

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown
April 4, 2011 7:30PM

In attendance were Supervisors Chair Thomas A. Foster, Vice Chair Charles P. Barber, and Police Commissioner Carol R. De Wolf; Township Manager Robert Layman; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; Township Planning Commission member Brent Whitig; Park and Recreation Chair Kristine Lisi; and Oakbourne Mansion Commission Chair Eva Foster. There were eight guests in attendance.

I. Call to Order.

As there was a quorum present Chair Foster called the meeting to order at 7:33Pm.

II. Approval of Minutes (March 21, 2011 Regular Meeting).

Ms. De Wolf made a motion, seconded by Mr. Barber, to approve the minutes of the March 21, 2011 Board of Supervisors regular meeting. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as presented.

III. Summary of Board of Supervisors Workshop 4/4/11.

Mr. Foster stated the following items were discussed at the workshop: Held an Executive Session with the Township Solicitor concerning acquiring an easement on the Hooper property for sewer expansion; Reviewed the update Township Emergency Operations plan with Don Verdiani, Township Emergency Coordinator; Discussed a possible Fire Escrow Ordinance; Reviewed a request to buy out our cell tower contracts; Reviewed the proposed resolutions to be adopted at the PSATS upcoming convention; Ms. De Wolf reported on the meeting with residents interested in the Community Garden. This has the total support of the board. The garden will be located at Oakbourne Park behind the upper parking lot near the pavilion and play ground area; Discussed moving forward with the URS plan of study for public sewer which has been approved by DEP but still waiting for consent order; Discussed revising the Township Use and Occupancy requirements for residential resale; and announced because of the PSATS State Convention on April 18th, the next Township meeting will be May 2nd.

IV. Departmental Reports.

A. Township Building Inspector – John Wilson.

Mr. Wilson presented the March Building report. Mr. Foster discussed with Mr. Wilson what items he felt were important to be added to the resale U&O inspection list. The Board will continue review of the U&O inspection list.

Ross Clark, 916 Sassafras Circle, stated he would like more details in Mr. Wilson's reporting not just a summarization.

B. Township Roadmaster- Mark Gross.

Mr. Gross reviewed the March Road Report. He stated that the left turn signal has been installed at Route 352 and McDaniel Drive and is in good working order. The line stripping for "left turns only" at Pleasant Grove Road and Route 202 will be done this week. The Department has been working on pot hole repairs throughout the Township. Mr. Gross reported that a check valve needs to be replaced at the Wild Goose Pump Station. The Department will continue stormwater repair work and tree chipping this month. The Board has scheduled a tour of the Township roads with Mr. Gross for Friday April 8th.

C. Township Planning Commission – Brent Whitig.

Mr. Whitig reviewed the March 23rd Planning Commission Meeting. He stated that Commission discussed proposed amendments to the Fence Ordinance and reviewed Chester County Outdoor's application to the Zoning Hearing Board for installation of a billboard on West Chester

Pike. Mr. Whitig stated that the Commission will review the stadium lighting for Bayard Rustin High School at this week's meeting. Mr. Foster asked if the Township Lighting Consultant would be in attendance. Mr. Whitig responded that Stan Stubbe would be in attendance. Ms. De Wolf expressed her concerns that the lights to be installed are used equipment. Mr. Whitig stated they will know more about this issue after the meeting.

D. Parks and Recreation Commission – Kristine Lisi.

Ms. Lisi reported on the Park and Recreation events. She stated that the yard sale to be held on April 30th is generating a lot of community interest but it is turning into a bigger project than expected. Ms. Lisi advised Ms. De Wolf that the Park and Recreation Commission are fully supportive of the Community Garden to be established at Oakbourne Park. Ms. Lisi also stated that a list of the movies to be voted on for the summer movie nights will be in the next newsletter.

E. Oakbourne Mansion Commission – Eva Foster.

Mrs. Foster reviewed the upcoming events for May and June. She stated that she had a request for a charity event on October 28th but can only schedule through September 30th. Mr. Foster stated that as there has been no progress on the plans to relocate the Township Municipal offices to the Mansion the Board will allow her to schedule into 2012.

IV. Public Comment Non-Agenda Items.

Ken Kelly, 14 Hilltop Road, asked if the suspect caught by the Police in conjunction with the dumpster fires at Market Place was the same one who set fire to the dumpster and fence at SS. Simon & Jude Church. Ms. De Wolf advised Mr. Kelly that she would look into this and contact him.

Ross Clark, 916 Sassafras Circle West, expressed his dissatisfaction with the Township's yard waste collection program and asked for more collection dates. Mr. Layman stated that under the Township's contract with A. J. Blosenski, 8 yard waste/leaf collections have been scheduled. The collections are scheduled once a month from March-June and September-December. Mr. Foster stated that he composts and recommend that Mr. Clark consider this. Ms. De Wolf also supported composting as an alternative to additional collections. Ms. De Wolf stated that yard and leaf waste collection is regulated by DEP under the provisions of State Act 101. The provisions of the Act state that yard and leaf waste may not go to the regular landfill. Mr. Layman stated that to provide additional yard and leaf waste collections would be a cost of approximately \$3,200 per collection. Mr. Clark also asked about twice a week collection for trash. Mr. Foster stated that this was reviewed at the last contract renewal and would have been more costly to the residents. He stated the current contract ends in 2012 and different options for collection will be considered at that time. Mr. Clark asked the Board for a decision on additional collections. The Board stated that they do not support additional collections at this time. It was suggested to Mr. Clark that he could make special arrangements with a hauler to take his yard waste as long as it went to the composting facility at Lanchester Landfill. Mr. Foster suggested that this cost could be shared with his neighbors.

