

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
STOKES ASSEMBLY HALL 1039 WILMINGTON PIKE
November 4, 2002 7:30Pm

In attendance were Supervisors Chairman Victor J. Orlando, Robert A. Genzano and L. Charles Scipione; Acting Secretary/Treasurer Elaine L. Adler; Township Building Inspector Gerald R. DiNunzio; and Township Roadmaster Mark S. Gross. There were seventeen guests in attendance.

The meeting was not recorded as the tape malfunctioned.

I. Call to Order.

As there was a quorum present Chairman Orlando called the meeting to order and led those present in the pledge of allegiance.

II. Approval of Minutes (October 21, 2002 Regular Meeting).

On the motion of Mr. Scipione, seconded by Mr. Genzano, the Board of Supervisors unanimously approved the October 21, 2002 regular meeting minutes.

III. Departmental Reports.

A. Building Inspection Report – Gerald R. DiNunzio.

Mr. DiNunzio reviewed the October Building Report with the Board of Supervisors. He commented on the progress of the restoration of the apartment building at Jefferson at Westtown. He also reviewed the status of the Qualls office project and the road conditions at the Reserve at Chesterfield.

Mrs. Eva Foster, 734 Westbourne Road, asked if the oil tank recently installed at Westtown-Thornbury Elementary School will be landscaped. Mr. DiNunzio advised Mrs. Foster that he had reviewed the plan after the last Township meeting and the oil tank is to be landscaped.

B. Road and Parks Report – Mark S. Gross.

Mr. Gross reviewed the October Road/Parks Report with the Board of Supervisors. He stated that the department has instituted a vehicle numbering system to facilitate record keeping. The Board asked where the mulch, created by the tub grinder project, would be used. Mr. Gross responded that the mulch will be used on the Township gardens and trails. He also stated that "No Dumping" signs have been posted in the Pleasant Grove open space and letters have been sent concerning the dumping to residents adjacent to the open space. Mrs. Adler asked Mr. Gross to prepare an article for the Township Newsletter and website re dumping on Township property.

Mr. Walter Pavelchek, 1050 S. New Street, asked for an update on the pointing and painting at the Mansion. A discussion was held on suitable weather for painting.

C. Planning Commission- Elaine L. Adler.

Mrs. Adler reported on the October 23, 2002 Planning Commission Meeting. She stated that the Planning Commission recommends preliminary plan approval for the Qualls office project with the following conditions; approval of requested landscape waivers with the condition that the staff meet with the applicant's architect for plan review; accepting the existing pond to meet the open space requirement providing the pond conforms to the anticipated environmental study; approval of requested waiver for building length providing the front and rear facades of the building are broken by offsets as shown on the applicants plans; and the plan must comply with CVE letter of October 21, 2002. The Board asked about the condition of the pond. Mr. Scipione suggested installation of a fountain in the pond to provide aeration.

Mrs. Adler stated the second item on the Planning Commission Agenda was a review of WCASD's current sketch plan for the Bayard Rustin High School. She said the Commission had concerns relating to the parking conditions and students who would be driving to school. The District Director of Education will attend a future Planning Commission meeting to discuss these issues. Mrs. Adler said the School District announced plans to demolish the existing structures on the site as both the Pennsylvania Historical Commission and John Milner Associates have stated that the buildings have no historical significance. She stated that the lighting issues will be discussed at a future Planning Commission meeting.

IV. Public Comment-Non Agenda Items.

Mr. Thomas Foster, 734 Westbourne Road, stated his concerns with the requirement that a fence be six (6) inches from a property line under the proposed Zoning Ordinance amendments.

Mr. Peter Stephenson, 1093 Barnview Lane, presented a letter to the Board of Supervisors from the Barnview Lane residents enumerating their concerns relating to construction of the new high school. He stated that the relocation of the school in the most recent sketch plan puts the high school much closer to their properties. He also stated the following concerns; deterioration of water supply due to blasting for rock; light pollution from lighted athletic facilities; visual impact of a 60' high building within 500 feet of their properties; and the possible effect of blasting on the structural integrity of homes; and possible intrusion and trespassing by students on their property. Mr. Stephenson asked that the Board of Supervisors consider requiring the planting of extensive buffer landscaping prior to construction to mitigate impact on neighbors.

V. Old Business:-

A. Action on the Revised Westtown-East Goshen Regional Police Department Agreement.

The Board of Supervisors reviewed the agreement.

A motion was made by Mr. Scipione, seconded by Mr. Genzano, to approve the Westtown-East Goshen Regional Police Department Agreement with the following Revisions;

Article IV; Section B – add this sentence, “See Article, VI, Section G, for contracting municipalities participation in the Commission.

Article IV; Section – add a period to end of last sentence.

Article V; Section B (5) – add, “of the Department” after the word “employees”

Article VI; Section G – Change the reference from “Article IV; Section C” so it reads, “...listed in Article IV: Section A”.

Article VIII; Section D – change the last 2 words to be ...”Section C”.

