

Parma Town Board meeting held on Tuesday, June 20, 2017 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

Supervisor	Jim Smith
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Daniel Barlow
Councilperson	Richard Wilt
Town Clerk	Donna K. Curry
Building and Development Coordinator	Dennis Scibetta
Dir. of Parks and Recreation	Tom Venniro
Absent	Highway Supt. Brian Speer

OTHERS IN ATTENDANCE

Robert Crowley, Patrick Buskey, Peter Lacagnina, Lydia McPhall, Joe Lee, Mike Lissow, Jack Barton, John Skoke, Valerie Maslowski, Shari Pearce, Judy DePalma, Peter Sorenson, Terry Riordan, Donna Riordan, Linda Wadkins, Ron Wadkins, Mark Coleman, Paul Terwilliger, Gloria Zaremba, Debi Avery, Scott Haynes, Jason Kausch, Dennis DeGraad, Barb Szczepanski, Ron Szczepanski, Lynier Clark, Bruce Clark, George Heinrich, Deb Rieke, Steve Rieke, Chet Edsall, Jim Grego, Cynthia Sanger, Lindsay Chiarenza, Ryan Chiarenza, Paul Hermance, Donna LaForce, Richard LaForce, Marina Svarishchuk, John Hoomans, Mike Weldon, Ron Gosnell, Larry Gurslin, Loretta Marshall, John Marshall, Bernice Heck, Nick Cogliton, Cindy Palmer, Stan Palmer, Shannon Zabelny, Sheila Muscato, Jo Ann Blodgett, Edward Blodgett, John Richardson, Robert Snyder, John Chart, Kevin Haffen, Larry Schoth, Richard Haines, and other members of the public.

CALL TO ORDER

Supervisor Smith called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted. Supervisor welcomed Ed Wilt, the newest member.

MINUTES – MAY 16, 2017

RESOLUTION NO. 353-2017 Motion by Councilperson Comardo, seconded by Councilperson Roose, to accept the Minutes of the meeting on May 16, 2017.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow) Nay 0 Abstain 1 (Wilt)

TOWN CLERK REPORT

The Town Clerk reported that the Town Clerk and VFW Report for May have been completed, filed and submitted to the Town Board. The 2016 AUD was completed by

Hungerford Vinton; a copy has been received from the Finance Office on May 22, 2017 and filed in the Town Clerk's Office. The requested Tax Receiver Audit was completed by Freed Maxick in April and their response has been received. Councilperson Wilt's oath has been filed in the Town Clerk's Office.

HIGHWAY DEPARTMENT REPORT

Supt. Speer was not in attendance. There was no report.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported that building permits are up from last year and June is looking to be strong as well. A new section for the All Seasons Subdivision is opening up; this is the second to last section. There is a request for rezoning from Monroe County for the former McNaughton property on the Hilton Parma Corners Road which can be done at a later time. They will submit an application.

RECREATION DEPARTMENT REPORT

Tom Venniro reported that the Summer Program is getting ready to begin which is the busiest time for them. He addressed his report that he emailed to the Board for tonight's meeting. In light of the full agenda for tonight's meeting, he is going to hold off on the annual report and the conference reports which are informational until the next meeting.

LIBRARY REPORT

Supervisor Smith reported that Library Director, Becky Tantillo will be leaving at the end of the month. Before she leaves she is looking at starting a Grant Application for roof repairs or replacement at the Library. Interestingly, repairs do not qualify for a lot of grant money and there is potential to get almost half the cost of replacing the roof with a grant. There would be a 5 year warranty on the repairs, and at a minimum a 15 year warranty for replacement.

MISCELLANEOUS REPORTS

There were no miscellaneous reports.

PUBLIC FORUM

Supervisor Smith asked if there was any other citizen who would like to address the Town Board with any concerns.