Kathleen Hooper, 1545 Johnnys Way, stated that it appears that the Lain's have acquired an easement from the Township to be able to connect to public sewer through her property. She stated that she has a letter from the Lain's from 1994 offering her \$3,000 for the easement. Mrs. Hooper stated emphatically that she has and never would give an easement to the Lain's. Mr. Foster stated that the Township has been discussing this with her attorney. Ms. De Wolf said she is sorry about this and is hoping that arrangements can be made that will satisfy both parties but that the Township is restricted by DEP. Mrs. Hooper said that she had spoken to DEP today and was told that the sewer line could go though the stream and asked why the line is proposed to go through her property and not the stream. Ms. De Wolf advised Mrs. Hooper that at this time she is only dealing with the Township who is trying to work out a fair arrangement. Mr. Foster advised Mrs. Hooper that the Township is in the middle of this and will do the best they can for her.

Richard Kley, 1534 Johnnys Way, said it would be helpful to the Board and the residents if the reports and minutes from the meetings were on the Township website. Mr. Foster stated that the minutes are on the website. He also stated that he should contact the Township Office and be placed on the Township email list. Mr. Layman stated that when the minutes are officially approved they are on the website. Mr. Kley

stated that he mulches his yard waste and leaves. He also stated that he has spoken to Jim Clark at A. J. Blosenski's and finds him to be very customer orientated.

Walter Pavelchek, 1050 S. New Street, said the minutes are two or three weeks old if they don't go on the website until after they are approved. He also stated at one time the Council of Local Governments had discussed a TV station for Township meetings and that it would be nice if the meetings were televised.

V. Old Business

There was no old business

VI. New Business.

A. Adopt Resolution 2011-7 Local Government Week.

Mr. Foster stated that the Pennsylvania State Association of Township Supervisors ("PSATS") has asked that municipalities proclaim the week of April 11th – April 15th as "Local Government Week"

Mr. Barber made a motion, seconded by Ms. De Wolf, to proclaim April 11th – April 15th as Local Government Week. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

B. Adopt Resolution 2011-8 Approving the Updated Township Emergency Operation Plan.

Mr. Foster stated that Don Verdiani, the Township's Emergency Operations Coordinator had reviewed the plan with the Board at the workshop. Mr. Verdiani stated that the Township is required, under State Act 35, to update its EOP every three years and that there are no significant changes in the plan.

Ms. De Wolf made a motion, seconded by Mr. Barber, to adopt Resolution 2011-8 updating the Township's Emergency Operation Plan. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

The Board thanked Mr. Verdiani for updating of the manual and his willingness to volunteer his time as the Township's Emergency Operations Coordinator.

C Adopt Ordinance 2011-3 Amending Chapter 162 of The Westtown Code, Vehicles and Traffic.

Mr. Foster stated this is amending Ordinance 2011-1 pertaining to the parking of anything other than registered vehicles on Township streets. It is being amended to correct the citation fee from \$25.00 to \$35.00 and to correct police procedures pertaining to the citations.

Ms. De Wolf made a motion, seconded by Mr. Barber, to adopt Ordinance 2011-3 Amending Chapter 162 of The Westtown Code, Vehicles and Traffic. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

D. Approve Advertising Ordinance 2011-4 Regulation of Outdoor Advertising.

Mr. Foster stated the ordinance is pertaining to the regulation of billboards in the Township. The ordinance will be advertised and reviewed by both the Township Planning Commission and the Chester County Planning Commission.

Mr. Barber made a motion to approve the ordinance advertising. Ms. De Wolf stated that it is with hesitancy and disappointment that she is seconding the motion, Mr. Foster asked for public comment. Mr. Kelly asked how hard the Board is going to fight installation of billboards in the Township as Marple and Haverford Townships are spending considerable to fight this. Mr. Foster stated that the Board is against this but is aware of the cost involved. Ms. De Wolf stated that the Township needs to establish a zoning district for this type of signage but she cannot comment on

the Board's position at this time. Mr. Kelly stated that it may not be possible to prevent this but limits should be established. The Board of Supervisors unanimously approved the motion.

E. Announcement Stormwater Seminar.

Mr. Foster announced a seminar on stormwater and landscaping your property to be held at the Bayard Rustin High School on April 27th. This is a free seminar and opened to the public. For additional information please contact the Township office.

F. Announcement April 18th Board of Supervisors Meeting.

Mr. Foster stated, because of the PSATS convention on April 18th, the Board of Supervisors regular meeting has been canceled. The Board's next regular meeting will be May 2nd.

VII. Public Comment (all topics)

Ms. De Wolf announced a seminar on sustainable communities to be held at Franklin Commons on May 5th. Additional information can be found on the following website – www.schuylkillcommons.org.

VIII. Payment of Bills.

On the motion of Mr. Barber, seconded by Ms. De Wolf, the Board of Supervisors unanimously approved payment of bills as presented.

IX Adjournment.

The meeting was adjourned at 8:38Pm on the motion of Mr. Barber, seconded by Ms. De Wolf.

Respectfully Submitted,
Robert Layman,
Township Manager