

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
STOKES ASSEMBLY HALL 1039 WILMINGTON PIKE  
May 3, 2004, 7:30Pm

In attendance were Supervisors Chairman Carol DeWolf, Dr. Kenton S. Stokes and Police Commissioner L. Charles Scipione; Township Manager Robert Layman; Township Building Inspector Gerald R. DiNunzio; Township Roadmaster Mark S. Gross; and Planning Commission member Elaine L. Adler. There were nine guests in attendance.

**I. Call to Order.**

As there was a quorum present Chairman DeWolf called the meeting to order and led those present in the pledge of allegiance.

**II. Approval of Minutes (April 26, 2004 Regular meeting).**

On the motion of Dr. Stokes, seconded by Mr. Scipione, the Board of Supervisors unanimously approved the regular meeting minutes of April 26, 2004 as corrected. (Page 2 Section VI: C paragraph 5 change the last sentence to read "The data collected thus far from the traffic study will help to evaluate this letter from the university"; paragraph 6 add Ms. DeWolf statement "There is no consensus on the parallel road at this time"; Page 3 Section VII change "traffic" to "speed")

**III. Departmental Reports.**

**A. Township Building Inspector – Gerald R. DiNunzio.**

Mr. DiNunzio reviewed the April Building Report. He stated April was a record month for permits with 28 issued. Mr. DiNunzio said he will provide a report to the Supervisors on the new regulations for grading permits and that this information will be included in the next Township newsletter. The only fire calls for the month were false alarms.

**B. Township Roadmaster – Mark S. Gross.**

Mr. Gross reported on the Road Department work for the month of April. The Department worked on repairs to the Township stormwater and sanitary sewer collection systems. He stated that manholes were pulled in order to do an I & I study. A flexible grout which can be injected through the walls to seal leaks was used when leaks were found. Mr. Gross stated that four major leaks were found in the West Goshen systems and he feels they have made good inroads in correcting the water infiltration.

Mr. Scipione asked who mows the Township open space. Mr. Gross responded that mowing of open space is done by the Township staff. Dr. Stokes asked for clarification of the "blow off valve" on S. Concord Road. Mr. Gross stated that this is a vacuum valve for the sanitary sewer system which is serviced every year. Ms. DeWolf asked about roadside cutting. Mr. Gross stated that the Township hires an outside contractor to do the cutting three times a year. Ms. DeWolf asked if the Township sweeps the roads at the same time the cutting is done. Mr. Gross stated that cleaning the roads is a joint effort between Township staff and residents. We do not have a 'sweeper' or contract for this work. Ms. DeWolf also asked if the GIS was used as a management tool for maintenance of roads and the sewer system. Mr. Gross advised Ms. DeWolf that because of the cost the Township does not have a structured management program for maintenance at this time.

**C. Township Planning Commission – Elaine L. Adler.**

Mrs. Adler reported on the April 21<sup>st</sup> Planning Commission meeting. She stated that a public comment period on non agenda items has been included in the agenda at the beginning of the meeting. The Commission reviewed Tract 2003-1 O'Brien and is recommending preliminary/final plan approval conditioned on the Township Engineer verifying technical changes to the plan. The Commission also recommends that the Board grant a waiver to accept a stormwater easement in lieu of open space for the project. The revised plan for Tag/Orvis will be reviewed at the May 19<sup>th</sup>

Planning Commission meeting. Mrs. Adler stated that the Commission made a favorable recommendation to the Zoning Hearing Board to grant a waiver for steep slopes to Tag Builders. She also stated that Tag has presented an alternative to connecting the parallel road to the Stetson jug handle which will be reviewed at the meeting on the 19<sup>th</sup>.

Mrs. Adler stated that the Planning Commission meeting for May 7<sup>th</sup> has been canceled.

**IV. Public Comment-Non Agenda Items.**

Alan Peppelman, 1140 Old Wilmington Pike, asked when he and his neighbors request for a change in zoning of their properties will be discussed by the Planning Commission. Mrs. Adler stated that the request is being reviewed by the Township Solicitor and Township Traffic Consultant and will be discussed at the May 19<sup>th</sup> meeting. Ms. DeWolf said that from the Board's perspective the impact of the improvements on Route 202 will affect all our residents and feels the Route 202 corridor should be re-evaluated as a whole not just Mr. Peppelman's area.