Peter Lacagnina wanted to update the Board on his on-going drainage issue on Hilton Parma Corners Road since he last attended some Board meetings. He explained that the job is only half done. And although he has waited another 6 months as was suggested to allow Supt. Speer time to continue the work that has not happened. He has made repeated

attempts to contact Supt. Speer but he has not returned his phone calls. While he understands that the Highway Department has been busy with work due to storms and lake levels since late March, this has been going on for seven years and he does not understand why he cannot get the courtesy of a phone call back. Currently, dirt from the premises is washing into the drainage ditch, the roots of trees are becoming exposed and he possibly will lose trees. In March, he paid for all materials to date but he does not understand why other residents have had similar work done for free. He would like the job to be finished or a refund of his money. He stated that he understands that Brian Speer does not report to the Board; but who does he report to. He is not serving the community that he is elected to serve. He doesn't understand how he can continue to be voted in and is disappointed that he is running again for another term. Supervisor Smith stated that he can look at the materials that have been used at your property and what has not been used and reimburse that money. Mr. Lacagnina stated that all of that material has been used. The other material was supposed to be furnished by Brian. Councilperson Roose asked when the last time it was he spoke with Brian. Mr. Lacagnina stated last October. He has had no communication since then. He stated that he is willing to work with him but no response from him is completely irresponsible.

John Skoke, owns property on Burritt Road and he stated that he had a drainage ditch that was completed by the Highway Department; however, at that time the ground was really wet so they could not get the equipment in the back to remove the trees and debris. Brian Speer told Mr. Skoke they would have to come back to remove the trees and that was five years ago. He has called and stopped by the Highway Garage several times. He has never had a call returned nor has Brian been in the office whenever he has stopped. He does not understand how it is that he can get away with not returning phone calls. He also has concerns as to how he can have no one to report to and about him running again.

Supervisor Smith stated that due to the amount of people, the start of the Public Hearing may have to be delayed to allow time to open the divider door after Court ends.

BUSINESS ITEMS

COURT OFFICE CEILING REPAIR EMERGENCY

Supervisor Smith explained that there has been an on-going water leak issue in the Court Office ceiling. He made the call to use the emergency authority to get the ceiling ripped out and to get the roof repairs done. This has been going on for two years of meeting with contractors and engineers who have not gotten back to him. The ceiling has been ripped out and roof repairs have been started and almost finished. He was able to find a company that had a decent plan on how to fix the issues and at a good price.

BUDGET TRANSFERS

RESOLUTION NO. 354-2017 Motion by Supervisor Smith, seconded by Councilperson Comardo, to approve the Budget Transfers as presented.

BUDGET TRANSFER			JUNE			
ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO.512.1220.460.00	EDUCATIONAL AND PRO	35.00	AOO.510.1010.430.00	EDUCATIONAL AND PROFES	35.00	GAVIGAN
AOO.512.1330.120.00	SECRETARY	500.00	AOO.512.1220.431.00	BOOKS	500.00	GAVIGAN
AOO.536.3640.211.00	FIELD EQUIPMENT	2,500.00	AOO.536.3640.211.00	FIELD EQUIPMENT	2,500.00	GAVIGAN
AOO.516.6510.460.00	MISC CONTINGENCY	12,480.00	AOO.590.9040.810.00	WOKERS COMPENSATION	10,881.00	GAVIGAN
AOO.516.8989.480.00	MISC REIMBURSEMENT	135.00	AOO.590.9050.810.00	UNEMPLOYMENT	1,599.00	GAVIGAN
			AOO.516.8989.401.00	FRANCHISE FEES	54.00	GAVIGAN
			AOO.516.8989.402.00	COMIDA TAX BILLS	81.00	GAVIGAN
AOO.516.1420.474.00	LEGAL TOWN	\$15,000.00	AOO.516.1420.472.00	LEGAL LABOR	\$15,000.00	GAVIGAN
AOO.516.6510.460.00	MISC CONTINGENCY	\$12,000.00	AOO.516.1620.210.00	EQUIPMENT	\$12,000.00	GAVIGAN
AOO.570.7310.120.02	VACATION CLUB STAFF	\$1,330.00	AOO.570.7310.493.02	VACATION CLUB EXPENSE	\$1,330.00	VENNIRO
AOO.570.7310.497.02	MUSIC EXPENSE	\$1,600.00	AOO.570.7310.498.02	BOWLING EXPENSE	\$1,000.00	VENNIRO
AOO.570.7315.496.03	FLAG FOOTBALL	\$95.10	AOO.570.7315.491.03	SOFTBALL TEAM	\$600.00	VENNIRO
AOO.571.7110.460.00	CONTRACTED SERVICE	\$1,000.00	AOO.570.7315.495.03	FLOOR HOCKEY YOUTH	\$95.10	VENNIRO
			AOO.571.7110.452.00	VECHICLE MAINTENANCE	1,000.00	VENNIRO
		46,675.10			46,675.10	

