

Parma Town Board meeting held on Tuesday, June 19, 2018 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

Supervisor	Jack Barton
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Blake Keller
Councilperson	Linda Judd
Town Clerk	Carrie Webster
Highway Supt.	Brian Speer
Building and Development Coordinator	Dennis Scibetta
Dir. of Parks and Recreation	Tom Venniro

OTHERS IN ATTENDANCE

Erinne Bennington, Annabella Nichols, Samantha Sarnowski, Kaleigh Pratt, Lillyanna Bopp, Jessica North, Deanna Bopp, Holly North, Nicole Ryan, Erica Newman, Ella Newman, Cindy Durning, Kevin Brongo, Kelly Brongo, Lydia Birr, and other members of the public.

CALL TO ORDER

Supervisor Barton called the meeting to order at 6:30 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

MEETING MINUTES – MAY 15, 2018

RESOLUTION NO. 150-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to accept the Minutes of the Regular meeting of the Parma Town Board on May 15, 2018.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

WORKSHOP MEETING MINUTES – JUNE 5, 2018

RESOLUTION NO. 151-2018 Motion by Councilperson Comardo, seconded by Councilperson Judd, to accept the Minutes of the Workshop meeting of the Parma Town Board on June 5, 2018.

Motion carried: Aye 4 (Barton, Comardo, Roose, Judd) Nay 0 Abstain 1 (Keller)

TOWN CLERK REPORT

The Town Clerk reported that the Town Clerk and VFW Reports for May have been submitted to the Supervisor's Office.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported that crews have been busy with brush pick up and have repaired two roads in the Town. They are working on repairing a pipe on Lakeside and Lighthouse Beach Road to help with drainage issues. The DEC issued a permit for this work.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported that for the month of May they are on pace to have approximately the same number of permits as last year. There are several subdivisions that will start bringing in new houses shortly.

He has been approached about the possibility of some baseball type camps being held on Peck Road or Old Hojack.

He handed out information packets to the Board to review for the access doors at the Town Hall Building, including the employee entrance door, front doors, rear doors, and the Parks Department office door.

RECREATION DEPARTMENT REPORT

Mr. Venniro reported that the Department Budget Report is accurate through most of May. On May 28, 2018 three high school students and a 6th grader from Northwood came together to install a Honey Bee Garden on the south end of the Historical Museum at the Parma Town Park. They also dug out and seeded a flower garden at the Historical Museum sign. The students were able to secure donations of all plants and seeds while the Town provided some left over mulch and oversight.

Summer camp begins on June 25, 2018 and staff training took place on June 12, 2018. Friday, July 20th will be Parma Days Summer Smash. The evening will highlight civic group food vendors, ice cream, music, bounce houses, a petting zoo, movie under the stars and fireworks. He was hoping there would be a booth set up to give residents a chance to meet the Town Board.

On June 18th they held a Friends of Hilton-Parma Parks and Recreation steering committee meeting. This group would be designed to provide supplemental funds and resources for our organization. The Library also has one. There will be some costs involved for start-up and the Finance Department is looking into the possibility of the Town providing the group with a small amount of seed money.

The Tennis Court reconstruction is well underway and hopefully will be open the week after the 4th of July. A round of cemetery maintenance has just been completed by Park Staff. There are some severe potholes on the South end of the Park; there have been some cars damaged and several complaints. The potholes have been repaired with the help of the Village Public Works Department and the Town Highway Department helped with tree stump and bush removal.

LIBRARY REPORTS

There was no report.

PUBLIC FORUM

Supervisor Barton asked if there was any other citizen who would like to address the Town Board with any concerns.

Kevin Brongo, owner of 1241 Hilton Parma Corners Road, stated that he has recently purchased this property from Monroe County and would like to get a feel from the Board on whether they would be open to rezoning the property to General Commercial. Currently the property is sitting empty and has been posted. Dennis Scibetta said that this was referred by the Planning Board to rezone to General Commercial which would act as a buffer between the Highway Commercial and the Residential District. Monroe County had agreed to rezone this but Mr. Brongo purchased it before that process could finish. Supervisor Barton said that this is a nice idea and that Mr. Brongo would need to bring an application and further information to the Board and the Building Department to move forward. There was a consensus among the Board to review the application and look at this further.