Elizabeth Lewis, 1100 Station Way, asked if PennDOT is responsible for replacing the trees on her property that were in the 40' road right-of-way, and were removed during the Singing Bridge replacement. Mr. Layman advised Mrs. Lewis to speak with the project manager at the trailer on the site. He also stated that it is his understanding that they do not have to replace anything removed from the right-of-way. Mrs. Lewis asked if anyone can put a sign, such as a political sign, on her fence without permission. Ms. DeWolf responded that signs cannot be in the right-of-way and can be removed and requested that Mrs. Lewis call her if she needs further assistance. Mr. Scipione also advised Mrs. Lewis to contact Mr. Layman if this is a concern in the future. Dr. Stokes advised Mrs. Lewis that a traffic signal will be installed at Westtown Road and Route 926 which will also involved changes to her property at the intersection.

Jesse Walters, Chester County Visitors Bureau, asked the Board of Supervisors to reconsider granting permission to the Bureau to install a directional sign for Simon Pearce Glass Blowers. The Visitors Bureau has been installing directional signs since 1988 with PennDOT's approval. They have sixty signs throughout the County in twelve municipalities. Ms. DeWolf asked what other signage have they installed. Mr. Walters stated they have placed directional signs for Longwood Gardens, Brandywine River Museum, Chadds Ford Winery and the Herts factory. The Board will take Mr. Walters request into consideration.

**V. Old Business:**

**A. Oakbourne Park Phase I Bid Award.**

Ms. DeWolf asked for a motion for the award of the Oakbourne Park Phase I improvements bid. She stated that the bid is being awarded with the condition that the cost will not exceed \$220,000.00.

Mr. Scipione made a motion, seconded by Dr. Stokes, to award the Oakbourne Park Phase I Improvements bid to Lechmanik with the condition that the cost of the project not exceed \$220,000.00. Ms. DeWolf asked for public comment there was no public comment at this time. The Board of Supervisors unanimously approved the award to Lechmanik.

**B. Eagle Scout Project – Oakbourne Park.**

Nathaniel Morgan, Troop 149, made a presentation to the Board of his proposed project to label the trees in the Arboretum area of Oakbourne Park. The labels, which are made of plastic with an aluminum backing, will be engraved with both the historical Latin and common tree names. The project will also include the installation of a map showing the where the trees are located. The map will be mounted on a structure under Plexiglas. Nathaniel stated that he had three different quotes for the needed materials and the cost of the project would be \$835.00. Mr. Scipione asked how the map would be drawn. Nathaniel stated that the map would be supplied by the Township. Dr. Stokes asked how many trees would be tagged. Nathaniel responded that 38 trees will be tagged and only two of the trees are the same species.

Mr. Scipione made a motion, seconded by Dr. Stokes, to approve Nathaniel Morgan's Eagle Scout project as presented for a maximum cost of \$850.00. Ms. DeWolf asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved the project.

**VI. New Business.**

**A. Award Traffic Signal Installation Bid Westtown Road and Route 926 Lenni Electric in the Amount of \$63,986.00.**

Dr. Stokes made a motion, seconded by Mr. Scipione, to award the Traffic Signal Installation Bid in the amount of \$63,986.00 which includes a backup battery system, to Lenni Electric. Ms. DeWolf asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously awarded the bid to Lenni Electric.

Mr. Layman stated that Thornbury Chester County will share the cost of the traffic signal installation with Westtown.

**B. Vacancy Board Appointment.**

Ms. DeWolf stated that the position on the Vacancy Board is open as Dr. Stokes has been appointed to Township Supervisor. Nancy Winther had been considered for this position in January and the Board feels she should be appointed at this time.

Dr. Stokes made a motion, seconded by Mr. Scipione, to appoint Nancy Winther to the Vacancy Board. The Board of Supervisors unanimously approved the appointment.

**C. Appointment of Township Traffic Consultant.**

Ms. DeWolf stated that the Township staff has been using McCormick/Taylor as traffic consultant for the Orvis Tract and has been very satisfied with their work and would like to use their firm on a regular basis. Mr. Scipione stated that he did not think that any one firm was to be appointed specifically but the Township would work with the engineer of choice depending on the project. Ms. DeWolf said if an appointment is made this allows the Township to reclaim the engineering costs of the project from the developer. Dr. Stokes said the Township will be replacing FAZ associates with McCormick/Taylor on an as needed basis.

Dr. Stokes made a motion, seconded by Mr. Scipione, to appoint McCormick/Taylor as Township Traffic Consultant as needed. The Board of Supervisors unanimously approved the appointment.

**VII. Public Comment (all topics)**

There was no public comment at this time.

**VIII. Payment of Bills.**

On the motion of Mr. Scipione, seconded by Dr. Stokes, the Board of Supervisors unanimously approved payment of the bills as presented.

**IX Adjournment.**

On the motion of Mr. Scipione, seconded by Dr. Stokes, the meeting was unanimously adjourned.

Respectfully Submitted  
Robert Layman, Township Manager