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

**APPOINTMENT OF REPRESENTATIVES FOR WORKERS
COMPENSATION MEETINGS**

RESOLUTION NO. 355-2017 Motion by Councilperson Comardo, seconded by Councilperson Dan Barlow, to appoint Mary Gavigan, Finance Director as the Town of Parma’s voting member for the Upstate New York Municipal Workers Compensation Program; to appoint James Smith, Supervisor as the Town of Parma’s alternate voting member for the Upstate New York Municipal Workers Compensation Program and to appoint Gary Comardo, Deputy Supervisor as the Town of Parma’s facilitator for the Upstate New York Municipal Workers Compensation Program.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

ENERGY SAVING PROGRAM

Supervisor Smith explained this was going to be an informational presentation. Due to the very full agenda and it was expected that this would be a lengthy report, the presenting party will come to share that information at a future date.

CHRIS MOORE RETIREMENT

RESOLUTION NO. 356-2017 Motion by Supervisor Smith, seconded by Councilperson Comardo, to accept with regret the retirement of Chris Moore as the Highway Department Clerk and thanked her for her many years of service to the Town.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

Supervisor Smith noted she has agreed to come back and help train her replacement.

APPOINTMENT OF HIGHWAY OFFICE CLERK III

RESOLUTION NO. 357-2017 Motion by Councilperson Barlow, seconded by Supervisor Smith, to appoint Sherry Bradt as Highway Office Clerk III with a starting salary of \$13.50 per hour with the intent to have a 6 month performance review with a possible raise to \$14.00.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

ACCEPT LETTER OF CREDIT
ALL SEASONS SUBDIVISION – SECTION 6

This was put on hold until a letter of credit is provided to the Town Board.

AWARDING OF JOHN DEERE GATOR UTILITY VEHICLE

Supervisor Smith explained a legal notice was run to accept bids for the sale of the John Deere Utility Vehicle. There were no bids submitted. The Board will have to explore other alternatives for disposal of this vehicle.

2017 PROPERTY MAINTENANCE RATES

Supervisor Smith explained that the property maintenance rates have been given to the Board. This covers properties that are in disrepair and the Town is required to clean them up after the owner has been notified and cited. The fees cover the cost to pay the employees, equipment, gasoline, and administrative charges.

RESOLUTION NO. 358-2017 Motion by Supervisor Smith and seconded by Councilperson Comardo, to approve the following property maintenance rates for 2017 as presented.

