

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
TOWNSHIP ASSEMBLY HALL, 1039 WILMINGTON PIKE  
August 18, 2003 7:30PM

In attendance were Supervisors Chairman Victor J. Orlando, Robert A. Genzano and L. Charles Scipione; Township Manger Robert Layman; Township Solicitor Robert F. Adams; Township Engineer Angelo M. Capuzzi; Westtown-East Goshen Police Chief John M. Dumond, Township Parks Advisory Group Chairman Walter Pavelchek; and Township Planning Commission Member Kevin Flynn. There were twelve guests in attendance.

**1. Call to Order.**

Chairman Victor J. Orlando led the Board of Supervisors, staff and guests in the Pledge of Allegiance and called the meeting to order.

**11. Approval of Minutes (August 4, 2003 Regular Meeting).**

On the motion of Mr. Genzano, seconded by Mr. Scipione, the Board of Supervisors unanimously approved the August 4, 2003 regular meeting minutes as corrected. ( Section IV:A page 2 paragraph 2 change to "R1 to POC"; Section 1V:B page 2 paragraph 3 correct to "September 2006"; paragraph 4 change sentence to read "Mr. Genzano replied if Westtown requested an extension the School District's position is that one is not necessary?"; Page 3 paragraph 3 delete "and more impact on adjacent property owners"; paragraph 4 correct to "west"; page 4 paragraph 6 correct to "WCASD"; page 6 paragraph 4 add " in a Township" page 7 paragraph 3 correct spelling "Jasinski"; paragraph 5 add "lighting of fields").

**111. Departmental Reports.**

**A. Westtown-East Goshen Police Department – Chief John Dumond.**

Chief Dumond reviewed the July Police Report with the Board of Supervisors. He reported that there has been a rash of motorcycles thefts from apartments in East Goshen with one suspect being apprehended at this time.

Chief Dumond stated that the Police Academy will be held at East Goshen this year and will start on September 10<sup>th</sup>. There are still openings available for this class. He also stated that Police Commissioner Scipione has approved an awards ceremony for fifteen officers to be held at the September 15<sup>th</sup> Board of Supervisors meeting. Chief Dumond said he was asked by Chester County District Attorney Carroll to attend a meeting in Philadelphia with Attorney General Ashcroft to discuss homeland security issues.

**B. Planning Commission – Kevin Flynn.**

Mr. Flynn advised the Board of Supervisors that he did not have a report as the August 6<sup>th</sup> Planning Commission meeting had been canceled.

**C. Parks Advisory Group – Walter Pavelchek.**

Mr. Pavelchek reported on the August 12<sup>th</sup> Parks Advisory Group meeting. He stated that the Township trail for the new high school was approved by the School District at the August 4<sup>th</sup> Board of Supervisors meeting; the preferred location would be the one that requires a right-of-way from SEPTA.

Mr. Pavelchek said a discussion was held concerning scout projects. It was decided that the Parks Advisory Group would meet with Mr. Layman, Mr. Woodward, and Boy Scout leadership to work on a master plan for acceptable scout projects. The plan would be in line with Township planning and objectives and include only projects that would produce lasting results with low maintenance. He also stated that Scout Brian Jones proposed a

project for the pond area. This would include installation of two rest benches, butterfly bushes, bird houses, and cleaning up the approach to the pond. Mr. Jones did not request funds for the project and Parks Advisory recommends approval.

Mr. Pavelchek also reported that the roof repair bid for the Smith Mansion will be advertised at the end of August and work should be completed by Oct 3<sup>rd</sup>. The bid for renovations to the Smith Mansion will be advertised September 17<sup>th</sup>, with the anticipated completion date of the renovations March 30<sup>th</sup>, 2004. Mr. Pavelchek advised the Board that PennDOT is requiring that the Township repave S. Concord Road in the area of the new driveway entrance and also eliminate the old entrance. Mr. Capuzzi is reviewing these issues with PennDOT. Mr. Layman said he has spoken with the County and they have given a general agreement for extension of the Oakbourne Phase I grant.