Lydia Birr, 77 Cambridge Road, wanted to talk to the Board about the bus service in the Hilton/Parma area which is currently being proposed to be eliminated by RTS. She has also talked to the Village Board at their meeting. She was hoping the Board would issue a letter to RTS recommending that they try and keep the route in service. The Village Board has sent a similar letter. She explained that she uses the bus and it is a nice service that is not very expensive with trained drivers which is helpful especially in the different weather. She feels that it is an asset to the Town and surrounding areas and there are other avenues they can take to keep this running. She has been to an RTS meeting also and their recommendation is that people could carpool; however, that is not always a feasible option. Councilperson Judd asked when this route is looking to be eliminated. Ms. Birr thought it would be a couple years before it takes effect. It was decided that it would be a good idea to send a letter from the Town in support of keeping this route in service.

BUSINESS ITEMS

GIRL SCOUT PROJECT

Girl Scouts from Troop 60450 came to the Board to discuss a project they would like to do to earn their Bronze Award in the Park. They polled about 500 residents to find out what they thought was most needed in the Hilton community. There were many good ideas but the idea of a community garden kept coming up. They would like to install a garden that would be 2.5'x 6' with solar lighting and a shed for tools. They would like to have a location with access to water. They are working to get volunteers to maintain the garden

and hope that people who use the garden would help with the upkeep of it. They were hoping to put it in front of the playground. They provided a drawing of what they are proposing. The timeframe for this would be next year. Supervisor Barton said he would pass the information along to Tom Venniro and then they can discuss further how to proceed. The girl scouts would be applying for grant money to help with the costs. Councilperson Judd said that they may be able to get some donations from Home Depot and Lowes for seeds and materials. It was suggested that they consider fencing so that the deer and other animals cannot get into it.

2017 AUDIT REPORT

Nicole Ryan from FreedMaxick reported on the Town Audit for the Town's Financial Statements for the fiscal year ending in 2017. It included the Governmental Activities for each major fund and the aggregate non-major fund in the Town. She explained that the audit was conducted using Generally Accepted Auditing Standards. Based on their findings they were able to issue unmodified opinions for each major fund and aggregate non-major fund. They did issue one adverse finding on the Governmental Activities due to the Capital Assets being omitted and specific information not being able to be provided. There was an unmodified opinion for the Town Clerk Financial Statements. She explained the Audit and the results for the General Accounts, Highway Accounts, Library Accounts, and the Drainage Funds. She discussed two new standards that will need to be implemented over the next two years, which she would like the Board to focus on (Gasb 75 which needs to be implemented in 2018 and Gasb 87 which should be implemented by 2020).

She discussed possible deficiencies that should be updated but these were not adverse. There was a material weakness, a control deficiency and an operational matter. The material weakness is the maintenance of the Capital Asset Records, without the proper tracking the Town is at a higher risk of misuse, misplacement and misappropriation. The control deficiency is with the approval of journal entries and review of them and the Operational matter is with the allocation of interest to the reserves.

PUBLIC HEARING

PROPOSED LOCAL LAW 1-2018 **A LOCAL LAW PROVIDING FOR ALTERNATE BOARD MEMBERS FOR** **THE ZONING BOARD OF APPEALS AND PLANNING BOARD OF THE** **TOWN OF PARMA**

Supervisor Barton opened the public hearing at 7:10 p.m. The following legal notice was advertised on June 3, 2018 in the North and South editions of the Suburban News and posted on the Town Hall bulletin board and website.

LEGAL NOTICE
Introductory Local Law #1-2018
A Local Law of the Town of Parma Providing for the Appointment of
Alternate Board Members for the
Zoning Board of Appeals and Planning Board

PLEASE TAKE NOTICE, that the Town Board of the Town of Parma will hold and conduct a Public Hearing to consider the enactment of Introductory Local Law #1-2018, which Public Hearing will be held and conducted by the Town Board at the Town of Parma Offices, 1300 Hilton Parma Corners Road, Hilton, NY 14468 on the 19th of June, 2018 at 7:00 p.m. and at which hearing all interested persons shall be heard concerning the subject matter thereof.