\$26.27	Hour	Zoning Enforcement
\$12.99	Hour	Zoning Pick-Up Truck
\$39.18	Hour	Park & Maintenance Foreman
\$44.08	Hour	SR MEO
\$29.55	Hour	Park & Maintenance Assistant Foreman
\$21.55	Hour	Laborer
\$11.00	Hour	Seasonal Laborer
\$12.99	Hour	Parks Pick-Up Truck

\$12.00	Hour	Flat Bed Trailer
\$24.00	Hour	60" Exmark
\$28.00	Hour	72" Exmark
\$21.96	Hour	JD2520 4 x 4 Tractor
\$13.00	Hour	Brush Hog
\$6.00	Hour	Push Mower
\$6.00	Hour	Weed Eater
\$3.15	Gallon	Gasoline
		Total Before Administrative Charge
20%		Administrative Charge
		Total

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

HILTON RAIDERS TOWN PARK FIELD USE AGREEMENT

Tom Venniro provided a copy of the 2017 Hilton Raiders Town Park Field Use Agreement, which is essentially the same as last year with all of the appropriate insurance.

RESOLUTION NO. 359-2017 Motion by Councilperson Comardo, seconded by Councilperson Wilt, to authorize the Supervisor to sign the Hilton Raiders Town Park Field Use Agreement.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

HIRE – PARK ATTENDANT LABORER

RESOLUTION NO. 360-2017 Motion by Supervisor Smith and seconded by Councilperson Barlow, to authorize the hiring of Robert Spiegel effective June 21, 2017 as a Park Attendant Laborer with a starting pay of \$10.00.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

HIRE – PARK DAY LABORER

RESOLUTION NO. 361-2017 Motion by Supervisor Smith and seconded by Councilperson Roose, to authorize the hiring of Richard Cooper effective June 21, 2017 as a Park Day Laborer with a starting pay of \$11.00.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

PUBLIC HEARING
REZONE – ADD PLANNED DEVELOPMENT- SENIOR
RESIDENTIAL OVERLAY
945 HILTON PARMA CORNERS ROAD

There was a short break to open the room divider to accommodate seating for those in attendance.

Supervisor Smith acknowledged the following legal notice was advertised on June 4, 2017 in the North and South editions of the Suburban News and posted on the Town Hall bulletin board and website.

Legal Notice
Town of Parma
Public Hearing
Request to Rezone 945 Hilton Parma Corners Road

PLEASE TAKE NOTICE that the Town of Parma will hold a Public Hearing on June 20, 2017 at 7:00 p.m. at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York for the Parma Town Board to consider the request to rezone 945 Hilton Parma Corners Road from Rural Residential to add the Planned Development Senior Residential (PD-SR) overlay.

LANDS OF J. R. HOLDINGS LLC
TO BE REZONED
945 HILTON PARMA CORNERS ROAD, TOWN OF PARMA

All that Tract or parcel of land, situate in part of Town Lot 2, Range 5, South Section of Braddock Bay Township, Mill Seat Tract of the Phelps and Gorham Purchase, Town of Parma, County of Monroe, and State of New York, and more particularly bounded and described as follows:

Commencing at a point on the centerline of Hilton-Parma Corners Road, said point being 948.82 feet north of the centerline of Burritt Road, thence;

Westerly on a bearing of S 88°34'18"W a distance of 33.00 feet to a point, said point being on the west right-of-way of Hilton-Parma Corners Road and being the true point and place of beginning, thence;

Continuing westerly on a bearing of S 88°34'18"W a distance of 200.00 feet to a point, thence;

Southerly on a bearing of S 01°57'21"E a distance of 100.400 feet to a point, thence;

Westerly on a bearing of S 88°34'18"W a distance of 67.00 feet to a point, thence;

Continuing westerly on a bearing of S 88°11'27"W a distance of 2,986.61 feet to a point, thence;

Northerly on a bearing of N 01°47'28"W a distance of 738.46 feet to a point, thence;

Continuing northerly on a bearing of N 02°14'40"W a distance of 179.14 feet to a point, thence;

Easterly on a bearing of N 88°13'54"E a distance of 3,252.38 feet to a point, said point being on the west right-of-way of Hilton-Parma Corners Road, thence;

Southerly along the west right-of-way of Hilton-Parma Corners Road on a bearing of
of
S 01°57'21"E a distance of 817.06 feet to a point, said point being the true point and place of beginning.