Mr. Scipione had questions about the "master plan" for the scout project. Mr. Pavelchek responded that the plan would be a list of projects that would be suitable for the scouts to do.

Mr. Capuzzi stated that PennDOT has agreed that the Township will only have to pave half of S. Concord Road at the area of the new driveway entrance. They have also agreed to let the Township keep the old entrance and allow the installation of removable bollards for emergency access needs.

**1V. Public Comment (Non-Agenda Items)**

There was no public comment at this time.

Mr. Orlando announced that approval of Tract 2003-6 Bayard Rustin High School had been tabled for this evening.

**V. Old Business.**

**A. Resolution 2003-15 Route 202 Improvements.**

Mr. Layman reviewed the Resolution with the Board of Supervisors. He stated he Mr. Orlando and Mr. Genzano had recently attended a meeting with neighboring Townships concerning the Section 100 improvements to Route 202. He stated that this section is behind other sections of Route 202 in the improvement process. It was felt if a resolution was submitted by all the municipalities in Section 100 it might help to move the project forward.

Mr. Orlando said he feels Westtown has been ahead of its neighboring municipalities in doing adequate land use studies along the Route 202 corridor and providing for additional right-of-way in anticipation of the widening of Route 202. He stated he would like this reflected in the Resolution.

Mr. Genzano suggested changing the wording in paragraph seven of the Resolution to read; "Whereas, Westtown Township has proactively explored land use and access management strategies and has worked with PennDOT to implement these strategies...". The Board was agreeable to this change.

Mr. Scipione made a motion, seconded by Mr. Genzano, to approve Resolution 2003-15 with the changes to paragraph seven. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved Resolution 2003-15.

**B. Approval of Sign Permit SS. Simon and Jude Church.**

Mr. Layman advised the Board of Supervisors that SS. Simon and Jude is requesting a temporary sign permit for an event they are holding in September. The Township Sign Ordinance requires that the Board of Supervisors approve special event banners. Mr.

Orlando asked how long the permit is for. Mr. Layman responded they are allowed fourteen (14) days under the Ordinance.

Mr. Scipione made a motion, seconded by Mr. Genzano, to approve the temporary banner sign permit for SS. Simon and Jude Church. Mr. Orlando asked for public comment. There was no public comment at this time.

**C. Approval of Financial Software Package.**

Mr. Layman stated that the Township staff has been reviewing financial software packages and feels that Noetic has the best package for the Township's needs. The cost of their proposal is \$32,000 which is under budget and under the initial bid. Mr. Orlando said it is his understanding that the Township would pay \$19,500 this year and the balance would be for on going service and support maintenance. Mr. Genzano said the Township has also negotiated alterations in the agreement concerning technical aspects which will allow the Township to have access to the source code, if the company defaults in anyway. Mr. Genzano also stated that Noetic proposed only three days of training at the cost of \$3,000. He said he felt that this was not enough support time and proposed ten days of training at the cost \$7,500, which would represent a 25% discount. Mr. Layman advised the Board that he has not received an answer on the suggested change in the training time and cost.

Mr. Scipione asked if the Board approves the package with conditions, how soon would they be able to start. Mr. Genzano responded in a week or two as the staff would like to implement the new system in January 2004.

Mr. Scipione made a motion, seconded by Mr. Genzano, to approve the Noetic financial software package conditioned on ten days of support training in the amount of \$7,500 with the total package cost of \$36,500 which includes support maintenance through 2007. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved the Noetic software financial package as conditioned.

**D. Appointment of Township Zoning Officer.**

Mr. Orlando asked for a motion to appoint Robert Layman as Township Zoning Officer and Elaine L. Adler as assistant to the Zoning Officer.

Mr. Genzano made a motion, seconded by Mr. Scipione, to appoint Robert Layman as Township Zoning Officer and Elaine L. Adler as assistant to the Zoning Officer. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved the appointments.

