

**MINUTES OF July 20, 2017**  
**PETERS TOWNSHIP PARKS AND RECREATION BOARD MEETING**

The scheduled meeting was held in the Conference Room at the Community Recreation Center on July 20, 2017 at 6 p.m. Approved-meeting minutes can be viewed online at [www.peterstownship.com](http://www.peterstownship.com)

**AGENDA**

- I. **Call to Order:** Board Chairperson, Pat Airhart
- II. **Roll Call:** Board members attending: Pat Airhart, Bill Kinavey, Brittany Smith, John Yocca, Jeff Crummie, Ed Rafferty, John Hilzendeger,  
**Board Members Not in Attendance:**  
**Staff attending:** Michele Harmel, Parks and Recreation Director, Becky Goodwin-Sopko, Recreation Secretary
- III. **Approval of Minutes:** Motion made to approve June minutes by John Yocca and seconded by Brittany Smith. Motion carries 4/0. **Abstain: Not in attendance for the June 15 meeting,** Jeff Crummie, Ed Rafferty, John Hilzendeger,
- IV. **Audience Comments:** None
- V. **Old Business:**
  - a. **Updates on:**
    - i. **DCNR Grant Project** –Survey needed to be done HGR Design firm came out to accomplish the survey work, the information that the township had provided to them was not quit enough for them to proceed according to the DCNR. The price that they were going to charge internally was fair so they accomplished the survey.
    - ii. **Peters Hill Park:** The second steering committee meeting was held on June 27. Parks and Recreation Director, Michele Harmel has sent out list of potential sites, she has started to visit some of those sites and will email comments and photos. She requested that if any board members that comes across a site on their travels, which might be pertinent to the projects please share photos and information. Michele Harmel did attend a meeting with Township Representatives, both Design Firms, School District, and Traffic Engineer Mike Mudry,
    - iii. **Field 5 Restroom/Concession Building:** Project underway, footers being poured. Making progress Contractor ran into some rock at beginning of digging, but coming along.
    - iv. **Columbia Gas project:** Columbia gas has staging in progress across from field 5 and will be starting work within the park soon.
- VI. **New Business:**

**Baseball Association:** Parks and Recreation Director, Michele Harmel informed the board that the Baseball Association was to attend this July meeting however, President, Rick Bewick was attending his son's playoff baseball game and other representatives had to work.

Board Chairman, Pat Airhart brought the members that were not at the last meeting in June up to speed on baseball and why they were asked to attend the July Parks and Recreation meeting. Pat Airhart said that baseball is missing rules and regulation. He relayed the information that when baseball was given use/access of the recreation center concession stand the doors to the Recreation Center had been left unsecure and the alarms were set off by someone trying to enter after baseball was gone. Parks Director, Michele Harmel and other township personnel had to come to secure the building late at night. This is after being informed not to tape items to the building/walls these incidents have continued. With someone writing a note/comment on the bottom of the instructions "That these are Recreation Center Rules" for use of facility/concession stand. In June Parks and Recreation Board Members agreed to suspend baseball from use of the concession stand for two weeks due to these infractions.

After this suspension was imposed Parks Director, Michele Harmel; Facility Supervisor, Josh Werner; and two representatives from baseball meet to the discuss the suspension and give them additional insight on why the board came to this decision. Michele Harmel also explained that this concession stand is different than the other concessions at our parks in that other fields are not attached to a 5 million dollar building. At this meeting the Baseball representatives said they felt they lost \$1000's of dollars in the loss of concession at the recreation center field due to the suspension. However, the Baseball Association chose to not schedule use of the concession stand when the building is closed after suspension was finished. It was explained to baseball all they need to do was schedule the time in advance so staff could be informed, and that the Recreation Department is willing to work with them.

This is the first year after several years of coordinating this use that we have had a problem.

Additional incidents have happened since the suspension, recently Jodi Bewick came in to request use over the past weekend and talked to Facility Supervisor, Josh Werner, to which Josh stated that Baseball President, Rick Bewick just needed to request and send in the paperwork. She asked if we could just schedule it and when told not without the paperwork from President, she just left.

