

**TOWNSHIP OF WESTTOWN BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
SMITH MANSION OAKBOURNE PARK
1014 S. CONCORD ROAD
Tuesday, January 2, 2007 - 7:30PM**

In attendance were Supervisors Thomas Foster, Chairman, Charles Barber, Vice Chairman, and Carol DeWolf, Police Commissioner; Township Manager Robert Layman; Township Roadmaster Mark S. Gross; Township Building Inspector John Wilson, and Township Planning Commission Chairman Kevin Flynn. There were six guests in attendance

I. Call to Order

Chairman Thomas Foster led those present in the pledge of allegiance and called the meeting to order.

II. Nomination for Board of Supervisor Chairman.

Mr. Layman acting as temporary Chairman entertained nominations for the position of Chairman.

Mr. Foster nominated Carol De Wolf for Chair of the Board of Supervisors, seconded by Mr. Barber. No other nominations were received. Ms. De Wolf was unanimously elected as Board Chair.

III. Nomination for Board of Supervisor Vice Chairman

Ms. De Wolf as Chair, entertained nominations for the position of Vice Chair. Ms. De Wolf nominated Thomas Foster for Vice Chair, seconded by Mr. Barber. No other nominations were received. Mr. Foster was unanimously elected Vice Chair of the Board.

1V. Nomination for Police Commissioner

Ms. De Wolf entertained nominations for Police Commissioner. Mr. Foster nominated Charles Barber for Police Commissioner, seconded by Ms. De Wolf. No other nominations were received. Mr. Barber was unanimously elected as Police Commissioner.

V. Appointments

Ms. De Wolf reviewed the following list of appointments. As Gerald DiNunzio, Township Fire Marshal, will be moving this year he is being appointed interim Fire Marshal until a replacement is appointed.

- A. Township Manager – Robert Layman
- B. Township Secretary – Robert Layman
- C. Township Treasurer – Robert Layman
- D. Planning Commission - 4 year term – Mark Purcell, Richard Pomerantz
- E. Zoning Officer – Robert Layman
- F. Assistant Zoning Officer – Elaine L. Adler
- G. Zoning Hearing Board – 3 year term – William Kraut
- H. Township Roadmaster – Mark S. Gross
- I. Township Building Inspector – John Wilson
- J. Recycling Coordinator – Helen R. Greer
- K. Township Fire Marshal – (Interim) Gerald R. DiNunzio
- L. Township Assistant Fire Marshal (Don Herb)
- M. Vacancy Board – 1 year term – William Steele
- N. Township Solicitor – Gawthrop Greenwood – Robert F. Adams
- O. Township Engineer – McCormick Taylor – Rob Pingar
- P. Brandywine Conservancy – Planning/Zoning Consultants
- Q. URS – Sanitary Sewer Consultants
- R. Mingis, Gutowski & Company – Auditors

Mr. Foster made a motion, seconded by Mr. Barber, to approve the appointments as reviewed in Section V: A-R. Ms. De Wolf asked for public comment. There was no public comment. The Board of

Supervisors unanimously approved the appointments.

VI. Appointment of Depositories.

Mr. Foster made a motion, seconded by Mr. Barber, to approve the following financial institutions as the Township's official depositories for 2007. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the depositories.

- A. Pennsylvania Local Government Investment Trust
- B. First Financial Savings Bank (Operating and Wastewater fund)
- C. Boenning & Scattergood

VII. State Convention Voting & Other Delegates.

Mr. Foster made a motion, seconded by Mr. Barber, to appoint Ms. De Wolf as the voting delegate to the State Convention. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the appointment.

IX. Township Holidays.

On the motion of Mr. Foster, seconded by Mr. Barber, the Board of Supervisors unanimously approved the following Township Official Holidays:

New Years Day, Martin Luther King Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Day, and the day after Christmas.

X. Meeting Dates.

The Township's Board of Supervisors, Planning Commission and Parks Advisory Group meeting dates, times, and locations were unanimously approved on a motion by Mr. Foster, seconded by Mr. Barber. (Attached). Thursday will be advertised for Board of Supervisors Workshops as necessary. Ms. De Wolf stated that Board of Supervisor's and Planning Commission meetings will be held at the Smith Mansion, Oakbourne Park, until further notice.

XI. Board of Auditors Organizational Meeting.

The Board of Auditors will hold their 2007 Organizational Meeting on Wednesday January 3, 2007, at 7:00Pm at the Township Municipal Building, 1039 Wilmington Pike.

XII. Adjournment

On the motion of Mr. Foster, seconded by Mr. Barber, the Township's 2007 Organizational meeting was unanimously adjourned at 7:40Pm.

Respectfully Submitted,
Robert Layman
Township Manager