The proposed Local Law provides for the Town Board to appoint Alternate Board Members for the Zoning Board of Appeals and Planning Board of the Town of Parma so as to provide that in the event of a conflict of interest or absence that such Alternate Board Members may sit and act upon applications presently pending before such Boards. A full and complete text of such proposed Local Law is presently on file in the Town of Parma Offices where it may be examined by all interested persons during normal business hours.

Carrie Webster, Town Clerk
Town of Parma

Supervisor Barton explained that currently State Law states that an alternate member can sit on the Board if there is a conflict of interest. However, in some cases there might be a member out of Town or sick and currently state law does not allow the alternate to sit in those instances. This Local Law would allow the Town to seat an alternate when the Board is not at a full number of 5.

Councilperson Roose asked if the pay would be the same. Supervisor Barton stated that it would be. The Zoning Board has been using an alternate member for some time and that member has to do all of the same work to be prepared to participate in the Board discussion and vote for each meeting.

Public Hearing was closed at 7:17 p.m.

LOCAL LAW 1-2018
RESOLUTION AND NOTICE OF NEGATIVE DECLARATION OF
ENVIRONMENTAL SIGNIFICANCE

RESOLUTION NO. 152-2018 Motion by Councilperson Judd, seconded by
Councilperson Keller,

WHEREAS, the Town Board of the Town of Parma did heretofore consider the enactment of Introductory Local Law #1-2018; and

WHEREAS, the adoption of Rules, Regulations, Policies or Procedures by a Local Governmental Agencies is a Type II Action under the provisions of SEQR and as such, such Action may proceed without further regard to the provisions of SEQR;

NOW, THEREFORE, be it resolved by the Town Board of the Town of Parma, Monroe County, New York as follows:

Section 1. By the Adoption of this Resolution, the Town Board of the Town of Parma does find and determine that the adoption of Introductory Local Law #1-2018 is a Type II Action, an Action deemed to have no significant negative environmental impact and the enactment of such Local Law may proceed without further regard to the provisions of SEQR.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

LOCAL LAW 1-2018
TOWN OF PARMA
ALTERNATE BOARD MEMBERS

RESOLUTION NO. 153-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose,

WHEREAS, the Town Board of the Town of Parma did heretofore hold and conduct a Public Hearing to consider the enactment of Introductory Local Law #1-2018; and

WHEREAS, such Public Hearing was duly held and conducted by the Town Board of the Town of Parma on the 19th day of June, 2018 at 7 p.m. at which hearing, all interested persons were heard concerning the subject matter thereof; and

WHEREAS, the Town Board is desirous of enacting such Local Law so as to provide for alternate Board Members for both the Zoning Board of Appeals and the Planning Boards of the Town of Parma;

WHEREAS, the Town of Parma did heretofore issue its Resolution and Negative Declaration of Environmental Significance finding that the adoption of such Local Law will have no negative impact upon the environment;

NOW, THEREFORE, be it resolved by the Town Board of the Town of Parma, Monroe County, New York, as follow:

Section 1. By the adoption of this Resolution, the Town Board of the Town of Parma does hereby enact Local Law #1-2018, which Local Law reads and provides as follows:

Local Law #1-2018
ALTERNATE BOARD MEMBERS

§ 7-1. Applicability.

This Chapter shall apply to the appointment, terms, functions, and powers of alternate members appointed to serve on the Planning Board and Zoning Board of Appeals in the Town of Parma.

§ 7-2. Planning Board and Zoning Board alternate members.

- A. In the event that a Planning Board member is absent for any reason, an alternate member is hereby authorized to take the place of an absent Planning Board member. In order for the alternate member to qualify to take the place of an absent Planning Board member, that alternate member must have been appointed by the Town Board prior to the date he first acts as a voting member.
- B. In the event that a Zoning Board of Appeals member is absent for any reason, an alternate member is hereby authorized to take the place of an absent Zoning Board of Appeals member. In order for the alternate member to qualify to take the place of an absent Zoning Board of Appeals member, that alternate member must have been appointed by the Town Board prior to the date he first acts as a voting member.

§ 7-3. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ALTERNATE MEMBER

An individual appointed by the Town Board who is utilized when a regular member is unable for any reason to participate on an application or matter before the respective board, as provided herein.