Article IX; Section B – in the last sentence change the word “if” to “of”.

Article VII; Section F (2) – wording incorrect will discuss and revise with East Goshen before final approval.

Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved the Police Department Agreement with revisions.

B. Action on an Appointment to fill a Vacant and Unexpired Term on the Planning

This item was tabled pending notification of the appointee.

C. Award of the Audit Services Proposal to the Firm of Mingis and Gutowski, for a One Year Period in the amount of \$10,500.

Mr. Genzano made a motion, seconded by Mr. Scipione, to award the Audit Services proposal in the amount of \$10,500.00 and the addendum, dated November 4, 2002, for preparation of a general financial statement, not to exceed the range of \$1,900-\$2,900 to the firm of Mingis and Gutowski. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously awarded the Audit Services for one year to Mingis and Gutowski.

D. Award of the Township's Emergency Generator Contract to Enerwise Global Technologies, in the amount of \$3,121.00.

Mr. Scipione made a motion, seconded by Mr. Genzano, to award the Township's Emergency Generator Contract to Enerwise Global Technologies in the amount of \$3,121.00. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously awarded the Emergency Generator Contract to Enerwise Global Technologies.

VI. New Business:

A. Presentation of the Preliminary Fiscal Year 2003 Township Budget.

Mr. Orlando reviewed the preliminary 2003 Township Budget. He stated that proposed expenditures for 2003 are; Operating Fund \$4,268,651; Capital Projects \$2,841,000; Liquid Fuels Fund \$243,181; Payroll Fund \$811,759; and Capital Reserve Fund \$12,310,000. Mr. Orlando said the Township Real Estate Tax will remain at .041mils. He also stated that the \$48.00 quarterly rate for refuse/recycling collection will not change. The preliminary 2003 budget is available at the Township Office for review. Mrs. Adler was directed to investigate the posting of the 2003 preliminary budget on the Township's website. Mr. Orlando said the public review time is thirty days and the Board of Supervisors plans to adopt the 2003 Final Budget at their December 16, 2002 regular meeting.

B. Action on the Award of the Township Refuse and Recycling Collection Contract To A. J. Blosenski, in the base contract amount of \$1,137,000.

Mr. Orlando stated that the Township Solicitor has reviewed A. J. Blosenski's bid and per the Solicitor's letter of November 1, 2002 everything is in order for the award of the bid this evening. Mr. Orlando said the contract is for a period of three years with an option for a two year extension. He stated the only major change in the contract is for a once a week collection of refuse and recycling from all residential properties in the Township. He also stated that the collection fees will remain the same.

Mr. Scipione made a motion, seconded by Mr. Genzano, to award the Township Refuse and Recycling Collection Contract to A. J. Blosenski, in the base contract amount of \$1,137,000 with an option for a two year extension. The Board requested that letters be sent to all residents advising them of the contract changes. The information will also be posted on the Township website and in the next Township Newsletter. Mr. Orlando asked for public comment.

Mr. Jason Rumsey, General Manager BFI Brandywine, quoted from the Township bid material that states if a bond is not dated and signed a bidder may be disqualified. He stated that BFI would consider an unsigned bond an "irresponsible" bid. Mr. Orlando repeated Mr. Adams opinion that the Board of Supervisors may accept the bid if "in the best interests of the Township."

Mr. Blosenski thanked the Supervisors for the bid award and stated he is looking forward to a good relationship with Westtown Township.

The Board of Supervisors unanimously awarded the Township Refuse/Recycling Collection Contract to A. J. Blosenski.

C. Action on the American Water Services Sewer System Operation Agreement, in

The Amount of \$22,920.00.

Mr. Orlando reviewed the Agreement with the Board of Supervisors. He stated, on recommendation of Mr. Adams, that section #9 of the Agreement should be eliminated and in section 8.1 the commencement date of November 15, 2002 should be added.

Mr. Genzano made a motion, seconded by Mr. Scipione, to approve the American Water Services Sewer Systems Operation Agreement, as revised, in the amount of \$22,920.00. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously approved the American Water Services Sewer System Operation Agreement.

D. Appointment of Sandra E. Preston as the Township's Deputy Tax Collector.

Mr. Orlando stated that Mrs. Adler, Township Tax Collector, has asked that Sandra E. Preston be appointed Deputy Tax Collector in order that the tax collection reports can be expedited in Mrs. Adler's absence.

Mr. Scipione made a motion, seconded by Mr. Genzano, to appoint Sandra E. Preston as the Township's Deputy Tax Collector. Mr. Orlando asked for public comment. There was no public comment at this time. The Board of Supervisors unanimously appointed Sandra E. Preston as Deputy Tax Collector.

VII. Public Comment – All Topics.

There was no public comment at this time.

VIII. Adjournment.

On the motion of Mr. Scipione, seconded by Mr. Genzano, the Board of Supervisors unanimously approved and adjourned the meeting

Respectfully Submitted
Elaine L. Adler
Acting Secretary/Treasurer