

WESTTOWN TOWNSHIP
PARKS and RECREATION COMMISSION MEETING
Oakbourne Mansion, 1014 S. Concord Road, Westtown Township, PA
September 8, 2015

In attendance: Commissions Deb Litman-Goch (Chair), Maria Klang (Vice Chair), Stuart Rich, Jennifer Masiko, Walter Pavelchek. Seamus Lavin & Township Manager Rob Pingar were absent.

I. Call to Order

The meeting was called to order at 7:06 pm.

II. Approval of Minutes

The minutes of August 11, 2015 minutes were approved.

III. New Business

A. Prep for meeting with Board of Supervisors

The commissioners developed an outline for an interim meeting to prepare a plan for 2016.

1. ADA accessibility for paths plans - Seamus/Walt
2. Tree plan/NWF Certification - Mark
3. Tennis/basketball courts - Jennifer
4. Activities – 5K, movie nights, yard sale -Maria

B. 2016 Goals & Priorities

The Commission conducted a preliminary exploration of the Open Space, Recreation, and Environmental Resources Plan Update.

1. P&R Budget and historical budgeting. The need for grants and other sources of revenue in order to improve and develop the Parks.
2. Review of surveys from the public. Satisfaction of Westtown citizens. Surveys have shown that the majority of Westtown residents want to improve the parks and are willing to help. A significant number of residents have offered to volunteer in the past. It was agreed that Westtown Township has the interest and desire of its citizens, therefore one of the primary ways for the committee to achieve overarching goals will be through a strong interface with the community.
3. General discussion of projects within the document. It was agreed that all new members should receive this document on day one of membership. It provides guidance on many of the goals the commission was looking to achieve and was working on. Additional clarity will be needed from the Board on what role the commission will have in managing and achieving results.
4. Discussion of a Tree Commission and the benefits as stated in the Open Space, Recreation, and Environmental Resources Plan Update.

5. Discussion getting Oakbourne Mansion Commission up and running again. The group feels that the Mansion has much to gain from the re-establishment Commission and exploring the benefits of registration as a historic site.

C. Oakbourne Park Pricing

The group agreed with the recommendation from the office to raise park rental cost for Scout camps and the annual Cars of England show.

D. Holiday Festival December 6, 2016

The group decided to hold the festival from 12-3 rather than 1-4.

E. Temporary Adjustment to P&R Commission Meeting Schedule

This item was added to the agenda.

The Commission agreed to attempt to move October, November, and December meetings to the second Monday of the month to accommodate Seamus's class schedule. We will follow-up and determine if the adjustment works for all Commission members and guests.

IV. Old Business

A. Wildlife Habitat Certification

Mark Schatzel provided an outline of the program. We will present to the board for discussion as soon as permitted.

V. Public Comment

There was none.

VI. Adjournment

Meeting was adjourned at 8:50 pm.