MEMBER

An individual appointed by the Town Board to serve on the Town Planning Board or Zoning Board of Appeals, pursuant to the provisions of the local law or ordinance which first established such Planning Board or Zoning Board of Appeals.

PLANNING BOARD

The Planning Board of the Town of Parma as established by the Town Board, pursuant to the provisions of §271 of the Town Law.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals of the Town of Parma as established by the Town Board, pursuant to the provisions of §267 of the Town Law.

§ 7-4. Authorization; purpose; appointment; designation; duties and responsibilities.

- A. The Town Board of the Town of Parma hereby enacts this chapter to provide a process for appointing alternate members of the Planning Board and Zoning Board of Appeals. These individuals would serve when members are absent or unable to participate on an application or matter before the respective board.
- B. Alternate members of the Zoning Board of Appeals and Planning Board shall be appointed by the Town Board for terms of three years, with the term to expire on December 31 of the third year after the date of appointment.
- C. The chairperson of the Planning Board or Zoning Board of Appeals may designate an alternate to substitute for a member when such member is unable to participate on an application or matter before the Board. When so designated, the alternate member shall possess all the powers and responsibilities of such member of the Board. Such designation shall be entered into the minutes of the initial Planning Board meeting or Zoning Board of Appeals meeting at which the substitution is made.
- D. All provisions of state law relating to Planning Board and Zoning Board of Appeals Board member eligibility, vacancy in office, removal, compatibility of office and service on other boards, as well as any provisions of a local law/local ordinance relating to training, continuing education, compensation and attendance, shall also apply to alternate members.

§ 7-5. Supersession of Town Law.

This chapter is hereby adopted pursuant to the provisions of §10 of the New York State Municipal Home Rule Law and §10 of the New York State Statute of Local Governments. It is the intent of the Town Board, pursuant to §10 of the New York State Municipal Home Rule Law, to supersede the provisions of:

- A. Section 271 of the Town Law relating to the appointment of members to Town Planning Boards.
- B. Section 267 of the Town Law relating to the appointment of members to Town Zoning Boards of Appeals.
- C. Local Law #2-2005 of the Town of Parma is hereby superseded and repealed.

Section 2. That the Town Clerk shall give due legal notice of the enactment of such Local Law as required by statute.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

BUSINESS ITEMS

ATTORNEY FOR THE TOWN

RESOLUTION NO. 154-2018 Motion by Councilperson Roose, seconded by Councilperson Keller, to appoint Harter, Secrest & Emery as one of the attorneys for the Town of Parma.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

EMPLOYEE WAGE ADJUSTMENTS

Ann Williams, Deputy Town Clerk, has completed six months and had a positive performance review. It is recommended she receive a .50 raise effective on her anniversary date of May 3, 2018.

Kim Ledtke, Secretary to the Supervisor, has also completed her six months with a positive performance review and it is recommended she receive a .50 raise effective on her anniversary date of May 1, 2018.

Savanah Jock did receive a pay increase at the last Board Meeting but Supervisor Barton would like to recommend that that increase be effective as of her anniversary date of April 4, 2018.

It is also being recommended that Ross Vleck, HMEO, receive his increase to the full pay of an HMEO which is \$25.28, which is a \$1.00 increase. This increase shall be effective on his anniversary date of June 9, 2018.

RESOLUTION NO. 155-2018 Motion by Councilperson Comardo, seconded by Councilperson Judd, to authorize the rate changes for the above listed employees.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

OPEN SPACE APPOINTMENT

Councilperson Judd explained that the Committee had talked to Mr. Burch about being a part of the Open Space Committee where there are open seats. He said he was interested and the holdup was filling out the application which the Town has since received.

RESOLUTION NO. 156-2018 Motion by Councilperson Judd, seconded by Councilperson Roose, to appoint Jim Burch to the Farmland and Open Space Committee.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

DEPUTY COURT CLERK APPOINTMENT

The Court Clerk together with the Judges held interviews and they have selected a candidate for the Deputy Court Clerk position.

RESOLUTION NO. 157-2018 Motion by Councilperson Judd, seconded by Councilperson Keller, to appoint Kathryn Dishong at a rate of \$14.50 per hour with a starting date of June 18, 2018.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

SUMMER CAMP RECREATION ASSISTANT PAY RATES

Tom Venniuro explained that the following shows the new hire pay rates and the returning pay rates for approval by the Board.

