

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
STOKES ASSEMBLY HALL 1039 WILMINGTON PIKE
November 7, 2005 7:30PM

In attendance were Supervisors Vice-Chairman Thomas F. Foster, and Police Commissioner Carol De Wolf; Township Manager Robert Layman; Roadmaster Mark Gross; Parks Advisory Group Chairman Rob Upton, and Planning Commission member Jeff House. There were thirteen guests in attendance.

I. Call to Order.

As there was a quorum present Vice Chairman Foster called the meeting to order.

II. Approval of Minutes (October 17, 2005, Regular Meeting).

Mr. Foster made a motion, seconded by Ms. De Wolf, to approve the minutes of the October 17, 2005 regular meeting. Dr. Stokes asked for public comment. Mr. Pavelchek asked that Mr. Adams comments be correct to "Mr. Adams thanked the Friends of Oakbourne.....". The Board of Supervisors unanimously approved the minutes as corrected (Section III B:1 page 2, paragraph 3 correct spelling "review"; Section VII page 3 change to "Mr. Adams thanked the Friends of Oakbourne.....").

III. Departmental Reports.

A. Township Building Inspector.

Mr. Layman reviewed the October Building Report. He stated permits issued in October were for renovations and decks. The permit fees received this year are close to 2004 minus the permit fee for the new high school.

B. Township Roadmaster.

Mr. Gross reported that the Department worked on repair of pot holes and continued cleanup and repairs of stormwater drainage ditches. The concrete walkway on the north side of the Township Building, excavated because of water problems, has been replaced. Mr. Gross reported that the Department has been trying to locate missing manholes which were not shown correctly on construction plans. The manholes are being temporary marked and will be incorporated into our GIS mapping system by the County. Mr. Gross asked that a determination be made as to the ownership of the sewer lines in Chesterfield. Mr. Foster asked if there are any problems at the Smith Mansion that will be affected by winter weather. Mr. Gross responded that there are no apparent leaks in the roof but the copper work needs to be addressed. Ms. De Wolf thanked Mr. Gross for his recent road trip with the Board of Supervisors to assess the condition of the Township's roads. A priority list is being prepared for road work.

C. Township Planning Commission – Chris Kurth.

Mr. Kurth stated that the last two Planning Commission meetings had been canceled due to the lack of an agenda. The Commission will hold its November 9th, meeting and will continue discussion of the zoning ordinance revisions.

D. Parks Advisory Group – Rob Upton.

Mr. Upton reported on the October 11, 2005 Parks Advisory Groups meeting. He stated that Shelagh Purnell, West Chester Recreation, attended the meeting and reviewed the recreation programs for Westtown for 2006. The cost of the contract will be \$27,293.95. The largest expense is for the summer concerts. Mr. Upton stated that the Parks Group is looking for ways to defray the costs of the concerts. Mr. Layman is drafting a letter to local businesses in Westtown and surrounding Township's asking for support for the concert series. Mr. Upton stated that West Chester Borough has been successful in their pursuit of funding. The Parks Group will be

reviewing playground equipment for Oakbourne Park at their November 8th meeting. Mr. Foster stated that he is in agreement with pursuing defraying the cost of the concerts.

V. Public Comments Non-Agenda Items.

Alan Peppelman, 1140 Old Wilmington Pike, asked that "do not enter" signs be installed at the south end of the access ramp at Route 202 and W. Pleasant Grove Road. He stated that his trash/recycling has been missed twelve times this year. He has reported this to A. J. Blosenski and also to the Township. He also stated that trash used to be picked up twice a week and does not like paying more for only once a week collection. He asked when the Township's contract for trash/recycling collection would be re-bid. Mr. Foster responded that the contract with A. J. Blosenski is being extended through 2006. Ms. De Wolf said the Township is looking into various options for trash/recycling collection. Mr. Layman stated that a survey on trash/recycling will be included in the first quarter Township Newsletter. The results of the survey will be discussed at a Township meeting.

Alice Calvert, 926 Hunt Drive, asked when Westtown-Thornton Road would re-open. Mr. Layman stated that the road would hopefully be opened by September 2006 to coordinate with the opening of the high school. However they have just applied for their stream encroachment permit from DEP.

At this time Ms. De Wolf gave the students in attendance a chance to ask questions if they so wished.

