

MINUTES OF December 15, 2016
PETERS TOWNSHIP PARKS AND RECREATION BOARD MEETING

The scheduled meeting was held in the Conference Room at the Community Recreation Center on December 15, 2016 at 6:00 p.m. Approved-meeting minutes can be viewed online at www.peterstownship.com

AGENDA

- I. **Call to Order:** Board Chairperson, Pat Airhart
- II. **Roll Call:** Board members attending: Pat Airhart, Jeff Crummie, Ed Rafferty, John Yocca, John Hilzendeger, Brittany Smith, (Bill Kinavey - arrived at 6:10 p.m.)
- III. **Board Member**
Staff attending: Michele Harmel, Parks and Recreation Director, Becky Goodwin-Sopko, Recreation Secretary
Approval of Minutes: Motion made to approve minutes by Ed Rafferty and seconded by Brittany Smith, Motion carries 6/0.
- IV. **Audience Comments:** None
Bill Kinavey arrived
- V. **Old Business:**
 - a. **Updates on:**
 - i. **Amphitheater:** Almost complete. Minor punch list to finish: Including railing to be installed at retaining wall. Michele Harmel, Parks and Recreation Director stated that the sound was really good and is pleased with the project and can't wait for the Parks and Recreation Board members to experience the project.
 - ii. **Peters Hill Park:** No updates.
 - iii. **Shelter 4 Playground:** Parks and Recreation Director, Michele Harmel updated that playground equipment has been installed. Dependent on weather when the poured in place surface and concrete borders will be installed.
- VI. **New Business:**
 - a. **Baseball Project:** Rick Bewick thanked the Parks and Recreation Board for opportunity to update them on improvements to the fields and dugouts at Peters Recreation field and grading at Field #4 where improvements had been made in Laser grading. Mr. Bewick also presented the proposed Scoreboard project information to the Parks and Recreation Board to be installed at Rees Field. The scoreboard will be solar same as the scoreboard at Recreation Center field and will be located in left field. Installation will take place in spring with a 6 week lead time for ordering. Motion made to approve with coordination of Parks and Recreation Director, Michele Harmel and Township Building inspector by John Hilzendeger, seconded by Brittany Smith. Motion carries 7/0.
Rick Bewick presented the proposal to the Parks and Recreation Board of addition of dugouts to Peterswood Park field #4 the same dugouts as installed at Recreation field with storage on 3rd base side, using same contractor. Motion to approve made by John Hilzendger pending ADA Compliance, seconded by Brittany Smith. Motion approved 7/0
 - b. **Scout Project – Life Scout, Matthew Grzyb** attended the meeting to present a proposal to the Parks and Recreation Board on a possible Eagle Scout project of a small shelter to be constructed at Peters Lake Park. Matthew Grzyb also showed a scale model of the shelter so the board members could have an idea of the shelter. Parks and Recreation Director stated that the Park Maintenance Supervisor proposed the addition of concrete pad not just gravel/stone base for shelter. After brief discussion John Yocca made a motion to approve with the approval of the Building inspector and the addition of concrete foundation as proposed by Michele Harmel, Parks and Recreation Director. Seconded by Jeff Crummie. Motion carries 7/0.
 - c. **Sponsor Banners:** Discussion of sports association sponsor banners for groups or businesses that have donated to the association but had not purchased the banners. A brief discussion among the Parks and Recreation Board and they will review the banner policy and discuss at the January meeting.
- VII. **Y.E.S. Report:** Parks and Recreation Board Member, Brittany Smith and Parks and Recreation Director, Michele Harmel commented on the Sportsmanship Workshop that was held December 12 with minimal attendance. The speakers were very interesting and informative and it was shame that more of the sports, school or families did not attend. The Parks and Recreation Board will revisit the minimal attendance of such programs in the future.
- VIII. **Directors Report:** Parks and Recreation Director, Michele Harmel informed the board that the Youth Basketball Association was informed that some coaches had not been completing the programs by the scheduled 9 p.m. closure of the facility. The Parks and Recreation Board inquired if this was a problem that they need to address and at this time it is not. It was addressed by Facility Supervisor, Josh Werner.
 - a. **Board Member Attendance Sheet:** OK
 - b. **Monthly Report:** OK

- c. **Participation Attendance Sheet:** OK
- d. **Goals:** OK
- e. **Quarterly Review to Council:**
 - i. **2016 Fourth Quarter Review:** January – Pat Airhart
- f. **Outstanding School Facility Request:** OK
- g. **Association Documents:**

At the time of this meeting Parks and Recreation Director had not received required documents from Swim and Wrestling. The Parks and Recreation Board have requested that Swim and Wrestling be asked to attend the January Meeting.

- i. **Required Documentation Reports:** OK still need some sports documentation
- ii. **Received Documentation:** Have received some after docket was sent out.

IX. Monthly Financial Report: OK

X. Correspondence: None

XI. Complaints/Compliments: None

XII. Announcements:

- a. Princess Ball registration begins December 27 , 2016
- b. Senior Luncheon January 11, 2017 (Noon - 2 p.m.)
- c.

XIII. Motion to adjourn made by John Yocca seconded by John Hilzendegeer carried 7/0 at 7 p.m.

APPROVED