.5% could be covered with FPIG funds, and

WHEREAS, the Zarpentine Farm is located within Monroe County’s Northwestern Agricultural District (#5), created pursuant to Article 25-AA of the New York State Agriculture and Markets Law. It is the purpose of this article to provide a locally-initiated mechanism for protection and enhancement of New York State’s agricultural land as a viable segment of the local and state economies and as an economic and environmental resource of major importance, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to submit the aforementioned FPIG proposal to seek funds for the purchase of development rights on the Zarpentine Farm, and is further authorized to execute all required documents.

DRAFT RESOLUTION

AUTHORIZATION FOR GENESEE LAND TRUST TO COMPLETE THE FARMLAND PROTECTION IMPLEMENTATION GRANT PROPOSAL SUBMISSION

WHEREAS, the New York State Department of Agriculture and Markets (the “Department”) has invited applications for Round 14 of the Farmland Protection Implementation Grant (FPIG) program, and which applications must conform to specifications outlined in the Request for Proposals (RFP) released by the Department on March 16, 2016, and

WHEREAS, the Town of Parma intends to submit a FPIG proposal seeking funds to purchase the development rights on the ~98-acre Zarpentine Farm located at 133 and 163 Burritt Road, and

WHEREAS, it is in the best interest of the Town of Parma to engage the services of the Genesee Land Trust (GLT), a non-profit organization having an address of 46 Prince Street, Rochester, New York 14607, for assistance in preparing the FPIG proposal, given GLT’s specific expertise, experience, and history of successful FPIG proposals in other communities, and

Whereas, GLT has proposed to provide such services for a fee of \$3000, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to contact GLT and advise them that they are authorized to complete the aforementioned FPIG proposal on behalf of the Town, and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute all required documents.

DRAFT RESOLUTION

SEASONAL PARK LABORER

Motion to hire Daniel Sullivan to the Laborer position of Seasonal Park Laborer at \$9.75 per hour, effective May 23, 2016 with the stipulation that all paperwork is properly submitted and the background checks come back positive

PREPAID CHECKS

PREPAID CHECKS						
MAY						
VENDOR CODE	ACCOUNT CODE	DATE	CASH CODE	CHECK NUMBER	AMOUNT	DESCRIPTION
ZOOLOGICAL SOCIETY	AOO.570.7610.490.04	05/10/16	Z991.110	4720	197.50	SENIOR TRIP
THE EAGLE HOUSE	AOO.570.7610.490.04	05/10/16	Z991.110	4721	480.00	SENIOR TRIP
HCFM	AOO.570.7610.490.04	05/10/16	Z991.110	4722	110.00	SENIOR TRIP
ANTHONY SANTIAGO	AOO.570.7610.490.04	05/10/16	Z991.110	4723	73.37	SENIOR TRIP
					860.87	

DRAFT RESOLUTION

TOWN CLERK APPOINTMENT

APPOINTED POSITION
Deputy Town Clerk (second)

2016
Linda Murray

SET RATE OF PAY
DEPUTY TOWN CLERK

Motion to authorize the pay rate of \$14.00 per hour for Linda Murray for the position of Deputy Town Clerk (not primary), effective with the start date of June 1, 2016.

DRAFT RESOLUTION

SPEED LIMIT – WILDER ROAD

Motion that the Town of Parma concurs with the Monroe County Transportation Department to reduce the speed limit on Wilder Road from Old Wilder Road (west entrance) to the Village of Hilton line from 45 MPH to 30 MPH. In addition, the Town agrees with the addition of a reduced speed limit ahead sign for westbound traffic and the installation of the of a stop bar for southbound Bennett Road traffic at Wilder Road to improve the line of sight to the east.