

**TOWNSHIP OF WESTTOWN BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
SMITH MANSION OAKBOURNE PARK, 1014 SOUTH CONCORD ROAD
TUESDAY 2 JANUARY 2001 - 7:00PM**

In attendance were Supervisors L. Charles Scipione, Kenton S. Stokes, Victor J. Orlando; and Township Manager Michael A. Cotter. There were four guests in attendance.

I. Call to Order

Chairman L. Charles Scipione led the pledge of allegiance and called the meeting to order.

II. Nomination for Board of Supervisor Chairman

Mr. Cotter as acting Chairman, entertained nominations for the position of Chairman.

Dr. Stokes nominated L. Charles Scipione for Chairman of the Board of Supervisors, second Mr. Orlando. Mr. Scipione was unanimously approved as Board Chairman.

III. Nomination for Board of Supervisor Vice Chairman

Mr. Scipione, as chairman, entertained nominations for the position of Vice Chairman. Dr. Stokes nominated Victor J. Orlando for Vice Chairman, second Mr. Scipione. Mr. Orlando was unanimously approved as Vice Chairman.

1V. Nomination for Police Commissioner

Mr. Scipione entertained nominations for Police Commissioner. Mr. Orlando nominated Kenton S. Stokes, second Mr. Scipione. Dr. Stokes was unanimously approved as Police Commissioner.

V. Appointments

The Board of Supervisors then considered appointing the recommended persons to the following positions:

- A. Township Planning Commission – Kevin Flynn (4yrs)
- B. Zoning Hearing Board Alternate – A. Pierson Sill (1yr)
- C. Township Manager – Michael A. Cotter
- D. Township Secretary – Michael A. Cotter
- E. Treasurer – Michael A. Cotter
- F. Zoning Officer – Michael A. Cotter
- G. Township Solicitor - Mr. Robert F. Adams
Gawthrop, Greenwood & Halsted
- H. Township Engineer - Mr. Angelo M. Capuzzi
Chester Valley Engineers
- I. Zoning Hearing Board Solicitor – Ronald M. Agulnick
Crawford, Wilson, Ryan & Agulnick
- J. Township Roadmaster – Mark S. Gross
- K. Building Inspector - Mr. Kenneth A. Carroll
CI Engineering
- L. Fire Marshall - Mr. Gerald R. DiNunzio
- M. Township Planning Commission Secretary – Elaine L. Adler
- N. Vacancy Board – Walt Pavelchek (1yr)

On the motion of Dr. Stokes, second Mr. Orlando, the Board of Supervisors unanimously approved all appointments listed in item V. A –N.

VI. Approval of Employee/Elected Officials Compensation.

As required by the Second Class Township Code, the Board of Supervisors unanimously approved a motion by Dr. Stokes, second Mr. Orlando, to approve the employee/elected officials compensation as budgeted.

VII. Appointment of Depositories.

On the motion of Dr. Stokes, second Mr. Orlando, the following institutions were unanimously approved as the Township's official depositories for 2001.

- A. Pennsylvania Local Government Investment Trust (checking, escrow funds)
- B. First Financial Savings Bank (sewer fund)
- C. Dolphin and Bradbury
- D. First National Bank of Chester County (reserve fund)

VIII. State Convention Voting Delegate.

On the motion of Dr. Stokes, second Mr. Scipione, the Board of Supervisors appointed Mr. Orlando as voting delegate to the State Convention.

IX. Township Holidays.

On the motion of Dr. Stokes, second Mr. Orlando, the Board of Supervisors unanimously approved the following Township Official Holidays;

New Years Day, Martin Luther King, Presidents Day, Easter Monday, Memorial Day, Independence Day, Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Day, and the first business day after Christmas.

X. Meeting Dates.

The Township's Board of Supervisors, Planning Commission and Parks Advisory Group meeting dates, times, and locations were unanimously approved on a motion by Dr. Stokes, second Mr. Orlando. (See attached).

XI. Board of Auditors Organizational Meeting.

The Board of Auditors will hold their 2001 Organizational Meeting on 3 January 2001, at 7:00Pm at the Smith Mansion, Oakbourne Park, 1014 S. Concord Road.

XII. Adjournment

On the motion of Mr. Orlando, second Dr. Stokes, the Township 2001 Organizational meeting was adjourned.

Respectfully Submitted
Michael A. Cotter
Township Manager