**V1. New Business.**

**A. Approval of Tract 2003-12 Westtown-East Goshen Police Station Final Land. Development Plan.**

Mr. Capuzzi reviewed the Police Station Land Development Plan with those present. The plan is for a two level 18, 000 square foot building. There are 70 additional proposed parking spaces with the majority in a restricted area with gated access. There will be ten parking spaces behind the Township Municipal building. Mr. Capuzzi stated that the parking meets the requirements of the Township Parking Ordinance. He said the only time there might be a parking problem is when there is a large meeting in the assembly hall during office hours, but this would be a rare occurrence. Mr. Capuzzi said there will be 11,000 square feet on the upper level for police administration. The lower level will be for police lockers, fitness center, and mechanical equipment. The Driveway on the south side of the Municipal building will be widened for two way traffic whereas the north side will remain one way. A detention basin with a recharge system will be constructed on the east side in accordance with the new stormwater management regulations.

The Board discussed the Planning Commission's concerns with the parking. The Board felt that the grass overflow parking area off the loop road would not be a convenient location. Mr. Scipione said conflicting events can be handled by scheduling.

Mr. Scipione made a motion, seconded by Mr. Genzano, to approve Tract 2003-13 Westtown-East Goshen Police Station Preliminary/Final Land Development Plan. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved Tract 2003-13.

**B. Green Lane Village Homeowners Association Release of Escrow.**

Mr. Layman advised the Board of Supervisors that the Township had required the Green Lane Village Homeowners Association to put \$2,979.00 in escrow when the walking paths were constructed. He stated Mr. DiNunzio has inspected the work and the monument that was removed has been replaced. Mr. Layman said everything is in order for release of the escrow.

Mr. Genzano made a motion, seconded by Mr. Scipione, to approve the Green Lane Village Homeowners Association escrow release in the amount of \$2,979.00. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors approved the escrow release.

**(Old Business Continued)**

**E. Approval of Tract 2003-6 Preliminary/Final Plan Bayard Rustin High School.**

Mr. Orlando asked for a motion to accept the granting of plan extension approval from the WCASD to the September 2, 2003 Board of Supervisors meeting.

Mr. Genzano made a motion, seconded by Mr. Scipione, to accept an extension for the time to act on the request for plan approval for Bayard Rustin High School to September 2, 2003. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved granting of plan extension to September 2, 2003.

**V11. Public Comment (All Topics)**

Mr. Kevin Flynn, 1000 Windy Knoll Road, asked about the status of the closing of Route 926 for the replacement of the "singing bridge". Mr. Layman was asked to contact PennDOT for a project update.

Mr. Flynn said Thornbury Township Delaware County has written a letter to PennDOT concerning the closing of S. Concord and asked that Westtown's Board also address this with PennDOT. Mr. Orlando said Thornbury closed a Township Road, which is their right, and they are aware of how the neighboring communities feel. He also stated that the Route 926 detour traffic will be directed to State roads.

The Board discussed sending a letter to Thornbury asking that they re-consider the closing of S. Concord Road because of the traffic pattern concerns with the future closing of Route 926. Mr. Genzano said he would draft a "neighborly" letter to Thornbury for the Board's review. Mr. Adams suggested that Westtown evaluate its traffic concerns with the S. Concord Road closing and quantify in the letter their impact on Westtown.

Mr. Flynn asked when the school flashing lights will be installed at Westtown-Thornbury Elementary School. Mr. Orlando said the flashing lights have been approved by PennDOT and it is the School District's responsibility for installation. He asked Mr. Layman to check on the status of the installation.

**VIII. Payment of Bills.**

Mr. Scipione made a motion, seconded by Mr. Genzano to approve payment of the bills. Mr. Orlando asked for public comment. There was no public comment at this time. The bills were unanimously approved for payment.

**1X. Adjournment:**

On the motion of Mr. Scipione, seconded by Mr. Genzano, the meeting was adjourned.

Respectfully Submitted  
Robert Layman  
Township Manager