

Parks and Recreation Commission Meeting
Westtown Township Building
1039 Wilmington Pike
14 August, 2012

In attendance were Parks and Recreation Chair Kristine Lisi, Vice Chair Jennifer Shea-Schwacke, members Leonard Tehrani, Rick Brown, and Bridget Brown; and Township Manager Robert Layman. There were three guests in attendance.

I. Call to Order

Vice-Chair Jennifer Shea-Schwacke called the meeting of the Parks and Recreation Commission ("Commission") to order at 7:45 PM.

II. Approval of Minutes (July 10, 2012)

On the motion of Mr. Tehrani, second by Ms. Brown, the Commission approved the minutes of July 10, 2012.

III. Old Business

A. Programs 2012

1. Schedule

a. Movies

Ms. Lisi stated that the only update on the movie is that the rain date is changed to September 28th because Big Air Cinema now had a conflict with the original rain date.

b. Dog Show

Ms. Lisi stated that the entry form has been distributed and is on the website. Ms. Shea-Schwacke mentioned that she is going to take a day and go to veterinarian offices and other dog related places and leave copies of the entry form.

Ms. Lisi reviewed how the dog show is run for those who had not been involved with it in prior years.

Ms. Shea-Schwacke mentioned that she didn't have any vendors yet. She is waiting to hear back from a few but several vendors cannot do it that day. The Commission members discussed different pet businesses to contact to see if they would be interested.

Ms. Lisi stated that if there is not a good turnout this year we will not have it again in the future.

The Commission members discussed when to have an email blast go out for this. It was decided that an email would be sent the week of the first movie and mention all the upcoming events and mention that the entry form is on the website.

B. Park Improvements

1. Review of Park Improvements List

Ms. Lisi stated that from what she remembered that after the tennis nets and basketball backboards at Oakbourne Park were done the next thing the Commission was going to address was the playground equipment at Larchbourne Park. Mr. Tehrani mentioned that he thought that the Open Space Committee was going to look into that. Mr. Layman agreed and stated the Board of Supervisors want the Open Space Committee to look into it before committing funds.

The Commission members discussed other items that were on the list.

There was a comment that there are a couple of access points to Oakbourne Park from Dogwood Lane and other streets in that area that people have allowed brush to grow over it and thrown lawn debris there so access is now blocked. The Commission members discussed this issue and will follow up with Mr. Gross to find out where the legitimate access points are and take care of having any that have been blocked cleared.

The Commission members discussed the improvements that are being done at the mansion.

C. Membership

1. Laurie Scaggs

Ms. Shea-Schwacke stated that Ms. Scaggs is not able to commit to be a part of the Commission but would be willing to help with posting signs. Ms. Lisi suggested emailing the movie night flyer to Ms. Scaggs to pass along.

D. Open Space Task Force

Mr. Layman stated that a member from the Commission is needed to be on the Open Space Task Force.

Ms. Lisi made a motion to appoint Leonard Tehrani as the Parks and Recreation Commission representative on the Open Space Task Force, second by Ms. Shea-Schwacke. The Parks and Recreation Commission unanimously approved the motion as presented.

Ms. Shea-Schwacke made a motion to appoint Kristine Lisi as the alternate Parks and Recreation Commission representative on the Open Space Task Force, second by Ms. Brown. The Parks and Recreation commission unanimously approved the motion as presented.

Mr. Layman stated that their first meeting will be September 25th and will meet once a month until July with an additional three open public meetings.

E. Follow up from July Meeting

Ms. Lisi reviewed the action items from the July meeting.

IV. New Business

The Commission members discussed having a work shop meeting to go over the budget for next year that they will coordinate the date through email.

The action items for this month are the following:

1. Ms. Shea-Schwacke will email the movie night flyer to Laurie Scaggs.
2. The Commission members will discuss through emails the Parks Improvements list and decide what the top items are and present those items to the Board of Supervisors.
3. Mr. Layman will email the Commission members the records of their budget so far this year.

V. Public Comment

Pat McDonough (7 Oakbourne Road) stated he was in attendance because Helen Greer had contacted him regarding the re-pointing of the water tower at Oakbourne Park and he understood that the Commission is now in charge of making improvements. He gave copies to the Commission of the information on masons that he had emailed to Mrs. Greer.

Ms. Shea-Schwacke stated that the Commission is in the early days of taking things over and introduced him to Mr. Brown who is the person from the Commission that is handling this. Mr. McDonough stated that he would be interested in helping if needed. Mr. Brown will get in touch with Mr. McDonough to go over everything with him.

Mr. McDonough mentioned that the architecture firm he is with specializes in restoration and traditional design.

Mr. Brown asked if, when the Commission officially takes over the Oakbourne Mansion, there need to be more people on the Commission or have sub-committees. He also suggested contacting the people who were on the Oakbourne Mansion Commission to see if they'd be interested in helping. After some discussion it was decided to try and have a couple of open meetings for people interested in being on a sub-committee looking at having improvements done to the Oakbourne Mansion.

VI. Adjournment

Ms. Lisi adjourned the meeting at 8:55PM.

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