

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown
Monday, June 16, 2014 at 7:30 PM

In attendance were: Chair Carol De Wolf, Vice Chair Mike Di Domenico, Police Commissioner Tom Haws, Township Manager Rob Pingar, Planning & Zoning Director Chris Patriarca, WEGO Police Chief Brenda Bernot, Township Solicitor Patrick McKenna, Planning Commission Member Elaine Adler, and Parks and Recreation Chair Bridget Brown. There were 14 guests present.

I. Call to Order

Chairman De Wolf led the Pledge of Allegiance and called the meeting to order at 7:40 PM.

II. Approval of Minutes (Board of Supervisors May 19, 2014)

Mr. Di Domenico made a motion to approve the May 19, 2014 minutes. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

III. Workshop Meeting Summary

Ms. De Wolf summarized the Board's workshop meeting. They began at 5pm with an executive session, followed by five other topics:

- Small Flow Treatment Facility agreement for 1018 Robin Drive
- Agricultural Security Advisory Committee - tabled
- Renewable Energy Ordinance advertisement - tabled
- Discussed appointment of an OLM Program Assessment Hearing Officer
- Emergency storm drain repairs - added to regular agenda under New Business

IV. Departmental Reports

A. Westtown East Goshen Police Department – Chief Brenda Bernot

Chief Bernot reported that the Military Collection Drive held June 1 at the WEGO Police station was a huge success, and thanked everyone who made donations. She also stated that the department will be conducting another Citizens' Police Academy this fall, running roughly from Labor Day to Thanksgiving. The CPA gives residents the opportunity to learn more about the police department. Registration will begin in approximately two weeks.

There was a serious accident on Shiloh Road on June 1. A resident pulling into her driveway was struck by a motorcyclist. In addition, there was an attempted burglary in Heather Glen Apartments. Police believe the resident was targeted after winning a large sum of money at a casino. Vandals at Rustin on Senior Prank Night were caught by officers. There were also two incidents of mailbox vandalism. She asked residents to report any suspicious activity. The Chief also reported that there were three DUI arrests in the township.

There were no questions or comments.

B. Township Solicitor – Pat McKenna

Mr. McKenna reminded residents that the Bozutto conditional use hearing will reconvene at 7:00 PM on June 30th.

There were no questions or comments from the public.

C. Parks & Recreation Commission – Bridget Brown

Mrs. Brown announced that P&R is hosting a Summer Kickoff Concert on Friday, June 20th from 6:30 PM to 8:00 PM featuring the West Chester Community Concert Band and Woodside Farm Creamery.

Summer Movie Nights were announced:

Friday, June 27 – Frozen

Friday, July 25 – Narnia

Friday, September 5 – Ghostbusters

Mrs. Brown stated that the summer session of Yoga and Pilates is starting next week. If you are interested, please register now. At the August 12 Park & Recreation meeting there will be a presentation on Lyme Disease, and there will be a Lego Day Camp on August 16. More information on all of these events is on the website.

There were no questions or comments.

D. Planning Commission – Elaine Adler

Mrs. Adler reported on the June 4 Planning Commission (PC) meeting, at which the Township Traffic Engineer, Al Federico, explained the methods and procedures they use to prepare traffic studies. A copy of his presentation is available at the Township office.

On the agenda this week, the PC will discuss the Thomas two lot subdivision on Chateau Drive. Also Tom Comitta will be present to provide background information on planning and community impact studies. Sometime next month, the PC expects to hear from John Snook of the Brandywine Conservancy to discuss the Bozutto Conditional Use application.

There were no questions.

IV. Public Comment Non Agenda Items

At this point, Ms. De Wolf paused to ask if anyone was recording the meeting. No one was.

There was no public comment on non-agenda items.

V. Old Business

A. Open Space Plan – Resolution 2014-7 for PA MPC Compliance

Mr. Di Domenico made a motion to approve Resolution 2014-7 adopting the Open Space, Recreation, and Environmental Resource plan as part of the Westtown Township Comprehensive Plan. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

B. Renewable Energy Ordinance – Authorization to Advertise

This item was tabled.

C. On-Lot Management Program – Appoint Assessment Hearing Officer

Mr. Di Domenico made a motion to appoint Township Manager, Rob Pingar, as the Assessment Hearing Officer for the On-Lot Management Program. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

D. Small Flow Treatment Facility

This item was tabled.