On Wednesday July 19 after the Amphitheater concert had ended Parks Director, Michele Harmel was leaving and the lights at the baseball field was still on after 10 p.m. (Township ordinance lights off by 10 p.m.) When Michele Harmel, approached one of the guys she stated that she assumed that it wasn't alcohol in the cup and the lights were going off now. He said they would. She left and finished picking up signs from the concert and then returned to the concession stand and told them to turn off light, they asked for 10 more minutes, she explained that is an ordinance and it need to be done now. They complied begrudgingly. Parks Director, Michele Harmel will communicate with Baseball President, she had not had time prior to this meeting to speak with him.

After some additional discussion among the board members, concerning recent events and the suspension from the recreation center concession stand usage. They have once again requested to have Baseball attend the August Parks and Recreation meeting.

**Access Trail from Edgewood Drive to Elm Grove Park:** There was request from a resident on Edgewood Drive to create a paved access trail from Edgewood Drive to Elm Grove Park across Thompsonville Road.

After looking at maps and hearing all the information concerning grade and safety, including an access dispute with a driveway. Parks and Recreation Board has tabled this for future consideration.

**VII. Y.E.S. Report:** John Yocca updated the board members that were not in attendance in June that the interviews he has worked with Ryan Boni through Peters Township High School and PTTV on shows for Sportsmanship Talk. John Yocca has made interview with 6 different groups. The interviews are out on the website to be viewed. A very successful endeavor. And would be looking at upcoming fall sports for interviews. **Interviewed:** half hour show Girls and Boys Swim, Boys and Girls Lacrosse, Little Youths from the elementary and middle school in sports, Baseball, Boys Tennis, Boys Hockey and will be interviewing the youth that use the Skate Park at the Recreation Center regularly for August. They will be working on fall sport interviews when school begins.

**VII. Directors Report:**

**a. Board Member Attendance Sheet:** OK

**b. Monthly Report:** OK

**c. Playground Inspections Reports:** Couple question on documentation of inspection, Michele Harmel, Parks and Recreation Director stated that she talked to the Parks Maintenance Supervisor about what should be on the Playground report. Especially Shelter 1 playground that will be replaced in the fall. Also items around the playground should not be on the report those are park maintenance issues. Requested that notes from inspectors be placed on form to indicate additional information for questionable repair concerns.

**d. Participation Attendance Sheet:** OK

**e. Goals:** OK

**f. Quarterly Review to Council:**

i. **2017 Second Quarter – Jeff Crummie will be postponed until August Council meetings**

ii. **2017 Third Quarter**

iii. **2017 Fourth Quarter**

**g. Outstanding School Facility Request:** OK they are coming along.

**h. Association Documents:** OK – question concerning the statement in the Baseball Minutes: New Business – Rec separate from Travel, Travel players not required to play Rec. Discussion among Parks and Recreation board members to inquire when Baseball attends in August. John Hilzendeger will also inquire more on the subject, and although voted on at Baseball meeting does not mean it will pass.

**i. Required Documentation Reports:** OK

**VIII. Monthly Financial Report:** OK

**IX. Correspondence:** None

**X. Complaints/Compliments:** John Hilzendeger complimented that Community Day is quite an event and it takes many people and coordination to bring such a large and successful event together. Complimenting the Parks Maintenance Staff and Parks and Recreation Department on the beautification of the Park for Community Day.

**XI. Announcements:**

**a. Senior Series July 27, 2017**

**b. Friday Night Flicks, July 28, 2017**

**c. Concert in the Park- Bruce in the USA, August 2, 2017**

**d. The Final Curtain- Peters Township Thespian Group, August 14, 2017**

**e. Senior Picnic- August 9, 2017**

**f. Comedy Night, August 11, 2017**

**g. Picnic Series Concert- Allegheny Brass Band, August 13, 2017**

**h. Concert in the Park- The Joseph Sisters, August 16, 2017**

**i. Next Parks and Recreation Meeting Thursday, August 17, 2017**

**XII. Adjournment:** Motion to adjourn made by John Yocca seconded by John Hilzendeger carried 7/0 at 7 p.m.

APPROVED