

**TOWNSHIP OF WESTTOWN BOARD OF SUPERVISORS REORGANIZATIONAL MEETING
TOWNSHIP MUNICIPAL BUILDING STOKES ASSEMBLY HALL
1039 WILMINGTON PIKE, WESTTOWN
Monday, January 3, 2011 - 7:30PM**

In attendance were Supervisors Chair Charles P. Barber, and Police Commissioner Thomas A. Foster; Township Manager Robert Layman; Township Roadmaster Mark S. Gross; Township Building Inspector John Wilson, Planning Commission Member Eric Rohrbach; and Oakbourne Mansion Commission Chair Eva Foster. There were four guests in attendance.

I. Call to Order

Robert Layman, Township Manager, led those present in the pledge of allegiance and called the meeting to order at 7:28Pm. (Ms. De Wolf was not in attendance)

II. Nomination for Board of Supervisor Chairman.

Mr. Layman acting as temporary Chair entertained nominations for the position of Chair.

Mr. Barber nominated Thomas A. Foster for Chair of the Board of Supervisors, seconded by Mr. Foster. No other nominations were received. Mr. Foster was unanimously elected as Board Chair.

III. Nomination for Board of Supervisor Vice Chair.

Mr. Foster as Chair entertained nominations for the position of Vice Chair. Mr. Foster nominated Charles P. Barber for Vice Chair, seconded by Mr. Foster. No other nominations were received. Mr. Barber was unanimously elected Vice Chair of the Board.

1V. Nomination for Police Commissioner

Mr. Foster entertained nominations for Police Commissioner. Mr. Barber nominated Carol R. De Wolf for Police Commissioner, seconded by Mr. Foster. No other nominations were received. Ms. De Wolf was unanimously elected as Police Commissioner.

V. Appointments

Mr. Foster reviewed the following list of appointments.

- A. Township Manager – Robert Layman
- B. Township Secretary – Robert Layman
- C. Township Treasurer – Robert Layman
- D. Zoning Officer – Robert Layman
- E. Assistant Zoning Officer – Elaine L. Adler
- F. Director of Finance – Jo Anne Grube
- G. Township Planning Commission – Richard Pomerantz
- H. Township Planning Commission – Russell Hatton
- I. Township Zoning Hearing Board – David Scaggs
- J. Township Zoning Hearing Board – Laura Scanlon
- K. Township Roadmaster – Mark S. Gross
- L. Township Building Inspector/Code Enforcement – John Wilson
- M. Recycling Coordinator – Helen R. Greer
- N. Vacancy Board – Joseph Stratton
- O. Township Solicitor – Gawthrop Greenwood – Robert F. Adams
- P. Township Engineer - McCormick Taylor – Rob Pingar

- Q. Sanitary Sewer Consultants - URS
- R. Auditors – Mingis Gutowski & Company
- S. Council of Local Governments Representative – Carol R. De Wolf

- T. Building Code Official – Robert Layman
- U. Township Representation on Friends of Oakbourne – Robert Layman

Mr. Foster reviewed the list of appointments. Mr. Layman advised Mr. Foster that as he is the Building Code Official it is required that he be appointed to this position. Mr. Pavelchek stated that the Township representative to the Friends of Oakbourne, who is Robert Layman, also needs to be appointed. Mr. Foster revised the appointments and called for a motion.

Mr. Barber made a motion, seconded by Mr. Foster to approve the appointments in Section V: A-U. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the appointments.

VI. Appointment of Depositories.

Mr. Barber made a motion, seconded by Mr. Foster to approve the following financial institutions as the Township's official depositories for 2011. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the depositories.

- A. First Niagara Bank, N.A. - Operating and Wastewater Fund
- C. First Niagara Private Client Investment Services
- D. Boenning & Scattergood
- E. Fulton Financial

VII. State Convention Voting & Other Delegates.

Mr. Barber made a motion, seconded by Mr. Foster to appoint Ms. De Wolf as the voting delegate to the State Convention. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the appointment.

VIII. Township Holidays.

The Board of Supervisors unanimously approved the following Township Official Holidays:
New Years Day, Martin Luther King Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Day, (December 23rd this year) and the first business day after Christmas. .

IX. Meeting Dates.

The Township's Board of Supervisors, Planning Commission and Parks and Recreation meeting dates, were unanimously approved by the Board. (Attached).

Mr. Foster stated that the second and the fourth Monday of the Month have been advertised for Board of Supervisor Workshops if necessary.

X. Board of Auditors Organizational Meeting.

The Board of Auditors will hold their 2011 Organizational Meeting on Tuesday, January 4, 2011, at 7:00Pm at the Township Municipal Building, 1039 Wilmington Pike, Westtown.

XII. Adjournment

On the motion of Mr. Barber, seconded by Mr. Foster the Township's 2011 Organizational meeting was unanimously adjourned at 7:38Pm.

Respectfully Submitted, Robert Layman, Township Manager