See the listing at the end of the minutes.

RESOLUTION NO. 158-2018 Motion by Councilperson Roose, seconded by Councilperson Comardo, to accept the pay rates for the summer camp staff as listed starting June 12, 2018.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RETIREMENT REPORTING

**RETIREMENT REPORTING RESOLUTION
 ELECTED AND APPOINTED OFFICIALS STANDARD WORKDAY AND
 REPORTING**

RESOLUTION NO. 159-2018 Motion by Councilperson Judd, seconded by Councilperson Keller,

BE IT RESOLVED, that the Town of Parma hereby establishes the following as standard work days for the following elected and appointed officials and will report the officials to the New York State and Local Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Tier 1 Employee (Y/N)	Days/Month (based on Record of Activities)- maximum days reported is 20)	Not submitted (Check only if official did not submit their Record of Activities)
Elected Officials						

Councilperson	James Roose	7	01/01/2018-12/31/2021	N	2.57	
Highway Superintendent	Brian Speer	8	01/01/2018-2/31/2019	N		X
Town Clerk	Carrie Webster	7	01/01/2018-12/31/2021	N	20.95	
Appointed Officials						
Dog Control Officer	Arthur Fritz	7	01/01/2016-12/31/2016	N	7.74	
Planning Board	Bob Pelkey	7	01/01/2018-12/31/2022	N		X
Receiver of Taxes	Carrie Webster	7	01/01/2018- 12/31/2018 See Town Clerk appointment is renewed annually	N	NA	
Zoning Board of Appeals	Dean Snyder	7	01/01/2018-12/31/2018	N		X
Zoning Board of Appeals Secretary	Carrie Webster	7	01/01/2018-12/31/2018	N	1.30	
**the maximum number of days that can be reported to the New York State Retirement System is 20						

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

NON-PROFIT EVENT/FOOD VENDORS

Cindy Durning, of the Mia Foundation, is trying to set up their annual fundraiser at 1294 West Avenue. The Mia Foundation is an animal rescue organization for animals born with disabilities and handicaps. The property at 1294 West Avenue is approximately 25 acres. This event will be open to the public and include vendors, food trucks, live entertainment, tents and chairs. There is plenty of parking on site and the driveway will be open for emergency vehicles. There will also be a registered nurse on site. The hours will be from 12-4 p.m. on August 4, 2018. The food trucks are registered through the Food Truck Rodeo Association. Supervisor Barton asked if she knew approximately how many people might attend. Ms. Durning said that the only other one that was open to the public was in Cornhill area and there were approximately 500-600 people but she cannot say for sure. Councilperson Judd asked if animals would be there for adoption. She said no. There might be Mia animals with their owners but none for adoption.

Supervisor Barton felt that this would fall under a Type 1 for a Temporary Special Event Permit. The Board agreed that this would fall under a Type 1 and there would be no fee involved. The Building Department would look and make sure things are in order before the event; however the code does not address food trucks. Recently adopted Town Code changes have provisions related to food trucks and the permit they would need to get. They would need to send in Monroe County Health Permits and required Insurance. There is a \$25.00 fee for the permit. The applicant was concerned that they would not want to pay that fee to the Town and to the event. Tom Venniro explained that some of the vendors the applicant mentioned have been at Town events and they are used to paying the fees through the Town, he feels that the food vendors understand that some events are busier than others. There was discussion about the possibility of waiving the fee. Supervisor Barton would like her to provide the paperwork for the 501(c)(3).

RESOLUTION NO. 160-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to waive the food truck fees for the Mia Foundation Event.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

Supervisor Barton stated that while the fee is waived they food truck vendors still have to go through the Town Clerk's Office, fill out the application and provide the Monroe County Health Permits and the Insurance Certificates.

ADVERTISE FOR FOOTBALL FIELD TOP DRESSING BIDS

Supervisor Barton explained that there is a deadline coming up to have this process done. The idea would be to remove 6" off the field and then top it off so that the Town does not have to add a half inch every year, keep the signage up and keep reporting on it. The field would be usable again.

