

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown
January 3, 2011, 7:30PM

In attendance were Supervisors Chair Thomas A. Foster and Vice Chair Charles P. Barber; Township Manager Robert Layman; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; Township Planning Commission Member Eric Rohrbach and Oakbourne Mansion Commission Chair Eva Foster. There were four guests in attendance.

I. Call to Order.

As there was a quorum present Chair Foster called the meeting to order at 7:40Pm.

II. Approval of Minutes (December 20, 2010 Regular Meeting).

Mr. Barber made a motion, seconded by Mr. Foster to approve the minutes of December 20, 2010. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as presented.

III. Summary of Board of Supervisors Workshop 1/3/11.

Mr. Foster reviewed the following items discussed at the Workshop: 2011 appointments; Oakbourne Road and S. New Street bridge projects with a decision on the repairs and the funding to be made at the Board's January 18th meeting; Liberty Square Completion project which is on the agenda and will be tabled as the contractor has not submitted the necessary paper work; Lains private sewer request and its implications to the Township's Act 537 plan; Review of the Zoning Hearing Board application for installation of a billboard on Route 3 at Cavanaugh Court; The options for connection of the Westtown-Thornbury Elementary School and Westtown School to public sewer; Westtown-East Goshen Police Side Agreement which is still in negotiations; Discussion of rental of the Gate House at Oakbourne Park; and the filing in District Court of "Writs of Execution" against seven properties that are delinquent with their utility billing.

IV. Departmental Reports.

A. Township Building Inspector – John Wilson.

Mr. Wilson reviewed the December Building Report. He stated even with the economy building permits were up by 26% this year. Mr. Wilson stated that as of January 1, 2011, under the State Uniform Construction Code, sprinkler systems will be required in all new single family residences. Mr. Barber asked if they would also be required in additions. Mr. Wilson responded they would not be required.

B. Township Roadmaster- Mark Gross.

Mr. Gross reviewed the December Road Report. He stated there were two snow/ice storms in December where the snow contractors were needed. Mr. Gross stated that the contractors will have the same drivers covering the same routes for all storms which will eliminate some plowing problems. He stated that the tree trimming was completed in Plumly in the middle of December. As Aqua has finished the paving of Colony Lane a small chain gate has been installed to keep unauthorized vehicles off the lane. Mr. Gross stated that it was necessary to change the final effluent box at the Waste Water Treatment plant. The aluminum box, which was corroded, was replaced with a stainless steel box.

C. Township Planning Commission – Eric Rohrbach.

Mr. Rohrbach stated that the Commission did not have a second meeting in December. He stated that at their December 10th meeting they had continued review of the Rossiter plan which has stormwater issues of which the Board is aware. Mr. Foster mentioned the Zoning Hearing

Board application for a bill board sign. He asked if the Commission will be reviewing the application at their meeting this week and is interested in their input. Mr. Layman stated it is on the Planning Commission's agenda. He also stated that Mr. Algulnick, Solicitor for the Zoning Hearing Board, has asked that the Township Traffic Engineer review the application. Mr. Foster stated that it might be necessary to designate a zoning district for bill boards.

D. Oakbourne Mansion Commission – Eva Foster.

Mrs. Foster reported that there were three holiday parties at the Mansion in December and that Park and Recreation's Winter Festival went well. Mrs. Foster again asked the Board for a time frame for scheduling events at the Mansion this year as they have only given her through March. Susan Carver, a Township resident, was in attendance and stated that she would like to have her wedding at the Mansion on April 30th. Mr. Foster stated that the Board is still reviewing moving the Township offices to the Mansion and will probably not have a decision until the fall. The Board advised Mrs. Foster that she could schedule events through the end of September 2011. Mr. Foster thanked Mrs. Foster for the Commission's decorating of the Mansion for the holidays.

IV. Public Comment Non-Agenda Items.

Mrs. Lieb, 816 Serpentine Drive, wished the Board a Happy New Year and asked if Serpentine Drive will be paved this year. Mr. Foster advised Mrs. Lieb that it is on the road restoration schedule for this year. The road work is normally done in the summer. Mrs. Lieb thanked the Board for including Serpentine Drive in schedule for this year.

V. Old Business

There was no old business

VI. New Business.

A. Adopt Resolution 2010-1 Liquid Fuels Allocation 2009.

Mr. Foster made a motion, seconded by Mr. Barber to adopt Resolution 2011-1 Liquid Fuels allocation for 2011 in the amount of \$241,276.89. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the Resolution.

B. Adopt Resolution 2010-2 Emergency Services Designation.

Mr. Foster stated that the Township is required each year to designate the emergency service providers for the Township. They are as follows: Goshen Fire Company, West Chester Fame Fire Company, Goodwill Ambulance and the Westtown-East Goshen Police Department.

Mr. Barber made a motion, seconded by Mr. Foster to adopt Resolution 2011-2 Emergency Services Designation. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the Resolution.

C. Approve Execution of Audit Agreement Mingis, Gutowski & Company, LLP.

Mr. Barber made a motion, seconded by Mr. Foster, to approve execution of the Audit Agreement with Mingis, Gutowski & Company, LLP for preparation of the 2010 Audit. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

D. Liberty Square Project Completion.

This item was tabled.

E. Approve Township Manager's 2011 Salary.

Mr. Foster stated that as required by the Second Class Township Code the Board of Supervisors is required to approve the annual salary for the Township Manager. The salary for 2011 will be

\$95,070.00 which includes a 3% increase given to all Township Staff. Mr. Baber stated that Township employees did not receive an increase last year and had a reduction in their health care plan.

Mr. Barber made a motion, seconded by Mr. Foster, to approve the Township Manager's salary for 2011 in the amount of \$95,070.00. Mr. Barber asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

F. Adopt Resolution 2011-4

Mr. Foster stated the resolution is to clarify the closing time for events held at the Oakbourne Mansion and in Oakbourne Park.

Mr. Barber made a motion, seconded by Mr. Foster, to set the closing time for events at Oakbourne Mansion and in Oakbourne Park at 11:00Pm unless otherwise approved by the Board of Supervisors. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the motion.

VII. Public Comment (all topics)

There was no public comment.

VIII. Payment of Bills.

Mr. Barber made a motion, seconded by Mr. Foster to approve payment of the bills. The Board of Supervisors unanimously approved payment of the bills as presented.

IX Adjournment.

On the motion of Mr. Barber seconded by Mr. Foster the meeting was unanimously adjourned at 8:05Pm.

Respectfully Submitted,
Robert Layman,
Township Manager