

Parks and Recreation Commission Meeting
Westtown Township Building
1039 Wilmington Pike
14 June 2011

In attendance were Parks and Recreation Chair Kristine Lisi, Vice Chair Jennifer Shea-Schwacke, members Leonard Tehrani, and Lori Aaronson; Township Manager Bob Layman; and Board of Supervisor Carol De Wolf.

I. Call to Order

Chair Kristine Lisi called the meeting of the Parks and Recreation Commission ("Commission") to order at 7:46 PM.

II. Approval of Minutes (May 10, 2011)

On the motion of Ms. Shea-Schwacke, second by Ms. Aaronson, the Commission approved the minutes of May 10, 2011.

III. Old Business

A. Programs 2011

1. Yard Sale – April 30 (final report)

Ms. Lisi stated that she will send Ms. Aaronson the 2011 budget spread sheet so she can do the final report for the Yard Sale. Ms. Aaronson asked if Ms. Shea-Schwacke can send her list of expenses to her home email address.

2. Movies – July 22, August 19, September 9

Ms. Lisi stated that there was a change in the movie schedule. Open Air Cinema had a scheduling conflict with the June 17th date so they asked if that could be moved, so it has been moved to July 22nd. Open Air Cinema in exchange had signs made up announcing the date change, that it was "Mary Poppins", and dropped them off at the Township office to be put up around the Township. Mr. Layman showed the Commission members the three signs and mentioned that he would email Mr. Gross to have them put up.

Ms. Lisi mentioned that Ms. Shea-Schwacke had also made a flyer that will go to the different schools. Ms. Shea-Schwacke stated that the West Chester Area School District has changed their policy, now they have a page on their website, Community Bulletin Board, that you can email your document to the web master who sends it the person who approves or does not approves them and if approved it is put right on the Community Bulletin Board.

There was discussion of where to put the signs from Open Air Cinema. It was decided one needs to be at the entrance to Oakbourne Park by the park sign. Ms. Shea-Schwacke will take one and put at the entrance to Penn Wood Elementary School and take it down at the end of the last school day and put it at the Oakbourne Park. The others will go at Westtown School and 202 across from Skiles Blvd. by the entrance to the schools there. Ms. Lisi will take of this. Consequently there will be no need to have the Road Master place these signs (as previously noted).

Ms. Lisi asked Mr. Tehrani when the sign company would be done with the movie night sign. Mr. Tehrani responded it will be ready tomorrow and he'll pick it up and drop it off at the Township office.

Reviewing the movie votes Ms. Lisi stated that the next movie will be "Secretariat" and the last movie will be "Despicable Me".

Ms. Shea-Schwacke will send the flyer to the School District, the mom's group, and there is a publication called "The Kids" that goes out all around that she will get in touch with for advertising.

3. Christmas in July – July 23

Ms. Lisi mentioned that it was discussed via email between Commission members to not have the Christmas in July because of the cost. Instead the money could be used for the repair of the nets at the tennis courts as there have been complaints about the condition of them.

Ms. Lisi stated she would like to make a motion that instead of having the Christmas in July event to use the money that would have been spent on that event to replace the two tennis court nets and also see what work can be done at the basketball courts. Mr. Layman mentioned that the backboards at the basketball courts are separating.

Mr. Tehrani said there are a number of repairs that need to be made at Oakbourne Park and that before going ahead and vote to spend the money suggested looking at the entire area because it could become a larger project and should the money be invested now or get the whole bill and present it to the Board of Supervisors. Ms. Shea-Schwacke asked what the responsibility of the Commission is for this. Mr. Layman presented the Parks use policy which Ms. Lisi reviewed with the rest of the members. The Commission can only make recommendations to the Board of Supervisors of what they feel should be done. Ms. Lisi mentioned that she could find out what the price for the nets and the backboards would be.

After discussion Ms. Lisi made the motion that Christmas in July will be canceled because of the change in the date of the movie night and announce in the newsletter that it is postponed until a year when it falls on the 24th or 25th of July, second by Ms. Shea-Schwacke, the cancellation of Christmas in July was approved.

4. Dog Show – October 8

Ms. Shea-Schwacke stated she would start getting letters out to possible vendors for this soon. Ms. Lisi asked if Ms. Shea-Schwacke had responded to the dog obedience person who had emailed the Commission's email. Ms. Shea-Schwacke responded that she had.

5. Winter Event- December 4

There was not anything new on this.

6. Community Garden

Ms. De Wolf reviewed what has been going on with the Community Garden with the Commission members. She mentioned there was one box left not being used. Ms. Shea-Schwacke asked if anyone was going to use the last box for the food program. Ms. De Wolf responded that the Chester County Food Bank would love to have some boxes for their program, but she wanted to phase things and not have the administration of the garden be so overwhelming. She stated that she also has a few people on the waiting list for next year. Ms. Lisi asked how much the people ended up having to pay. Ms. De

Wolf responded that the yearly fee is \$25.00 and they paid \$150.00 per plot. She also is looking into getting two rain barrels to use for watering.

B. Tennis Courts

The Commission discussed what needs to be done at the tennis courts and other areas of the park. It was decided that the next meeting would start at 7:00 and would start at the athletic fields of Oakbourne Park to evaluate what needs to be done at the tennis courts, basketball courts and other areas and then moving to Larchbourne Park. The Commission will look into grants and take their recommendations of what needs to be done to the Board of Supervisors.

C. Follow up from last meeting

The Commission reviewed the action items from the last meeting.

IV. New Business

A. Naturalist Proposal

Ms. Lisi reviewed an email sent to the Commission email from naturalist Lon Myers who is a Township resident, offering his services. After discussion it was decided to see if Mr. Myers can attend the next Commission meeting.

The Commission members discussed having an extra meeting to look at the different Township Parks. It was decided that they will meet on Tuesday June 28th at Oakbourne Park athletic fields at 7:00 PM and moving onto Larchbourne Park when finished looking at Oakbourne Park. The regular July 12th meeting will start at Tyson Park 7:00 PM and moving to the Township building at 8:00 PM to meet with Mr. Myers if he is available.

The action items for this month are the following:

1. Ms. Lisi is going to send the 2011 budget spread sheet to Ms. Aaronson.
2. Reminder for the rest of the Commission members to use Ms. Aaronson's AOL email address.
3. Ms. Shea-Schwacke will send her expenses from the Yard Sale to Ms. Aaronson.
4. Ms. Shea-Schwacke will send the flyer to the West Chester Area School District, West Chester Mom's Group, and "The Kids" publication.
5. Mr. Layman will get a list of the Commission's bills from Mrs. Grube & send to the members to review.
6. Ms. Aaronson will look into renting a popcorn machine for the movie nights.
7. Ms. Lisi will contact naturalist Lon Myers to see if he can come the July 12th Commission meeting.

VI. Public Comment

There was not any public comment.

VII. Adjournment

With no other business to discuss and on the motion of Ms. Lisi, second by Mr. Tehrani the meeting was adjourned at 8:46 PM.

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