RESOLUTION NO. 161-2018 Motion by Supervisor Barton, seconded by Councilperson Comardo, to advertise for bids for the top dressing of the football field.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

There was discussion about stockpiling the material that is taken off the field and the possibility of it being used for Highway projects. There was discussion about what the arsenic samples were and what happens if it is mixed with other topsoil. Supervisor Barton says that this comes down to time and money. Continuing like we are the field will need to be top dressed for another 9 years. That is a lot of time spent making sure the signage is in place at all times, dressing it, and the reporting that needs to be done. Tom Venniuro says it is very frustrating and time consuming. This would take care of it in one day and then the rest of the dirt can be contained, and the field could be usable again. There are many things that could be getting done that are not while we are taking care of this.

Councilperson Keller would like to see a copy of the Court Order to make sure that the court order will allow this. Supervisor Barton said that they would have to propose the amendment to the Court, and Mr. Chart has said he would not oppose this action.

Councilperson Judd would like to have new samples taken to see what the levels are now that we have topped it for a couple years before we start investing more money. Tom Venniuro felt that was a good idea and we can still advertise for bids and if we decide to not go that route that is ok to.

ADVERTISE TOWN BOARD MEETING – JULY 10, 2018

RESOLUTION NO. 162-2018 Motion by Supervisor Barton, seconded by Councilperson Comardo, advertise for a Town Board Meeting on July 10, 2018 at 6:30 p.m.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

STREET LIGHT REQUEST

Supervisor Barton explained that there has been a request and petition submitted by residents on Calebs Trail and Webster Road for a street light. In the past the Town would submit a request with RGE for the cost to install the light and then it is decided whether to install. Supt. Speer stated there may be an issue with a telephone pole currently on the corner.

RESOLUTION NO. 163-2018 Motion by Councilperson Judd, seconded by Councilperson Keller, to authorize the Supervisor to submit a request to RGE for the costs associated with erecting a light pole at Webster Road and Calebs Trail.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

BUDGET TRANSFERS

RESOLUTION NO. 164-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve the Budget Transfers as presented.

JUNE BUDGET TRANSFERS

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
LOO.574.7410.410.00	OFFICE SUPPLIES	\$1,000.00	LOO.574.7410.210.00	EQUIPMENT	\$1,000.00	OLEARY
LOO.574.7410.415.00	JANITORIAL	\$1,000.00	LOO.574.7410.425.00	MAINTENANCE SUPPLIES	\$1,000.00	OLEARY
LOO.574.7410.460.00	CONTRACTED SERVICE	\$1,500.00	LOO.574.7410.450.00	PERSONAL CAR USE	\$500.00	OLEARY
			LOO.574.7410.480.00	MISC EXPENSES	\$1,000.00	OLEARY
LOO.574.7410.460.00	CONTRACTED SERVICE	\$400.00	LOO.574.7410.430.00	EDUCATIONAL	\$400.00	OLEARY
AOO.516.8989.400.00	MISC REIMBURSEMENT	1,620.00	AOO.516.1989.460.00	CONTRACTED SERVICES	1,000.00	GAVIGAN
AOO.575.7520.480.00	MISC EXPENSES	170.00	AOO.516.6510.460.00	CONTRACTED SERVICES	600.00	GAVIGAN
AOO.590.9040.810.00	WORKERS COMPENSA	30.00	AOO.516.8989.402.00	COMIDA TAX BILLS	20.00	GAVIGAN
BOO.590.9060.810.00	MEDICAL INSURANCE	1,830.00	AOO.575.7510.210.00	OFFICE EQUIPMENT	170.00	GAVIGAN
			AOO.590.9050.810.00	UNEMPLOYMENT INSURANC	30.00	GAVIGAN
			AOO.590.9040.810.00	WORKERS COMPENSATION	1,830.00	GAVIGAN
		7,550.00			7,550.00	

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

HIGHWAY DEPT. TRANSFERS

RESOLUTION NO. 165-2018 Motion by Councilperson Judd, seconded by Councilperson Keller, to approve the Highway Department Transfers as presented.