Rene Ryan, Henderson High School, was attending the meeting for her class in government. She asked why S. New Street was closed south of Route 926. Mr. Gross advised her Thornbury needed to replace a metal pipe where a creek goes under the road. Ms. Ryan also asked about a repairing a sink hole and possible repaving of Route 926 between Route 202 and S. New Street. Ms. De Wolf advised her to write a letter to PennDOT concerning this issue.

David Witmer, Delaware County Christian School, said he is in attendance as he needs four hours of political involvement for a civic project. Ms. De Wolf advised him the Township has work for volunteers if he is interested.

Jessica ?, Henderson High School, asked what is the status of Tigue Road. Ms. De Wolf stated that the West Chester Regional Planning Commission did a feasibility study to extend Birmingham Road from Tigue Road to Route 202. East Bradford was not interested in Tigue Road as a connector road to Route 202. Ms. De Wolf said she does not see this happening in the near future.

VI. Old Business.

There was no old business at this time.

VII. New Business:

A. Adopt Ordinance 2005-5 Revision to Township Pension Fund.

Mr. Layman reviewed the revision to the Ordinance. He stated if an employee resigns before they are vested under the Township Pension Plan the employee's funds in the plan revert back to the State. The revision to the Ordinance will allow for those funds to remain in the Township's Pension Plan. Mr. Layman stated that we have had two employees leave this year who were not vested.

Ms. De Wolf made a motion, seconded by Mr. Foster, to adopt Ordinance 2005-5 revision of the Township's Pension Fund. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously adopted Ordinance 2005-5.

B. Accept Resignation Robert R. Garrett Zoning Hearing Board.

Mr. Foster stated that Dr. Garrett has submitted his resignation to the Board of Supervisors due to health reasons. Mr. Foster asked that a letter be sent to Dr. Garrett thanking him for his years of service on the Zoning Hearing Board. Ms. De Wolf asked that an advertisement be placed for the vacancy and the alternate position on the Zoning Hearing Board.

Ms. De Wolf made a motion, seconded by Mr. Foster, to accept the resignation of Dr. Garrett from the Zoning Hearing Board. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously accepted the resignation.

C. Approve Escrow Release No. 3 Tract 2003-10 Arborview in the Amount of \$357,725.05.

Mr. Foster stated that the Township Engineer, McCormick Taylor, has approved this release for Arborview.

Ms. De Wolf made a motion, seconded by Mr. Foster to approve escrow release No. 3 Tract 2003-10 Arborview, in the amount of \$357,725.05. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the escrow release.

Ms. Ryan asked how many homes were to be built in Arborview. She was advised there will be thirty-seven homes in the development.

D. Approve Escrow Release No. 15 Tract 2002-8 SS. Simon & Jude in the Amount of \$22,485.67.

Mr. Foster stated that Chester Valley Engineers, acting Township Engineer, recommends approval of this release. Mr. Layman stated that the release is for site work and paving.

Ms. De Wolf made a motion, seconded by Mr. Foster, to approve escrow release No.15 Tract 2002-8 SS. Simon & Jude in the amount of \$22,485.65. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors approved the escrow release.

E. Approve Payment Robin Drive Stormwater Lechmanik in the Amount of \$40,375.00.

Mr. Gross stated that he feels the contractor did a good job and he is satisfied with the project. A 10% retainage will be held for the project.

Ms. De Wolf made a motion, seconded by Mr. Foster, to approve payment to Lechmanik for the Robin Drive Stormwater Project in the amount of \$40,375.00. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the payment.

F. Approve payment Police Station MCA in The Amount of \$36,645.46.

Mr. Layman stated that this release is for final payment to MCA and includes work on the basin. The basin has been seeded but not stabilized therefore after discussion with the architect a retainage of \$1,000 will be held until the grass has germinated and stabilized.

Ms. De Wolf made a motion, seconded by Mr. Foster, to approve payment to MCA in the amount of \$36,645.46. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously approved the payment to MCA.

VIII. Public Comment (all topics)

There was no public comment.

IX. Payment of Bills.

Ms. De Wolf, made a motion, seconded by Mr. Foster, to approve payment of the bills. The Board of Supervisors unanimously approved payment of the bills as presented.

X. Adjournment.

On the motion of Ms. De Wolf, seconded by Mr. Foster, the meeting was unanimously adjourned.

Respectfully Submitted
Robert Layman, Township Manager

