

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
STOKES ASSEMBLY HALL 1039 WILMINGTON PIKE
February 22, 2005 7:30Pm

In attendance were Supervisors Chairman Kenton S. Stokes, Vice Chairman L. Charles Scipione, and Police Commissioner Carol De Wolf; Township Manager Robert Layman; Westtown-East Goshen Police Chief John M. Dumond; Planning Commission Member Elaine L. Adler. There were fourteen guests in attendance.

The meeting was not recorded due to a malfunction with the recording system. The following is a synopsis of the meeting.

I. Call to Order.

As there was a quorum present Chairman Stokes called the meeting to order and led those present in the pledge of allegiance.

II. Approval of Minutes (Regular Meeting February 7, 2005).

Ms. De Wolf made a motion, seconded by Mr. Scipione, to approve the minutes of the February 7, 2005 regular meeting. Dr. Stokes asked for public comment. There was no public comment. The minutes were unanimously approved as corrected. (Page 2 Section III D: paragraph three, change to "Dr Stokes asked that the grouted letters on the Oakbourne Park sign at the new park entrance be painted with reflective paint for better visibility at night").

III. Departmental Reports.

A. Westtown-East Goshen Police – Chief John M. Dumond.

Chief Dumond reviewed the January Police Report.

B. Township Solicitor – Robert F. Adams.

1. Storm Water Drainage Easement – Dellaporta -1001 Dunning Drive.

Mr. Layman stated that the easement agreement is necessary in order for the Township to maintain the current stormwater drainage system in the area of 1001 Dunning Drive when that portion of Shiloh Road is vacated.

Ms. De Wolf made a motion, seconded by Mr. Scipione, to approve execution of the Storm Water Drainage Easement with Marc and Kathleen Dellaporta 1001 Dunning Drive. Dr. Stokes asked for public comment. There was no public comment. The Board of Supervisors unanimously approved execution of the Agreement.

C. Panning Commission – Elaine L. Adler.

Mrs. Adler stated the February 9, 2005 Planning Commission was canceled as there were no items for the agenda. She also stated that the Commission's February 23rd agenda includes review of the final plan for tract 2003-11, the Donnelly Office Building which the Board received tonight, and a review of plans provided by Thornbury Chester County, for two projects located along Route 926. The Squire Cheyney Farm at 926 and Cheyney Road, and Brinton Village just west of Route 202.

The Planning Commission saw an earlier plan for Squire Cheyney Farm and wrote to Thornbury's Planning Commission asking them to preserve the area needed for possible realignment of Cheyney Road with Shady Grove Road in Westtown. This revised plan show the area as Open Space, but does not include a right-of-way. The Planning Commission suggested that it would be a good idea for all the municipalities along Route 926 to discuss traffic management along this corridor.

The Brinton Village plan is for a cluster development of some 30 units on the first property west of the closed gas station at the intersection of Routes 202 and 926.

The Board of Supervisors stated they are in agreement with the Planning Commission on the realignment of Cheyney Road with Shady Grove Road and will also send a letter to Thornbury's Planning Commission concerning this issue.

D. Financial Report – Robert Layman.

Mr. Layman said his report only covers the first month of the year and to keep that in mind when reviewing the current figures. He noted that rents are up due to the Police still occupying the old building and will not be moving until April 1st. The sewer revenue which was anticipated to increase because of the rate increase is down by \$60,000. It appears that residents are paying their bills closer to the due date of February 15th as the February figures show the collection is within \$127.00 of what was anticipated.

IV. Public Comment-Non Agenda Items.

There was no public comment.

V. Old Business:

There was no old business before the Board.

VI, New Business.

A. Investment Services Agreement First Financial Bank.

Mr. Layman reviewed the Agreement. He stated that the Township has consolidated its funds with First Financial Bank and that there is a need for agreement as to how the funds are to be invested. Mr. Layman advised the Board that he would recommend that they accept Option A of the Agreement which gives First Financial the discretion as to where the funds are invested.

Ms. De Wolf had concerns with Option A as she feels the Township needs safeguards on investing the funds.

Mr. Scipione asked what liquidity the funds would have. Mr. Layman said the Township would need to give First Financial direction and the amount of liquidity would depend on the cash needs of the Township. This item was tabled for additional research by Mr. Layman.

B. Resolution 2005-6 Empowering Berkheimer to Impose Fees for The Collection of Delinquent Earned Income Tax.

Mr. Layman stated that he has discussed the Resolution with Berkheimer and was advised that the rates included in the Resolution are already being charged and reflect a decrease. These rates, for the most part, are assessed on employers who make payments for employees. He also stated that the Board of Supervisors needs to formally adopt the charges by Resolution.

Ms. De Wolf made a motion, seconded by Mr. Scipione, to adopt Resolution 2005-6 empowering Berkheimer to impose fees for the collection of delinquent earned income tax. Dr. Stokes asked for public comment. There was no public comment. The Board of Supervisors unanimously approved Resolution 2005-6.

C. Accept Tract 2003-11 Final Plan Donnelly Associates 1645 West Chester Pike.

Dr. Stokes stated that this is the final plan for an office building to be construction by Donnelly Associates at 1645 West Chester Pike. The site location is on the North side of Route 3 and is adjacent to Willistown Township.

Ms. De Wolf made a motion, seconded by Mr. Scipione, to accept Tract 2003-11 Donnelly Associates as final plan and forward the plan to the Planning Commission for their review. Dr. Stokes asked for public comment. There was no public comment. The Board of Supervisors unanimously accepted the plan.

D. Approve Change Orders Westtown-East Goshen Police Station EI 8.01, EI 9.01, EI 10.01.

Mr. Scipione reviewed the change orders. The total amount of the change orders will be \$246.00

Ms. De Wolf made a motion, seconded by Mr. Scipione, to approve change orders EI 8.01, EI 9.01, and EI 10.01 for the Westtown-East Goshen Police Station. Dr. Stokes asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the change orders.

E. Approve Payment Requests Westtown-East Goshen Police Station MCA \$127,198.99, Keares Electric \$35,621.00, Cooks Service Company \$90,432.00 and G. Bass Co \$5,207.90.

Mr. Scipione said he has reviewed the payments with the architect and they are in order for payment this evening.

Ms. De Wolf made a motion, seconded by Mr. Scipione, to approve the following payment requests for Westtown-East Goshen Police Station: MCA \$127,198.99, Keares Electric \$35,621.00, Cook's Service Company \$90,432.00, and G. Bass Co \$5,207.90. Dr. Stokes asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved the payments as presented.

VII. Public Comment (all topics)

There was no public comment.

VIII. Payment of Bills.

On the motion of Mr. Scipione, seconded by Ms. De Wolf, the Board of Supervisors unanimously approved payment of the bills as presented.

Ms. De Wolf asked who would be the engineer for the proposed Robin Drive drainage project. Mr. Layman stated that the engineering work on the design phase for the project has already been completed. Ms. De Wolf asked that Mc McCormick Taylor, the Township's appointed engineering firm for 2005 oversee the project.

IX. Adjournment.

On the motion of Mr. Scipione, seconded by Ms. De Wolf, the meeting was unanimously adjourned at 8:20Pm.

Respectfully Submitted,
Robert Layman
Township Manager