Intending to describe lands of J.R. Holdings LLC totaling 68.0 acres of land more or less. Said lands consisting of one parcel identified by tax account number 032.030-01-005. As shown on a Boundary Survey Map prepared by Schultz Associates Engineers and Land Surveyors, P.C., dated May 10, 2017.

Supervisor Smith stated that property owners within 500 feet of the parcel to be rezoned were notified by mail. The notices were mailed by the applicant on June 5, 2017 and verified with a Post Office receipt of mailing; which meets the requirements of the law. Two Notice of Public Hearing signs informing the public of the Public Hearing to rezone were posted on the property on June 2, 2017. A letter was also received from the Village Board dated June 12, 2017 granting approval to extend the sanitary sewers and noted the technical conditions that would be required by the Village.

He also explained that for the purposes of the rezoning; the Planning Board of the Town of Parma was designated by the Town Board as lead agent for the Type I action under SEQ. The Planning Board deals with this kind of information on a regular basis and the Town Board will look to them for their recommendation. There are letters out so that if another agency wants to be lead agency they can certainly petition to do that.

Supervisor Smith explained the ground rules for the Public Hearing. He noted the public hearing will cover rezoning only; not Planning Board related issues. And further explained the Rules for Public Comments including that they would go in order of how people signed in to speak, there will be a three minute time limit, try to keep comments to the issue at hand and not repeat information, this is not a question and answer session, and the Board is looking for input.

Supervisor Smith opened the public hearing at 7:05 p.m.

Bob Crowley stated he is in favor of this application and felt there is a need, the Town is growing and so should the development of the Town.

Cindy Palmer stated that her property backs up to this project and that she is in favor of this for several reasons. Her father resides in Unionville Station and she feels it is well maintained and financially sound. She is not in favor of what the property is being used for now. Currently there are ATV's racing back and forth on the property and gun shooting behind her property, whether legal or not. She felt this would help the drainage issues she has running through her property currently. Her hope would be that if the new property is maintained that will help her property.

John Chart stated that he is opposed to this. He read from a Petition protesting the rezoning that was entered into the record at a previous meeting and voted to be entered into the record by Mr. Smith, Mr. Roose and Mr. Comardo, and a copy of such petition is in the Town Clerk's Office. (Clerk Notation – This petition was submitted during the public forum of the August 19, 2008 and September 2, 2008 meeting) He also stated there is a pending lawsuit over the southwest corner of the land.

Kevin Haffen is opposed to this because he likes having the open space. One of the reasons he moved to Parma 30 years ago, was because of the open space. He does not want to see a high density development at the back of his property. He read an excerpt from the Town website that stated that this community has been rural farming for 200 years, a priority for Parma citizens and Town government has been to preserve farmland and he feels that the Parma residents would like to keep it farmland. He thought that this was not the right place for this kind of development.

Bruce Clark stated he backs up to this property and he would prefer to keep this agricultural instead of high density. He stated he is not against development but not so much in one area. He is concerned about lights. He felt that this is a big change for the land. He expressed concerns over notifications not being received and that Village of Hilton residents were not notified.

Lynier Clark stated that she would like to keep this Rural Residential.

Larry Schute stated that he resides on Hill Road and is in favor of keeping this Rural Residential over High Density and is concerned about additional lights on these premises.

Cindy Sanger lives on Burritt Road and is opposed to this for all of the reasons stated but she wonders what will happen to this if it is zoned for seniors and there are not enough seniors to fill the property. She moved to Burritt Road so she would not be living in a city or in a tract.

Mark Coleman stated he backs up to the property and has been here for 40 years. He would like to keep it rural. He is concerned about additional drainage issues with the water running through his property, there is already a large amount of water that flows through his property.

