

**RESOLUTION 2009-13**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WESTTOWN  
TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA AMENDING  
RESOLUTION 2007-7 FEES FOR RENTAL OF THE SMITH MANSION IN  
OABBOURNE PARK**

**Whereas**, the Board of Supervisors has established a schedule of fees and regulations for Rental of Oakbourne Mansion (see attached); and

**Whereas**, the Smith Mansion in Oakbourne Park is in need of some repair; and

**Whereas**, the Oakbourne Mansion Commission has been charge with renting the Smith Mansion and to generate the revenue necessary to provide for its proper maintenance; and

**Whereas**, The Oakbourne Mansion Commission has recommended to the Board of Supervisors a fee structure which could allow for the proper maintenance of the Smith Mansion;

**Now, Therefore, Be it Resolved** by the Board of Supervisors of Westtown Township Chester County, Pennsylvania to adopt the revised schedule of fees for the rental of Smith Mansion attached as "Exhibit A" and incorporated with this Resolution.

**ADOPTED** as a Resolution this 17<sup>th</sup> day of August 2009.

Westtown Township  
Board of Supervisors

  
Chair, Board of Supervisors

  
Vice Chair, Board of Supervisors

ATTEST:  Secretary

**(PROPOSAL FOR REMAINDER OF 2009 AND 2010)**  
**Westtown Township's Oakbourne Mansion Rental Pricing**  
**The following fees are specific to the rental of the Mansion and grounds at Oakbourne Park.**

Facility	Service	Fees		5 Hours Per Extra Hour
		Township Resident	Non-Resident	
Mansion (Excluding holidays)	One meeting room, Limited Kitchen 50 person limit	\$ 75.00	\$ 100.00	5 Hours Per Extra Hour
		\$ 15.00	\$ 20.00	
Mansion (Excluding holidays)	Entire first floor, Full Kitchen 75 person limit (Higher occupancy possible with fire regulation review)	\$ 800.00	\$ 1,000.00	5 Hours Per Extra Hour
		\$ 150.00	\$ 175.00	
Mansion Grounds for Tented Events	*Addition charges for use of the Mansion facilities, call for details	\$ 800.00 \$ 150.00	\$ 1,000.00 \$ 175.00	5 Hours Per Extra Hour
Pavillion	50 person limit	No Charge, Reservation Required	\$ 75.00 \$ 20.00	5 Hours Per Extra Hour
Grounds and Fields for Athletic Use	Use to be approved by Board of Supervisors on a case by case basis.			

Qualifying 501(c)3 organizations received 20% discount from rental fees. Application must provide documentation showing charitable status under tax law.

Any event that does not fit the above categories is considered a Special Use Activity. For such events, a proposal must be made to the Oakbourne Mansion Commission at least 120 days before the date of the proposed event. The proposal should include a complete description of the event, number of people, duration, desired use of facilities and grounds, and any other relevant facts. The Oakbourne Mansion Commission will determine whether or not allow the event within 30 days and provide the applicant with a Special Activities Agreement that will include the required fees, restrictions security deposit amounts and other requirements. Westtown Township reserves the right to reject requests for special uses if they are felt to be inappropriate to the park setting.

Events will not normally be scheduled on holidays. Requests made at least 120 days in advance of the event will be considered but additional charges will apply to pay for Township representative to open and close facility.