

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown
October 6, 2008 7:30PM

In attendance were Supervisors, Vice-Chair Carol R. De Wolf, and Police Commissioner Charles P. Barber; Township Manager Robert Layman; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; Planning Commission Member Brent Whitig; and Oakbourne Mansion Commission Chair Eva Foster. There were four guests in attendance.

I. Call to Order.

As there was a quorum present Vice Chair Carol De Wolf called the meeting to order at 7:37PM and led those present in the Pledge of Allegiance.

II. Approval of Minutes (September 15, 2008 Regular Meeting & September 22, 2008 Special Meeting).

Mr. Barber made a motion, seconded by Ms. De Wolf, to approve the minutes of the September 15, 2008 regular meeting. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as presented.

Mr. Barber made a motion, seconded by Ms. De Wolf, to approve the minutes of the September 22, 2008 special meeting. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as corrected. (Section II:A first paragraph add “and adopted the Decision and Order as submitted. Section II:B first paragraph add “ and adopted the Decision and Order as submitted).

III. Departmental Reports.

A. Township Building Inspector John Wilson.

Mr. Wilson reviewed the September Building Report. He stated two permits were issued for homes in Arborview with eight lots remaining to be sold. Westtown School is going “Green” by installing a large solar system on the new Athletic Building. A permit was also issued for two more antennas on the monopole at the Township Garage. Mr. Wilson stated he will complete his study of compliance with the Township’s recycling program next Monday.

B. Township Roadmaster – Mark Gross.

Mr. Gross stated that the Department worked last month on brush cutting, removal of downed trees in the Township open space and cleanup in the Township Parks. This month’s project will include getting the salt spreaders ready and working on the grounds and building maintenance. Mr. Barber asked if speed humps cause safety or maintenance problems when snow plowing. Mr. Gross stated there are usually no problems with speed humps. He also stated that when installing speed humps proper drainage must be installed before and after the hump. Mr. Barber asked if a plow could be broken by a speed hump. Mr. Gross responded that he tries to have drivers do the same routes so they are aware of any potential road problems. Ms. De Wolf mentioned that Mr. Gross might like to attend the Council of Local Governments meeting on November 20th as the subject of the meeting will be “Alternative Growth”.

C. Township Planning Commission – Brent Whitig.

Mr. Whitig reported that as there were no agenda items the September 17th Planning Commission Meeting had been canceled. He stated that at this week’s meeting the Commission will be reviewing an application to the Zoning Hearing Board for a variance for the property located at 1120 S. Chester Road. Mr. Barber asked the status of Bayard Rustin Pump Station review. Mr. Layman stated that the WCASD is planning to attend the October 22nd Planning Commission meeting.

D. Parks Advisory Group.

As Mr. Tehrani was not in attendance Mr. Layman reported for the Parks Advisory Group. He stated that the dog show held on September 13th at Oakbourne Park appears to have been fairly successful. The Group will be meeting in the near future to work on the program and events that they would like to have included in the 2009 budget.

E. Oakbourne Mansion Commission – Eva Foster.

Mrs. Foster stated that the Commission is concentrating on decorating the Mansion for the Holiday season. They are hoping to attract business and corporations who would like to have their Holiday parties at Oakbourne. The first event will be a cocktail party held by ARC (Association for Retarded Citizens) to showcase their annual Holiday Card. The subject of the card is a winter scene of Oakbourne Mansion by artist Christopher Chadwick. Mr. Chadwick will be in attendance to sign prints of the card. The Township will be selling the cards at the Township office. Mrs. Foster stated that the Commission is also soliciting sponsors for donations to decorate the Mansion.

IV. Public Comment Non Agenda Items.

There was no public comment.

V. Old Business.

A. Approve Extension Conditional Use Tract 2007-2 Fair Share Properties.

Mr. Barber made a motion, seconded by Ms. De Wolf, to approve an extension for Tract 2007-2 Fair Share Properties Conditional Use until November 7, 2008. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the extension.

VI. New Business.

A. Award Snow/Ice Removal Bid.

Ms. De Wolf stated that the Township had to re-bid for snow/ice removal as no bids were received when first advertised in July. The bid will be awarded to Chester County Milling and Knight Brothers. Mr. Gross stated that Township is divided into sectors for plowing and contractors were needed for three ten mile sectors. The Township preferred to have one large truck and one small truck to do each ten mile sector. The bid language reflected this preference. Chester County Milling has two large dump trucks and two pickups. They have done work for the Township in the past. They will be doing two sections. Knight Brothers has one large dump truck and one small pickup they will cover the third sector.

Ms. De Wolf made a motion, seconded by Mr. Barber, to award the Snow/Ice Removal bid to Chester County Milling and Knight Brothers as follows:

Chester County Milling	2008-09	– \$100.00 small truck per hour
		\$160.00 large truck per hour
Chester County Milling	2009-10	- \$105.00 small truck per hour
		\$165.00 large truck per hour
Knight Brothers	2008-09	\$122.50 small truck per hour
		\$164.50 large truck per hour
	2009-10	\$126.78 small truck per hour
		\$170.25 large truck per hour

Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved award of the bid as presented.

B. Award Salt Bid to Oceanport LLC.

Ms. De Wolf stated that the Township “piggy backs” with PennDOT for our salt supply. But as there are times PennDOT cannot meet our needs the Township bids with East and West Goshen for a

separate salt contract. The contract will be awarded to Oceanport LLC for 1400 tons. (300 for Westtown).

Mr. Barber made a motion, seconded by Ms. De Wolf, to award the salt bid to Oceanport LLC in the amount of \$72.00 (FOB stockpiled) per ton. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously awarded the bid to Oceanport LLC.

C. Approve Appointments to the Code Appeals Board.

This item was tabled.

D. Adopt Resolution 2008-5 Amend Township Fee Schedule.

This item was tabled.

VII. Public Comment (all topics)

There was no public comment.

VIII. Payment of Bills.

Mr. Barber, made a motion, seconded by Ms. De Wolf to approve payment of the bills. The Board of Supervisors unanimously approved payment of the bills as presented.

IX Adjournment.

On the motion of Mr. Barber, seconded by Ms. De Wolf, the meeting was unanimously adjourned at 8:02Pm.

Respectfully Submitted,

Robert Layman,
Township Manager