E. Historical Commission Ordinance – Authorization to Advertise Amendment

Mr. Di Domenico made a motion to authorize advertisement of the Historical Commission Ordinance amendment increasing the membership on the HC from five members to seven. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

F. Motion to Allow the Planning Commission to Use Consultants

Mr. Di Domenico made a motion to allow the PC to use consultants at their meetings. Mr. Haws asked for clarification on the motion before voting. Ms. De Wolf asked Mr. McKenna for guidance. Mr. McKenna stated that the motion is essentially authorizing the Planning Commission to use Al Federico, Tom Comitta, and John Snook as consultants at their meetings and/or in the Bozutto Conditional Use Hearing at Township expense. Considerable discussion followed regarding the motion, duplication of effort and expense, and the timing of the consultants meeting with the PC relative to the dates of the Conditional Use hearing. Ms. De Wolf seconded the motion. The motion passed 2-1, with Mr. Haws dissenting.

VI. New Business

A. Westtown School Dam Project Presentation

Jack Embick, 189 Pheasant Run Road, was present as a volunteer for Westtown School to introduce the presentation of a project the school is undertaking to remediate the dam and dredge the lake. Geoffrey Goll of Princeton Hydro, a consultant hired by the school, Holly Harper, former member of the Board of Trustees, Mark Del Nagro and George Schaab were also present.

Mr. Goll gave a detailed presentation of the project. The dam was constructed in 1912 and needs repairs to bring it up to current regulatory requirements. The lake has not been dredged since the 1970s. The project requires that Westtown Road be closed for approximately one month later this summer. Notification of the closure will be in the newsletter, on the website, and via email.

B. Emergency Storm Drain Repairs

Mr. Pingar stated that as a consequence of the brutal winter we experienced, and the heavy spring rains, several storm drains have failed. There are two storm water issues that require emergency repairs. One is a storm water pipe that crosses Green Lane that has completely rusted through, and is causing a sinkhole in the Kirkwood Fitness Center parking lot. The second is a detention basin on Little Shiloh Road at Thorne Drive that has a blocked drainage pipe. Fidelity Contracting, which did repairs of the Pleasant Grove pump station force main several years ago, has been contacted about the projects. They estimate the Green Lane project to cost about \$40,000 and the detention basin outfall to be approximately \$20,000. Board authorization is required to do the work on a time and materials basis.

Mr. Di Domenico made a motion to approve the emergency repairs to be performed by Fidelity Contracting. Mr. Haws seconded the motion. There was no public comment and the motion was approved.

C. Announcements

1. Summer Kickoff Concert at 6:30 on Friday, June 20 at Oakbourne Park, 2014.
2. Movie Night at 8:30 pm on Friday, June 27 – “Frozen”

VI. Public Comment on All Topics

Megan Bruns, 4 Jacqueline Drive, thanked the Board for making the motion to allow the Planning Commission to use consultants. She also had a question regarding the process for conducting a traffic calming study on Jacqueline Drive. Ms. De Wolf responded that the Board would be adding the issue to discuss at an upcoming Workshop session. Mr. Haws acknowledged that Jacqueline Drive has been an area of concern since he has been on the Board, and stated that he thought the Board should conduct a study. Mr. Pingar responded that a study would be the first step, and then an evaluation would need to be made. He estimated the cost between \$5000 and \$10,000. Ms. De Wolf asked Mr. Pingar to gather cost estimates for traffic studies. He said he would initiate the process with McCormick Taylor. Finally, Mrs. Bruns asked if a formal application has been submitted for the Papenfuss property. Mr. Pingar stated that no development application has been made. Monument Homes has applied for a permit to bring in fill dirt, but it has not yet been issued.

Kathy Di Domenico, 1530 Woodland Road, asked if the annual report to the DEP as required by the West Wynn Special Study due June 1 was submitted on time. Mr. Pingar replied that it was submitted on June 2nd, as June 1 was a Sunday.

There was no other public comment.

VII. Payment of Bills

Mr. Di Domenico made a motion to pay the following bills:

May 28, 2014 - \$6818.06 General Fund
June 9, 2014 - \$276,216.72 General, \$9,994.24 Wastewater, for a total of \$286,210.96
June 11, 2014 - \$104,672.51 General Fund, \$3,428.02 Wastewater, for a total of \$108,100.53

The motion was seconded by Mr. Haws. Kathy Di Domenico asked why the May 28 and June 9 check registers were not included with the draft of the minutes. Mr. Pingar explained that due to the missed meeting on June 9, those bills were already signed and mailed out. Formal approval of those bills will be recorded in tonight’s meeting minutes and the registers will be archived.

There was no other public comment and the motions to approve the bills were passed.

VIII. Adjournment

Mr. Di Domenico made a motion to adjourn the meeting, seconded by Mr. Haws. There was no public comment and the meeting was adjourned at 9:22 PM.

Respectfully Submitted,
Robert Pingar, P.E.
Township Manager