

**Westtown Township  
Parks and Recreation Commission Meeting**

Oakbourne Mansion  
1014 S. Concord Road, Westtown, PA  
10 February 2015, 7:30 PM

In attendance: Commission members Deb Litman-Goch, Jennifer Masiko, Stuart Rich, Seamus Lavin and Walter Pavelchek.

**I. Call to Order**

Deb called the meeting to order at 7:35 p.m.

**II. Approval of Minutes (January 13, 2015)**

Jennifer made a motion to approve minutes of January 13. Stuart seconded the motion. The minutes were approved.

**III. New Business**

**A. P & R Commission Applicant – Mark Schatzel**

Mark Schatzel's application came to us through Rob Pingar, Township Manager. Mark indicated his strong desire to become more involved in the community, that he has strong ties to this area and young children who will be raised in Westtown. The P&R members asked Mark several questions and then Deb shared with Mark what is expected of P&R Commissioners, the frequency of meetings and other commitments. The floor was then opened up for Mark to ask the Commission questions. Mark was invited to stay and observe the remainder of the P&R meeting; therefore, a vote on his candidacy did not take place during the meeting. Subsequent to the meeting, Deb asked P&R Commissioners to vote on Mark's candidacy and the responses were positive; therefore, Mark was recommended to meet with the Board of Supervisors.

**B. 2015 Calendar of Events**

Deb gave an update on planning for the April CYS. Both the Fire and Police have been contacted and are ready to support the event. Applications will be accepted from March 2 onward for sellers. The 2015 pricing is \$15 per space for residents and \$25 per space for non-residents. We are looking for a maximum of 120 spaces and are willing to shift the balance between resident/non-resident toward more non-resident sellers than last year. Deb will ask Pam to keep track. An idea was proposed to charge \$1 for parking of buyers. Need to discuss more fully since there is concern about creating a bottle-neck trying to park buyers. Still to be done is planning for the concession and volunteer assignments as well as advertising (signs, electronic board, etc.). Will discuss at the next P&R Commission Meeting.

Other events discussed were the Movie Nights where it was agreed we would also have a concert by the West Chester Band for the July movie night. Deb to contact Joe Angelilli (West Chester Band) to confirm the date.

Other ideas were discussed that would bring more visibility to Westtown Parks including a geocaching event and a Frisbee golf event. Jennifer will research geocaching and come back with ideas how we could do one in Westtown. Stuart will do the same for Frisbee golf.

Date for Winter Festival not yet fixed – waiting to know Philadelphia Eagles 2015 schedule.

**C. Mansion Pricing**

The Commission discussed at length the current Mansion pricing. All acknowledged that it appears to be significantly less to rent the Mansion than the other facilities that were listed on the comparison

spreadsheet prepared some time ago and that those prices have probably since changed/increased. The recommendation from the Commission is to have 4 pricing packages:

- Package 1: Dunning Room only (to include back bathroom and breezeway, thus closing off the kitchen and entire front part of the Mansion) -- \$500
- Package 2: The entire Mansion -- \$2,500
- Package 3: Grounds only -- \$1,500
- Package 4: The entire Mansion and Grounds -- \$3,500

It was agreed Deb would connect with Pam Coleman to discuss the above proposal since Pam works most closely with interested parties wanting to rent the Mansion and would know whether the above proposal is reasonable and viable. Will bring back to the next P&R Commission Meeting.

#### **D. Changes to Westtown Commissions**

Deb advised there is an open meeting with the Board of Supervisors where all three Westtown Commissions (Planning, Historical and Park & Recreation) will discuss with the BOS ideas for strengthening communications and building a robust set of goals. All are welcome to attend. Deb to send a reminder to P&R Commissioners in advance.

#### **IV. Old Business**

##### **A. Health & Fitness Report**

Maria was not in attendance but provided the following: "This week starts a new session that will run until the first week in April. There is only one class this session, the Wednesday evening Yoga class, with 7 participants."

#### **V. Public Comment**

None.

#### **VI. Action Items**

Deb – Discuss tracking sellers for CYS  
Deb – Contact Joe Angelilli, West Chester Band for July Movie Night  
Jennifer – Research geocaching; report at next P&R Meeting  
Stuart – Research Frisbee golf; report at next P&R Meeting  
Deb – Send a reminder to Commissioners concerning open BOS meeting

#### **VII. Adjournment**

Deb made the motion to adjourn the meeting at 9:20 p.m.