

Parks and Recreation Commission Meeting
Westtown Township Building
1039 Wilmington Pike
9 August 2011

In attendance were Parks and Recreation Chair Kristine Lisi, Vice Chair Jennifer Shea-Schwacke, member Leonard Tehrani; and Township Manager Bob Layman.

I. Call to Order

Chair Kristine Lisi called the meeting of the Parks and Recreation Commission ("Commission") to order at 8:20 PM.

II. Approval of Minutes (July 12, 2011)

On the motion of Mr. Tehrani, second by Ms. Shea-Schwacke, the Commission approved the minutes of July 12, 2011.

III. Old Business

A. Programs 2011

1. Movie – July 22

Ms. Lisi stated that the first movie was "Mary Poppins" on July 22nd and mentioned that it was extremely hot that day. She had a call from Open Air Cinemas to see if she wanted to cancel because of the extreme heat but decided to go forward since it had already been canceled once. There were approximately 10 families in attendance.

2. Movies - August 19, September 9

Ms. Lisi mentioned that the next movie would be "Secretariat" on August 19th. She had flyers made up where the Commission members discussed where they would distribute the flyers for the movie. It was decided that the members would email each other where they have taken the flyers to.

The September 9th movie will be "Despicable Me". Ms. Lisi announced there is a two hundred dollar sponsorship from TD Bank.

Mr. Tehrani asked if an email had gone out to the Township email list regarding the August 19th movie. Ms. Lisi responded that one usually goes out the Monday of the week of the movie.

3. Dog Show – October 8

Ms. Shea-Schwacke stated that she had come across some more Moms' Groups that she sent the flyer with all of the Commission events to.

Ms. Shea-Schwacke has drafted the first email to send out announcing the dog show with the attachment of the documents to be filled out if they want to be a vendor. The Commission members discussed charging the vendors for having a space this year. It was decided to charge the vendors ten dollars. This will go out to everyone who has been a vendor in the past. She has a second email that she'll send later and a third one

that will go out about ten days before the dog show asking if there is anything that they need.

Ms. Lisi stated that she had updated the entry form to go on the website but wanted to talk about the categories with the rest of the members because there was something discussed before to be taken off. After some discussion the one to be left off was the best pet/owner look alike.

Mr. Layman mentioned that Mrs. Adler needs anything for the newsletter earlier, on August 23rd, as we have the new people doing the newsletter for us with advertising and full color.

4. Winter Event – December 4

Ms. Lisi mentioned that this will be advertised in the next newsletter. Mr. Tehrani asked about the time of this event. Ms. Lisi responded that it was from 3:00 PM – 5:00 PM.

B. Park Recommendations

Ms. Lisi stated that the Commission is meeting on August 15th with the Board of Supervisors at the workshop before their meeting. This is to go over the Commission's recommendations for the Township parks. Ms. Lisi mentioned that she had also gone around to some other Township's parks to see what they had.

The Commission members discussed some ideas for the parks such as a dog park or a skate board park.

After a discussion regarding areas that might work for ball fields for East Side Little League (ESLL) Mr. Tehrani asked how many fields that they were looking to add? Ms. Lisi responded at least four. Mr. Tehrani suggested that if the fields at Oakbourne Park could be reconfigured that maybe two more fields could be added and make two fields at the Tyson Park area which is not very far from Oakbourne Park and that could be the complex that ESLL are looking for. It was agreed that was something to look into.

C. Follow up from last meeting

The Commission reviewed the action items from the last meeting.

IV. New Business

A. 2011 Budget and Activities

This item was postponed until the next meeting.

The action items for this month are the following:

1. The Commission members will email each other where they have distributed the August 19th movie night flyers.
2. Ms. Lisi will send the entry form for the 2011 dog show participants to Ms. Shea-Schwacke.
3. Ms. Lisi will send an email blast to Sandi Preston at the Township office to go out to the mail list for the August 19th movie night.
4. Ms. Shea-Schwacke will send her expenses from the Yard Sale to Ms. Aaronson.
5. Ms. Shea-Schwacke will send the list of recommendations for the parks to the Commission members.
6. Ms. Lisi will get quotes from Kelly sports for the tennis court nets and basketball backboards.

VI. Public Comment

There was not any public comment.

VII. Adjournment

With no other business to discuss and on the motion of Ms. Lisi, second by Mr. Tehrani the meeting was adjourned at 9:30 PM.

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