Pat Buskey stated he is a member of the Farmland and Open Space Committee and is opposed to this project. He would like to keep this a rural community and he doesn't feel that we need to add additional High Density there. He has some concerns with additional lighting. He would be more in favor of this if it could be cluster zoned and there could be a buffer with space around the project.

Larry Gurslin stated he is in favor of this project. He feels there is a demand for senior housing. Unionville Station is completely developed and brings approximately \$750,000 into the school district without a bus ever going down the road or using those services. He also felt that seniors shop locally which is good for the local businesses.

Richard Haines resides directly across the street and he is concerned with the traffic, extra lighting and dirt. He is also concerned with the possibility of more flooding from the creek into his yard. He also has concerns with the possibility of commercial buildings on the premises. Dennis Scibetta stated that the plan is a conceptual design only, not a final plan.

Lydia McPhall lives on Burritt Road and is opposed to this because she would like to keep this forever farmland like the property on the corner.

Chet Edsall stated that he is opposed to High Density housing and is concerned about traffic.

John Chart stated that he wanted to mention that State Law requires there be a super majority to rezone. He also said that all of this water people are mentioning goes through his backyard in a ditch that he maintains and he feels that drainage is an issue. He hopes that any action taken in regards to rezoning is done after the sewers are in place.

Public Hearing was closed at 7:25.

Supervisor Smith thanked everyone for their comments and explained that he would forward all of the comments to the Planning Board as lead agent and they will report back to the Town Board. He stated the information from Monroe County Planning and Development has been forwarded to the Planning Board for their review. The Planning Board will take all comments and information under advisement at their next meeting and then they will make a determination and report back to the Town Board. It was also stated that the Planning Board will also have at least one if not two Public Hearings for the residents to go and make comments once a design plan is presented to the Planning Board. It was asked if they accept questions. Supervisor Smith suggested anyone with questions should send it to the Planning Board ahead of time so that they can be prepared with answers.

There was a short recess and the meeting was then reconvened.

ATTENDANCE AT 2017 NRPA CONFERENCE

RESOLUTION NO. 362-2017 Motion by Supervisor Smith and seconded by Councilperson Roose, to authorize Tom Venniro to attend the NRPA Conference on September 25-28, 2017 in New Orleans for an amount not to exceed \$1,000.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

RESOLUTION TO HIRE RECREATION ASSISTANTS SUMMER CAMP STAFF

RESOLUTION NO. 363-2017 Motion by Supervisor Smith and seconded by Councilperson Barlow, to accept the list of new hires as recommended by the Director of Parks and Recreation as Recreation Assistants for Summer Camp Staff

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

TENNIS COURT REQUESTS FOR BIDS

RESOLUTION NO. 364-2017 Motion by Supervisor Smith and seconded by Councilperson Barlow, to authorize the Town Clerk to advertise for bids to reconstruct the existing Tennis Courts at Parma Town Park; and hold the opening of sealed bids on July 12, 2017 at 10:00 a.m. at the Parma Town Hall.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

RESOLUTION TO TRANSFER 2016 PROPERTY MAINTENANCE FUNDS TO PARK EQUIPMENT RESERVE FUND

RESOLUTION NO. 365-2017 Motion by Councilperson Comardo and seconded by Councilperson Roose, to

WHEREAS, the Town of Parma maintains Parma Parks Department equipment;

WHEREAS, the Town Board established a Parks Equipment Reserve on June 16, 2015; and

WHEREAS, the Town Board desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the Unappropriated Fund Balance to the Parks Equipment Reserve in the sum of \$6,208 from monies collected as a result of billed 2016 Property Maintenance services.

