

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown  
Monday, August 4, 2014 at 7:30 PM

In attendance were: Chair Carol De Wolf, Vice Chair Mike Di Domenico, Township Manager Rob Pingar, Township Roadmaster Mark Gross, and Historical Commission Chair Dave Walter. There were 8 guests present.

**I. Call to Order**

Chairman De Wolf led the Pledge of Allegiance and called the meeting to order at 7:42 PM.

**II. Approval of Minutes (Board of Supervisors July 7, 2014)**

Ms. DeWolf asked if anyone was recording the meeting.

Di Domenico made a motion to approve the July 7, 2014 minutes, seconded by Ms. DeWolf. There was no public comment and the motion was approved.

**III. Workshop Meeting Summary**

Ms. De Wolf stated that the Board's workshop meeting which began at 6:30 PM was an executive session on personnel and litigation.

**IV. Departmental Reports**

**A. Building Report – Rob Pingar**

In July, 14 residential and 1 commercial Certificates of Occupancy were issued, as well as 13 residential and 4 commercial building permits. The Township also issued one plumbing permit and one roof permit. In addition, 1 zoning permit for a deck. There were no questions or comments on the building report.

**B. Public Works – Mark Gross**

Mr. Gross stated that the crew completed several large projects in July. They replaced a stormwater discharge pipe that carries a stream across Green Lane through the Kirkwood Fitness Center parking lot. They also worked on a stormwater detention basin at Thorne Drive and Little Shiloh, repairing the outfall pipe about 14 feet below the berm. The pipe was plugged by a stump that had washed into the pipe. They were able to replace about 10 feet of the pipe without compromising the structural integrity of the berm. The crew also replaced about 30 linear feet of sanitary sewer pipe off Drive Drive, as was recommended by URS.

At the wastewater plant, an EQ pump was rebuilt and replaced, and a chemical mixer was added to reduce phosphorus. Future projects include taking down one of the aeration tanks at the plant to repair a separation in the pipe.

Mr. Gross reported that the lane lines were painted on the roads. Stop bars and intersection lines will be done later in the month.

There were no questions or comments.

**C. Historical Commission – Dave Walter**

Mr. Walter reported that representatives from Bozutto contacted him stating that they are going to renovate and repurpose the serpentine house at 1142 Old Wilmington Pike. The HC is eager to see their plan. Bozutto did not agree to performing any kind of ground penetrating radar study or Phase I archeological survey of the property.

The HC continues to work on the historic resources list, and has identified 115 properties to date, including the Taylor burial ground in Pleasant Grove. To what use the list will be put will depend on proposed ordinance amendments, which are being undertaken by consultant, John Snook. Until those amendments are adopted, the HC will not pursue contacting property owners.

Mr. Walter announced that the Westtown School will be hosting an architectural history tour on Saturday, October 18 at 2:00 PM. Registration is required and is limited to 50 people. Information will be on the township website.

Regarding the cemetery on Little Shiloh, Dave reported that he met with Representatives Truitt and Barrar, along with Shaun Harris, Executive Director of the House Committee on Veteran's Affairs. They found existing laws which permit the township to take over maintenance of abandoned cemeteries. They are currently drafting a letter to the County solicitor to see what their position might be. If it is favorable to proceed, then a meeting with the County Commissioners will be scheduled.

Mr. Walter stated that the fall township newsletter will include an article on the history of Darlington Corners.

Finally, Mr. Walter reported that two residents have expressed interest in filling the vacancies on the HC. They will be interviewed at the next HC meeting on August 21, and a recommendation will be made to the Board.

There were no questions.

**D. Planning Commission – Dane Criddle**

Dane Criddle was not present to deliver the Planning Commission report.

**IV. Public Comment Non-Agenda Items**

Mr. Ted Moser, of Oakbourne Development, developer of the two lot Rossiter Subdivision, was present to inquire about the status of the final escrow release he requested by letter sent to Kevin Matson of McCormick Taylor (MT), Rob Pingar, and Joanne Grube on June 19. He stated that he had called both Kevin Matson and Mr. Pingar several times, and has not heard back from either of them. Mr. Pingar apologized, stating that he had received Mr. Moser's messages. He asked Mr. Moser if the punch list has been completed. Mr. Moser said that he has completed everything on the URS punch list. Mr. Pingar stated that he drives E. Pleasant Grove Road every day and is aware that the right of way has not been cleared for the required sight distance. Mr. Pingar stated he would call Mr. Moser tomorrow to follow up on what work needs to be finished prior to the escrow release. Mr. Moser disputed that additional work is required, saying he did not receive a letter from MT outlining any work to be done.

There was no other public comment on non-agenda items.

**V. Old Business**

**A. WEGO Traffic Safety Unit**

Ms. DeWolf made a motion to rescind prior approval authorizing the promotion or hiring of an additional officer to the Traffic Safety Unit. Mr. Di Domenico seconded the motion. There was no public comment and the motion was approved.

**VI. New Business**

**A. WEGO Accreditation**

Chief Brenda Bernot has recommended that WEGO undertake the process of achieving accreditation by the Pennsylvania Law Enforcement Accreditation Commission (PLEAC), which is supported by the Pennsylvania Chiefs of Police Association.

Mr. Di Domenico made a motion to authorize WEGO to proceed with accreditation, seconded by Ms. DeWolf. There was no public comment and the motion was approved.

**B. WEGO Finance Committee**

Ms. DeWolf announced that the Board has agreed to nominate Mr. DiDomenico to the WEGO Finance Committee.

**C. 1126 Kolbe Lane Lot Line Change**

Mr. Di Domenico made a motion to refer the application for a minor subdivision at 1126 Kolbe Lane to the Planning Commission for review, starting the 90 day review period. Ms. DeWolf seconded the motion.

In order to expedite the process, Mr. Manieri made the request to waive the preliminary plan review by the Township Planning Commission, and move straight to the final plan review. Ms. DeWolf asked why he sought to skip the PC review. Mr. Manieri replied that he is trying to sell his house, and this is a potential hurdle for buyers. Ms. DeWolf and Mr. Pingar stated that PC review is part of the application process.

The motion to refer the application to the Township Planning Commission was approved.

**D. Announcements**

Ms. De Wolf announced the following events:

1. Lyme Disease Presentation – Tuesday, August 12 at 7:30pm at Oakbourne Mansion
2. Bozutto Conditional Use Hearing – Thursday, August 14 at 7pm
3. Lego Camp – Saturday, August 16
4. Legislative Breakfast with Dan Truitt – Tuesday, August 19 at 7:30am
5. Citizens Police Academy – Begins September 4, 2014
6. Neighborhood University – September - November 2014

**VI. Public Comment on All Topics**

There was no public comment.

**VII. Payment of Bills**

Mr. Di Domenico made a motion to pay the General Fund bills in the amount of \$521, 899.14, and Wastewater Fund bills in the amount of \$61,164.78, for a grand total of \$583,063.92. Ms. DeWolf seconded the motion. There was no other public comment and the motion to approve the bills was passed.

**VIII. Adjournment**

Mr. Di Domenico made a motion to adjourn the meeting. The meeting was adjourned at 8:37 PM.

Respectfully Submitted,  
Robert Pingar, P.E.  
Township Manager