

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown
April 2, 2012, 7:30PM

In attendance were Supervisors Chair Charles P. Barber, Vice Chair Thomas F. Haws, and Police Commissioner Carol R. De Wolf; Township Manager Robert Layman; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; Township Planning Commission Member David Walter; and Parks & Recreation Chair Kristine Lisi. There were five guests in attendance.

I. Call to Order.

As there was a quorum present Chair Barber called the meeting to order at 7:35Pm.

II. Approval of Minutes (March 19, 2012 Regular Meeting).

Ms. De Wolf made a motion, seconded by Mr. Haws, to approve the minutes of March 19, 2012. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as presented.

III. Departmental Reports.

A. Township Building Inspector – John Wilson.

Mr. Wilson reviewed the March Building Report. Mr. Barber asked if the residential resale fees on the report pertain to properties that are actually being sold. Mr. Wilson confirmed that it was and that this represented a higher number than usual. He also stated that our permit fees are being reviewed as they are based on a percentage of the construction cost and are lower than other municipalities.

B. Township Roadmaster – Mark Gross.

Mr. Gross reviewed the March Road Department Report. He stated that winter cleanup has been done in the Township open space and that hazardous trees have been removed from Oakbourne Park. Mr. Gross said there has been an issue with Four Wheelers using the trails in the park. The Police, in order to enforce this issue, asked for more signage in the park restricting this use. He also stated that one pump is being removed from the Pleasant Grove Pump for necessary routine maintenance. As the Township has taken over the Rustin Pump Station the Department has cleared the driveway for better visibility and that normal maintenance will be done to the generator. Mr. Gross reported that the County GIS department will be mapping the Rustin force main for the Township data base.

C. Township Planning Commission – David Walter.

Mr. Walter stated that the Commission did not meet on March 21st. He stated that their meeting this month will be moved to the second meeting date of April 18th. At that time the Commission will be reviewing recommendations for a consultant for the preparation of an alternate energy ordinance.

D. Parks & Recreation Commission – Kristine Lisi.

Ms. Lisi stated that the Commission had a workshop meeting to discuss revisions to the 2008 Parks Policy. Ms. Lisi stated that the Commission will make a formal recommendation to the Board that the Oakbourne Mansion Commission be dissolved and put under Parks & Recreation. This will enable Parks & Recreation to hold events for the residents in the Park and the Mansion. Ms. Lisi stated they would also take the responsible for the paid events at the Mansion. She also stated that they are working with Friends of Oakbourne on ways to integrate them into Parks & Recreation so that they can still remain a separate entity but receive direction and

guidance from Parks and Recreation. Ms. Lisi said that they had met with Mr. Gross to review the setup and parking for the community yard sale to be held on April 28th at the park. The hours of the yard sale are 10:00Am – 1:00Pm. Leonard Tehrani has obtained College Hunks Hauling Junk/College Hunks Moving as a sponsor for the yard sale. Habitat for Humanity will be present to take any items that people wish to donate. The last date to sign up for the yard sale is April 25th. Please check the Township website www.westtownpa.org for the application and information about the yard sale or contact the Township office. Mr. Haws thanked the Commission for the fantastic job that is being done for the yard sale. Ms. De Wolf advised Ms. Lisi that she is appreciative that they are considering the integrating of the Oakbourne Mansion Commission and Friends of Oakbourne with Parks & Recreation.

IV. Public Comment Non-Agenda Items.

There was no public comment.

V. Old Business

There was no old business

VI. New Business.

A. Consideration of East Side Little League's Request for Batting Cages at the Ball Fields.

Mr. Barber stated that the Little League would like to install batting cages and a fence at the fields. The fence is being installed for safety purposes. Mr. Barber stated that any construction at the field must be approved by the Board. Mr. Haws stated that the Township Engineer will be reviewing the plans for installation of the batting cages.

Mr. Haws made a motion, seconded by Ms. De Wolf, to approve installation of the fence at the ball field and grant approval of the batting cages conditioned on a favorable review by the Township Engineer and receipt of a \$500.00 escrow for the engineer review. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion as presented.

B. Inspection Fees Relating to Building Permits For Westtown-Thornbury and Pennwood Elementary School.

Mr. Barber stated that this issue has been resolved. Mr. Layman stated that WCASD will be using Bureau Veritas, the Township's third party inspector, to do the inspections for the renovations to the elementary schools. The District will reimburse the Township for the inspection fees.

C. Approve Letter to PennDOT Re Fund Raiser – Bike Event.

Mr. Barber stated that SS. Simon & Jude is doing a fund raiser for cancer research. This will be a bike event from the school to Pennwood Park. The bikers will need to ride from the school on Route 352 to Wickerton Drive. PennDOT who has approved the bike ride on Route 352 has asked for an approval letter from the Township. Officer Gorman has been contacted about the event and will have the police protection for the event.

Mr. Haws made a motion, seconded by Ms. De Wolf, to approve the letter to PennDOT for the bike event/fund raiser. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion as presented.

D. Chester Ridley Crum Creek Watershed Association ("CRC") Earth Day Announcement.

Ms. De Wolf announced that CRC will be doing their annual cleanup of Chester Creek for Earth Day on Saturday, April 14th, 9:00Am – 11:00Am. Westtown Residents are to meet at Goose Creek Park in Thornbury at 9:00Am. For more information contact CRC at 610-892-8731 or the Township 610-692-1930. Information is also on the Township website www.westtownpa.org.

E. 2012 Road Restoration Project.

Mr. Barber stated that Mr. Gross has submitted his recommendations for this year's road restoration project. Mr. Barber stated the Board has decided on option 3 of the recommendation. The roads that are being considered are Larchwood Road, S. New Street from 937 to the north boundary of the Township, Shady Grove Way, and a storm water inlet at the intersection of S. New Street and General Howe Drive. The estimated cost of the project is \$303,000 which will be paid for by the savings from the mild winter and the annual State liquid fuel and road turn back funds.

Mr. Haws made a motion, seconded by Ms. De Wolf, to approve the bid for option 3 for the 2012 Road Restoration program. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors approved the motion as presented.

VII. Public Comment (all topics)

There was no public comment.

VIII. Summary of Board of Supervisors Workshop 4/2/2012.

Mr. Barber stated that Stan Corbett was in attendance to discuss the proposed public meetings on sewer to be held on April 23rd, and April 30th. They have been gathering sewage related data pertaining to the last 15 years in preparation for the meeting. Mr. Barber stated that videotaping the meeting is being considered. Preliminary work was also done to determine the cost of the tapping fees which are required by Act 57. Also discussed was the upgrading of the Pleasant Grove Pump Station. Mr. Corbett presented four options for the upgrade which will be reviewed by Mr. Gross who will make a recommendation. The upgrade is necessary because of the proposed Bozzuto development on Crebilly Farms. He stated that the developer has offered to help with the cost of the upgrade. Mr. Barber stated that the Board reviewed the recommendations by Mr. Gross for the 2012 road restoration program. The Board also discussed East Side Little Leagues request for batting cages and a fence at the ball fields.

IX. Payment of Bills.

Ms. De Wolf made a motion, seconded by Mr. Haws, to approve payment of the bills. The Board of Supervisors unanimously approved payment of the bills as presented.

X. Adjournment.

On the motion of Ms. De Wolf, seconded by Mr. Haws, the meeting was adjourned at 8:11Pm.

Respectfully Submitted,
Robert Layman, Township Manager.