JUNE TRANSFERS

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
BOO.599.9901.911.00	BRUSH PICK UP	\$22,000.00	DBO.499.5031.01	BRUSH PICK UP	\$22,000.00	SPEER
		22,000.00			22,000.00	

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

**MICELLANEOUS BUSINESS
 SEPTIC SYSTEM PROPOSAL**

Supervisor Barton explained that he received an estimate regarding the septic system from Chatfield. That would include 1 oversized septic system and 1 oversized leach field and all buildings would pump to that. The estimate would be for approximately \$232,000 and currently there is \$150,000 in the reserve account. The hope is to take care of this next year.

CHATFIELD ENGINEERS – MRB GROUP

Supervisor Barton reported that Chatfield Engineers has merged with MRB Group and that the Board has to approve the assigning all of General Engineering Services, Planning Board services, and the 6 current subdivisions under review by Chatfield Engineers to MRB Group.

RESOLUTION NO. 166-2018 Motion by Councilperson Roose, seconded by Councilperson Keller, to authorize the Supervisor to assign all General Engineering Services, Planning Board Services, West Hill Subidvision, Country Village Estates, All Seasons Subdivision, Walnut Gove Estates, Wilder Estates Subdivision, and Sandalwood Subdivision to MRB Group.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

TOWN ENGINEER -MRB GROUP

RESOLUTION NO. 167-2018 Motion by Supervisor Barton, seconded by Councilperson Comardo, to add MRB Group to our list of Engineers.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

LIAISON REPORTS

**Councilperson Keller reported that there is a Zoning Board meeting on Thursday that he will be attending.

**Councilperson Comardo reported that HPDICE had their last meeting for this year. They reported on the prom event. They held their recognition event at the Town Hall and there were about 60 people in attendance.

**Councilperson Roose reported that they interviewed another candidate for the Special Police, Mark Goldberg. He needs the training but he can work as long as he is scheduled for the training. There was concern with liability by the Town if he is not trained before working.

**Councilperson Judd reported that there was no Farmland and Open Space meeting. Planning Board met with one agenda item that was tabled.

WARRANT

RESOLUTION NO. 168-2018 Motion by Councilperson Keller, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills, in the amount of \$64,093.12.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 169-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of BOO Part Town Fund bills, in the amount of \$4,591.31.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 170-2018 Motion by Councilperson Roose, seconded by Councilperson Judd, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$2,635.99.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 171-2018 Motion by Councilperson Judd, seconded by Councilperson Keller, to approve payment of DBO Highway, Part Town Fund bills, in the amount of \$66,852.04.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 172-2018 Motion by Councilperson Keller, seconded by Councilperson Comardo, to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$3025.00.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

RESOLUTION NO. 173-2018 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of TAO Trust and Agency Fund bills, in the amount of \$1,383.25.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

The total to be paid is \$142,580.71.

ENTER INTO EXECUTIVE SESSION

RESOLUTION NO. 174-2018 Motion by Supervisor Barton, seconded by Councilperson Comardo, to enter into executive session to discuss history of an employee. There may be further Town business after the Board comes out of Executive Session.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

The Board entered into executive session at 8:24 p.m.

CLOSE EXECUTIVE SESSION

RESOLUTION NO. 175-2018 Motion by Councilperson Comardo, seconded by Supervisor Barton, to close the executive session at 10:24 p.m. and return to regular session.

Motion carried: Aye 5 (Barton, Comardo, Roose, Keller, Judd) Nay 0

There was no further business before the Town Board, Councilperson Comardo made a motion to adjourn the meeting at 10:55 p.m., seconded by Councilperson Judd and all were in favor.

