

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown
Monday, January 5, 2015 at 7:40 PM

In attendance were: Chair Mike Di Domenico, Vice Chair Carol DeWolf, Police Commissioner Tom Haws, Township Manager Rob Pingar, Township Roadmaster Mark Gross, Planning Commission Member Steve Rodia, Historical Commission Chair Dave Walter. There were 5 guests present.

I. **Pledge of Allegiance & Call to Order**

Mr. Di Domenico noted that the Pledge of Allegiance had taken place earlier during the Reorganization meeting and called the meeting to order at 7:40 PM.

II. **Approval of Minutes (December 15, 2014)**

Ms. De Wolf made a motion to approve the December 15, 2014 minutes. Mr. Haws seconded the motion. There were no comments and the minutes were approved.

III. **Departmental Reports**

A. **Public Works – Mark Gross**

Mr. Gross reported that the road crew had been working on filling pot holes in the area around Woodtone Road and Martone Road. The annual inspection of Township traffic signals and signs has been completed. Mr. Gross noted that the road crew would be working on any deficiencies or improvements noted during the inspection, but that the lights and signs were generally in good condition.

Mr. Gross investigated a speeding complaint on Leslie Lane. He installed the radar speed sign and conducted a two week study of the speed going both directions. The data indicated that most people drive under the posted speed limit of 25 MPH.

On January 4, 2015 the road crew posted a speed limit of 35 MPH on Westtown Road, as specified by PennDOT. Westtown Road is a state road, and the section in Westtown Township had never been posted for speed, making the default speed 55MPH. Mr. Haws asked what the speed is on other sections of Westtown Road. Mr. Gross responded that he believed it was 35MPH both north and south of Westtown Township.

There was an issue with a wastewater pump at the Kirkwood pump station. The pump was removed and repaired. The railing system was so deteriorated that it had to be replaced. Mr. Gross noted that the station is in poor condition due to corrosion and anticipates that the station will need to be seriously evaluated in the future.

Future projects include traffic signal repairs and snow and ice removal.

Mr. Haws suggested a comprehensive discussion between the sewer engineer and the Board about the condition of the Township's wastewater infrastructure and facilities. Mr. Haws asked Mr. Gross if there was any way to mitigate the corrosion process. Mr. Gross stated that the corrosion was simply due to age.

There were no further comments or questions.

B. Building Department – Rob Pingar

Mr. Pingar provided a combined report for November and December 2014. There were 43 Certificates of Occupancy issued: 22 residential resale, 18 miscellaneous residential, and 3 were commercial miscellaneous. Mr. Pingar noted that the first CO for a unit in Westtown Reserve was issued and the occupant moved in today, and several others are in process so that building will start filling up. A CO was also issued for the new PNC bank on Rt. 3. There were 35 residential building permits issued. Mr. Pingar gave some examples of typical activities that require a permit. There was 1 public sewer connection and 4 zoning permits for fences.

There was no public comment.

C. Historical Commission (HC) – Dave Walter

Mr. Walter was unable to make the meeting due to sickness. Mr. Pingar provided the report.

At the December 17 Planning Commission meeting, the Historical Commission submitted written recommendations to the Board of Supervisors and gave a power point presentation on the Malvern School conditional use application seeking to amend the previously approved conditional use at 1074 Wilmington Pike.

The Historic resources inventory has been updated and includes with 130 sites. The HC included two proposals for historic specialists to vet the list for accuracy and appropriateness.

There was a meeting on December 18, 2014 with the county solicitor regarding the Shiloh AME Cemetery property. Details of the meeting will be provided to the Board in an Executive Session.

There were no comments or questions.

D. Planning Commission (PC) – Steve Rodia

Mr. Rodia reported that the Planning Commission voted to establish a 6:30PM start time, as needed for any workshop discussions.

Mr. Rodia restated that the Historical Commission had given a presentation to the PC on 1074 Wilmington Pike property for the amendment of the conditional use application. No decisions or recommendations have been made by the PC. The discussion centered around trying to integrate the historic property into the design. Representatives from Fair Share were present to answer questions.

Mr. Haws asked Mr. Rodia if the historic structure on 1074 Wilmington Pike is part of the requested amendment to the conditional use. Mr. Rodia confirmed that it was not.

There were no further questions or comments.

IV. Public Comment Non Agenda Items

There was none.

V. Old Business

A. Ordinance 2015-1 – Minor Home Occupation Amendment Adoption

Ms. De Wolf made a motion to adopt Ordinance 2015-1. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

B. Ordinance 2015-2 Historic Commission Membership Amendment Adoption

Ms. De Wolf made a motion to adopt Ordinance 2015-2. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

VI. **New Business**

A. WEGO 12 Hour Schedule Memorandum of Understanding (MOU)

Starting in January 2015, WEGO will be implementing a 12 hour shift on a trial basis for patrol units. The 12 hour schedule provides administrative benefits.

Ms. DeWolf made a motion to accept the November 26, 2014 MOU. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

B. Announcements

Mr. Di Domenico announced the Fair Share Conditional Use Hearing on Tuesday, January 20, 2015 at 6:00 PM. Mr. Pingar noted that this precedes the regular Board of Supervisors meeting that evening.

Mr. Di Domenico announced that a course on Natural Disaster Awareness for Senior Care Givers starts on January 22, 2015 in Coatesville. Flyers were available at the meeting. The Board discussed whether it should be sent out on the listserv.

VII. **Public Comment on All Topics**

There was no public comment.

VIII. **Payment of Bills**

Ms. De Wolf made a motion to approve General Fund bills in the amount of \$45,286.09 and Wastewater Fund bills in the amount of \$47,711.10 for a total of \$92,997.19. Mr. Di Domenico seconded the motion.

Discussion followed on the wording of the motion to approve the bills. Mr. Haws suggested simply approving the registers "as presented" rather than getting bogged down in the minutiae of stating the dollar amount to the penny. Mr. Pingar stated that the check registers are sent on the listserv and archived on the website.

There was no comment from the public and the check registers were approved.

IX. **Adjournment**

Ms. De Wolf made a motion to adjourn the meeting, seconded by Mr. Haws. The meeting was adjourned at 8:12 PM. The regular meeting was followed by an Executive Session on personnel.

Respectfully Submitted,

Robert R. Pingar, P.E.
Township Manager