Sec. 2. That this resolution shall take effect immediately.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

FORTE PAYMENT PROCESSING AGREEMENT

RESOLUTION NO. 366-2017 Motion by Councilperson Comardo and seconded by Councilperson Wilt, to authorize the Supervisor to enter into an agreement with FORTE Payment Processing to provide credit and debit card services for transactions in the Town Clerk office.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

MONROE COUNTY HAZARDOUS MITIGATION PLAN

RESOLUTION NO. 367-2017 Motion by Supervisor Smith and seconded by Councilperson Comardo,

WHEREAS, the Town of Parma, with the assistance from Monroe County Office of Emergency Operations, has gathered information and prepared the Monroe County Hazardous Mitigation Plan; and

WHEREAS, the Monroe County Hazardous Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Parma is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan by making the Plan available on Monroe County's web site

(<http://www.monroecountyhmp.com>) and during a Public Hearing on the plan at a meeting of the Monroe County Legislature on May 9, 2017; and

WHEREAS, the Town of Parma have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Town Board that the Town of Parma adopts the Monroe County Hazardous Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

MISCELLANEOUS

PAY INCREASE – ROSS VLECK AND STEVE WAHL

RESOLUTION NO. 368-2017 Motion by Supervisor Smith and seconded by Councilperson Comardo, to approve a \$.34 per hour raise for Ross Vleck and Steve Wahl effective on their anniversary dates.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

Supervisor Smith noted the Highway Superintendent has hired new staff in the Highway Department that the Town was not notified about. Wage and job descriptions for the Highway Department were discussed.

INFORMATIONAL ITEMS

REZONE – 1241 HILTON PARMA CORNERS ROAD - MCNAUGHTON

Mr. Scibetta noted that Monroe County understands that they have to apply and provide all the required paperwork. The suggestion was made that the Town consider waiving the application fee. Nothing has been received thus far.

CLARKSON PARMA TOWN LINE ROAD WATER DISTRICT

Mr. Scibetta noted 57% of the number of parcels threshold have been met by petition for the Town of Parma portion of the district. We will be looking at holding a public hearing. It was not clear at this point if it would be a joint meeting or if they would be held separately. Our Attorney will be consulted for next steps.

LIAISON REPORTS

**Councilperson Barlow had no report.

**Councilperson Comardo reported HPDICE held a Narcan training session. The Farmland and Open Space Committee cancelled their meeting.

**Councilperson Roose reported the Summer Kick off will be this Friday. Craig Burritt has requested to be sworn in so he can work along with the two Special Police Officers that completed training.

PEACE OFFICER APPOINTMENT – PARMA SPECIAL POLICE

RESOLUTION NO. 369-2017 Motion by Supervisor Smith, seconded by Councilperson Roose, to appoint Craig Burritt as a member of the Parma Special Police Unit.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

**Councilperson Wilt will be the Liaison for the Planning Board.

**Supervisor Smith noted there is still leaking from the court office roof and requests for quotes have been mailed out to replace the carpet. Phone numbers for the Emergency Disaster contact list have been updated for our building. Media contact information will also be added.

WARRANT

RESOLUTION NO. 370-2017 Motion by Councilperson Barlow, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills, in the amount of \$82,766.29.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

RESOLUTION NO. 371-2017 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of BOO Part Town Fund bills, in the amount of \$964.07.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

RESOLUTION NO. 372-2017 Motion by Councilperson Roose, seconded by Councilperson Wilt, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$462.27.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

RESOLUTION NO. 373-2017 Motion by Councilperson Wilt, seconded by Councilperson Barlow, to approve payment of DBO Highway, Part Town Fund bills, in the amount of \$15,403.12.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

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RESOLUTION NO. 374-2017 Motion by Councilperson Barlow, seconded by Councilperson Comardo, to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$31,116.80.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

RESOLUTION NO. 375-2017 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of TAO Trust & Agency Fund bills, in the amount of \$611.47.

Motion carried: Aye 5 (Smith, Comardo, Roose, Barlow, Wilt) Nay 0

The total to be paid is \$131,324.02

There was no further business before the Town Board. Supervisor Smith made a motion to adjourn the meeting at 8:18 p.m., seconded by Councilperson Comardo and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk