

**MINUTES OF August 18, 2016**  
**PETERS TOWNSHIP PARKS AND RECREATION BOARD MEETING**

The scheduled meeting was held in the Conference Room at the Community Recreation Center on August 18, 2016 at 6:00 p.m. Approved-meeting minutes can be viewed online at [www.peterstownship.com](http://www.peterstownship.com)

**AGENDA**

- I. **Call to Order:** Board Chairperson, Pat Airhart
- II. **Roll Call:** Board members attending: Pat Airhart, Jeff Crummie, Bill Kinavey, John Hilzendeger, Ed Rafferty, John Yocca,  
**Board Members not in attendance:** Brittany Smith  
**Staff attending:** Michael Silvestri, Township Manager, Michele Harmel, Parks and Recreation Director, Becky Goodwin-Sopko, Recreation Secretary  
**Approval of Minutes:** Motion made to approve minutes as submitted by Ed Rafferty and seconded by Jeff Crummie. Motion carries 5/0.  
John Yocca arrives.
- III. **Audience Comments:** None
- IV. **Old Business:**
  - a. **Updates on:**
    - i. **Amphitheater:** Parks and Recreation Director, Michele Harmel stated that they are working on the caissons and will be pouring footers. She presented the choices for stone blocks to be used on post for the project to the board members. After brief discussion the choice was made.
    - ii. **Community Recreation Center Rules and Policy Revisions:** Tabled until September and will finalize Rules and Policy at that meeting.
    - iii. **Naming Rights Policy:** Naming rights were approved by Township Council.
    - iv. **Parks and Recreation Board By-Laws:** approved by Township Council.
  - b. **Basketball Association Request for fee increase exceeding 5%.** David Messman, President of PTBBA was in attendance for the request of increasing fee for travel program from \$150 to \$175. He discussed the need to pay for facilities for practice time that had not been needed in the past. Also the have a former NBA player to help with the winter recreation program to organize. And discussion of a scholarship program for boy and girl who have been in the program for 3 or 4 years. After a brief discussion by the Parks and Recreation Board, with the comments that this is a 16% increase and if they would have increased 4% over each of the years prior to this, it would have exceed the current request and this larger increase at this time would not be necessary. John Hilzendeger made a motion to approve the increase the travel dues from \$150 to \$175, Seconded by John Yocca. Motion carries 6.0.
  - c. **Non-Compliance Policy:** Policy was not approved by council; however they were not opposed, but more concerned about the enforcement of it and sequence of events that could be taken. Brief discussion from the board members on what Township Council was looking for. The Parks and Recreation Board asked that Michele Harmel, Parks and Recreation Director organize the policy into a language with categories ranging from minor infractions to more serious with levels for each action to be taken based off the current policy that was sent to Township Council for earlier review. The Parks and Recreation Board will make suggested changes and they will re-visit at the September Parks and Recreation meeting.
- V. **New Business:**
  - a. Parks and Recreation Board Chairperson, Pat Airhart took a moment to thank Township Manager, Michael Silvestri for all the dedicated work over the past 40 years and in turn Michael Silvestri thanked the volunteers of this board for their time and dedication to the boards they have served.
  - b. Steering Committee recommendation for Rolling Hills development project (RFP) Brief discussion of who possibly may be involved on a steer committee.
  - c. Request for Proposals for Master Plan of Rolling Hills property. Michele Harmel, Parks and Recreation Director went through the RFP with the Parks and Recreation Board members to see if anything needed to be changed or added. Jeff Crummie made a request to send the content of the RFP wording for Peters Hills Park Development to Township Council. Seconded by John Hilzendeger. Motion carries 6/0
- VI. **Y.E.S. Report:** Nothing new at this time.
- VII. **Directors Report:** Alliance Meeting to be set for October
  - a. **Board Member Attendance Sheet:** OK
  - b. **Monthly Report:** OK
  - c. **Playground inspection:** OK
  - d. **Participation Attendance Sheet:** OK

- e. **Goals:** OK
- f. **Quarterly Review to Council:**
  - i. **2016 Third Quarter Review:** October
  - ii. **2016 Fourth Quarter Review:** January
- g. **Outstanding School Facility Request:** None at this time
- h. **Association Documents:** OK
  - i. **Required Documentation Reports:** OK
  - ii. **Received Documentation:**
    - 1. Cheerleading meeting minutes July 7, 2016
    - 2. Lacrosse meeting minutes April 25, 2016

**VIII. Monthly Financial Report:** OK

**IX. Correspondence:** None

**X. Complaints/Compliments:**

**XI. Announcements:**

- a. Fishing Derby, August 20, 2016
- b. Senior Picnic Wednesday, September 14 at Shelter #4 in Peterswood Park
- c. Next Parks and Recreation Board Meeting Thursday, September 15

**XII.** Motion to adjourn made by seconded John Yocca by Jeff Crummie carried 6/0 at 7:30 p.m.

APPROVED

**Approval:**

\_\_\_\_\_  
Parks and Recreation Board Chairman

\_\_\_\_\_  
Date