Respectfully submitted,

Carrie Webster
Parma Town Clerk

June 19, 2018 Proposed Summer Camp Staff Rates

New Hires						
Full Name	Last Name	POSITION	ADDRESS	PHONE	START DATE	RATE
Blackwood, Julia	Blackwood	Counselor	332 Creighton Lane, Roch. 14612	638-8719	12-Jun-18	10.40
Bourg, Brandon	Bourg	Counselor	4 Stag Creek Trail, Brockport 1442	366-4024	12-Jun-18	10.40
Bourg, Nathan	Bourg	Counselor	4 Stag Creek Trail, Brockport 1442	690-3773	12-Jun-18	10.40
DePeters, Jordan	DePeters	Counselor	11 Carrie Marie Lane, Hilton	233-6621	12-Jun-18	10.40
Elia, Mandy	Elia	Counselor	97 James Moore Circle, Hilton	362-5056	12-Jun-18	10.40
Gerwitz, Mackenzie	Gerwitz	Counselor	33 Butcher Road, Hilton	490-1498	12-Jun-18	10.40
Gibbs, Casey	Gibbs	Counselor	91 Carrie Marie Lane, Hilton	451-7900	12-Jun-18	10.40
Kita, Kyle	Kita	Director	51 Cambridge Road, Hilton	953-2752	12-Jun-18	12.00
Kunigan, Morgan	Kunigan	Counselor	1012 Pond View Heights, Roch. 14	857-3341	12-Jun-18	10.40
Metzger, Aubrey	Metzger	Counselor	149 Fallwood Terrace, Hilton	831-3046	12-Jun-18	10.40
McNair, Tyler	McNair	Counselor	126 Rolling Meadows Dr, Hilton	392-8267	12-Jun-18	10.65
Ribbeck, Jonah	Ribbeck	Asst Director	129A Student Lane, Brockport 1442	716-622-9229	12-Jun-18	11.15
Schwartzmeier, Ian	Schwartzmeier	Counselor	182 Ida Red Lane, Roch. 14626	441-1804	12-Jun-18	10.40
Returning Staff						
Full Name	Last Name	POSITION	ADDRESS	PHONE	START DATE	RATE
Allen, Meredith	Allen	Counselor	122 Draffin Road, Hilton	831-6820	12-Jun-18	10.65
Cassata, Isabelle	Cassata	Counselor	435 Peck Road, Spencerport 1455	392-3193	12-Jun-18	10.65
Clayton, Justin	Clayton	Counselor	313 Widedon Landing, Hilton	698-9519	12-Jun-18	10.65
Dude, Justin	Dude	Counselor	60 Cambridge Road, Hilton	831-9282	12-Jun-18	10.65
Dude, Mackenzie	Dude	Director	60 Cambridge Road, Hilton	406-1961	12-Jun-18	12.00
Farrell, Morgan	Farrell	Counselor/Health Director	28 Newcomb Dr, Hilton 14468	315-5117	12-Jun-18	10.65/11.25
Fichter, John	Fichter	Counselor	89 Carrie Marie Lane, Hilton	683-0517	12-Jun-18	10.65
Fowler, Andy	Fowler	Asst Coordinator	64 Cambridge Road, Hilton	764-3581	12-Jun-18	13.00
Garno, Ellie	Garno	Counselor	401 Buttonwood Dr, Hilton	727-3332	12-Jun-18	10.65
Gouger, Mike	Gouger	Counselor/B&AR Director	1824 Walker Lake Ont. Rd	285-6320	12-Jun-18	11.15
Holt, Abby	Holt	Counselor	5713 W. Wautoma Beach, Hilton	392-1949	12-Jun-18	10.65
Kingsbury, Taylor	Kingsbury	Asst Director	666 Redman Road, Hamlin 14464	964-7933	12-Jun-18	11.15
Knorr, Becca	Knorr	Director	561 Bridgewood Dr, Roch 14612	490-4037	12-Jun-18	12.00
Lawson, Cash	Lawson	Asst Director	28 Buttonwood Dr, Hilton	397-0674	12-Jun-18	11.40
Lipani, Ricky	Lipani	Asst Director	49 Lucinda Ln, 14626	723-8661	12-Jun-18	11.40
Luisi, Eric	Luisi	Director	31 Raspberry Patch Dr, 14612	208-2609	12-Jun-18	12.50
Makowski, Ashley	Makowski	Director	16669 Carr Rd, Kendall 14476	331-0470	12-Jun-18	12.00
Metzger, Reide	Metzger	Counselor	149 Fallwood Terrace, Hilton	227-8221	12-Jun-18	10.65
Milgate, Nick	Migate	Counselor	562 Bennett Road, Hilton	506-8698	12-Jun-18	10.65
Philmon, Dillon	Philmon	Counselor	212 Ketchum Road, Hamlin 14464	964-7631	12-Jun-18	10.65
West, Kate	West	Asst Director	1135 West Ave, Hilton	233-8662	12-Jun-18	11.15