

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike
December 3, 2007, 7:30PM

In attendance were Supervisors Chair Carol De Wolf, Vice-Chair Thomas A. Foster and Police Commissioner Charles Barber; Township Manager Robert Layman; Township Solicitor Robert F. Adams; and Planning Commission member David Walter; There were four guests in attendance.

I. Call to Order.

As there was a quorum present Chair De Wolf led those present in the Pledge of Allegiance and called the meeting to order (7:37PM).

II. Approval of Minutes (November 19, 2007 Regular Meeting).

Mr. Foster made a motion, seconded by Mr. Barber to approve the minutes of the November 19, 2007 regular meeting. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the minutes as present.

III. Departmental Reports.

A. Township Building Inspector.

Mr. Wilson reviewed the November Building Report. He stated that he has issued a permit for a Dunkin Donuts in the Mini Mart at the BP station located at 1594 West Chester Pike. He reported that a partial permit has been issued for replacement of the roof and reconstruction of fire damaged roof trusses at the Jefferson Apartments in order to have the building under roof before winter. He also stated that sprinklers will be required on the balconies at Jefferson but not in the attics. Mr. Wilson feels they should be required in the attics and is working on this.

B. Township Roadmaster.

Mr. Gross reported that the Road Department crack sealed eight miles of roads in Westtown with the help of West Goshen. This is a reciprocal arrangement as Westtown rents the hot tar machine and West Goshen supplies the material and man power. Mr. Gross stated in anticipation of winter weather snow plows and salt spreaders have been installed on the trucks. The Township will have the same contractors and part time drivers for snow removal as last year.

Mr. Gross said he is meeting with URS this week to inspect the manholes that need rehabilitation and to also discuss I & I work. Mr. Foster asked if the sewer lines that would benefit from relining has been discussed with URS. Mr. Gross responded that this has been mentioned in discussions but not in great detail.

C. Township Planning Commission – David Walter.

Mr. Walter stated that the November 21st Planning Commission was canceled due to Thanksgiving. At this week's Commission meeting they will continue review of the Crebilly Farms Conditional Use application. The Commission's concerns are with the placement of lots near flood plain, location of sanitary sewer lines, and traffic issues relating to the S. New Street Bridge. The Commission will also discuss issues with the Presby Homes Conditional Use application relating to traffic and the connector road. The third item on the Agenda is review of a simple lot line revision for the Bentley property at 20 Robins Nest Lane. Ms. De Wolf stated she is familiar with the issue of the S. New Street Bridge and possible replacement of the bridge. Mr. Walter said that the Commission feels the applicant should be responsible for this improvement.

D. Parks Advisory Group.

Mr. Layman presented the Parks Report. He stated that Parks Advisory has had two meetings this past month devoted to exploring activities for next year. Ms. De Wolf asked if they have prepared a budget for 2008. Mr. Layman responded they have not. Mr. Foster said Parks Advisory will need to look at ways they can fund the activities they might be planning.

IV. Public Comment Non-Agenda Items.

Linda Graham, 1002 Dunning Drive, stated that her neighbor, Joyce Jasinski, had attended a previous Board meeting to express her concerns relating to high school parking on Dunning Drive. Ms. Graham stated that due to a football game there were 38 cars parked on Dunning Drive and Old Shiloh Road on Thanksgiving Day. Mrs. Graham said she had approached the police who advised her without signs designating no parking areas they cannot enforce parking. Ms. De Wolf advised Mrs. Graham that the Board and Mr. Layman have discussed this and the consensus was in order to correct the problem they would either have to install no parking signs or have permit parking on Dunning Drive. Mr. Layman stated that whatever is done will affect the neighborhood as well as the students. He also stated that a portion of Old Shiloh Road still belongs to the School District and as it has not been dedicated to the Township the District would be responsible for installing no parking signs. Mrs. Graham said the residents do not want permit parking and how can this issue be moved forward. Mr. Layman said he would like to meet with the Dunning Drive residents before anything is done to know what option with which they would be agreeable. Mr. Adams said he feels that the burden should be placed on the School District. Mr. Layman was directed to contact the District concerning installing no parking signs on their property.

V. Old Business.

A. Conditional Use Hearing Exxon/Juna Tract 2007-3.

Ms. De Wolf stated that the hearing was continued from the November 19, 2007 meeting. Glenn Diehl solicitor for the applicant was in attendance. Mr. Adams conducted the hearing.

The Hearing was closed with the Board approving the Conditional Use with conditions. Mr. Adams will prepare the decision. (Transcripts available when completed)

VI. New Business.

A. Approve 2008 SPCA Contract.

Ms. De Wolf stated that the Board can approve the full service contract for \$1,931.00 or an individual contract. Mr. Layman stated that the full service is the better contract. The SPCA had sixteen calls for animal pickup in Westtown Last year and if we took the individual contract the Police would be responsible for picking up strays. In the full service contract the SPCA will assist Township residents with animal complaints and enforce the Pennsylvania Dog Laws.

Mr. Foster made a motion, seconded by Mr. Barber, to approve the full service SPCA contract for 2008 in the amount of \$1,931.00. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the contract.

B. Approve 2008 Audit Contract Mingis Gutowski In the Amount of \$12,900.

Ms. De Wolf stated that the cost appears higher this year. Mr. Layman responded that it is only 1% higher than last year.

Mr. Foster made a motion, seconded by Mr. Barber, to approve the 2008 Audit Contract with Mingis Gutowski in the amount of \$12,900. Ms. De Wolf asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the contract.

C. Adopt Ordinance 2007-6 Maintenance of Sidewalks and Curbs.

Ms. De Wolf stated that the Ordinance has been advertised and pertains to the responsibility of residents to remove snow/ice from sidewalks within 24 hours after the cession of a storm.

Mr. Foster made a motion, seconded by Mr. Barber, to adopt Ordinance 2007-6 Maintenance of Sidewalks and Curbs. Ms. De Wolf asked for public comment.

David Walter, 937 Thorne Drive, thanked the Board for installation of street signs showing the house numbers in the cul-de-sacs. This has helped visitors to locate the property they are looking for.

Mr. Layman stated this Ordinance pertains to snow removal and has provisions setting forth ownership. Mr. Foster asked about provisions for the physical maintenance of curbs and sidewalks. Mr. Layman said that Section 1 of the Ordinance will be amended in the future to add subsection B which will pertain to the actual maintenance of sidewalks and curbs.

The Board of Supervisors unanimously adopted Ordinance 2007-6.

VII. Public Comment (all topics).

There was no public comment.

VIII. Payment of Bills.

On the motion of Mr. Foster, seconded by Mr. Barber, the Board of Supervisors unanimously approved the bills as presented.

IX Adjournment.

On the motion of Mr. Foster, seconded by Mr. Barber, the meeting was adjourned at 8:57Pm.

Respectfully Submitted,
Robert Layman,
Township Manager