

**WESTTOWN TOWNSHIP**  
**PARKS & RECREATION COMMISSION MEETING**  
Oakbourne Mansion, 1014 S. Concord Road, Westtown, PA  
February 16, 2016

In attendance: Commission members Deb Litman-Goch (Chair), Ida Fritsche, Seamus Lavin, Stuart Rich, and Mark Schatzel. Absent: Jennifer Masiko and Township Manager Rob Pingar.

**I. Call to Order**

The meeting was called to order at 7:12 pm.

**II. Approval of Minutes**

The minutes of the January 12, 2016 meeting were approved with the correction of one typographical error. (IF/SL)

**III. New Business**

**A. Friends of Oakbourne**

Kathy Stambolian gave a history of the Friends of Oakbourne and the Parks & Recreation commissions.

**B. Volunteerism in Westtown and Training for P&R Commissioners**

Walt Pavelchek presented on attempts to get township residents to volunteer and provided a list of residents who expressed an interest in volunteering. He suggested that new Park & Recreation Commissioners should be receive some training and provided a list of information that might prove useful. He also suggested coming up with a standard list of questions to ask new prospective commissioners.

**C. Community Yard Sale Planning (Saturday, April 16)**

Deb has arranged for the Fire Police to help with traffic. She will email registration forms to prior year participants. It was decided that we would keep the price for residents at \$15 a table and raise the non-resident price to \$30 a table. Stuart volunteered to coordinate running the concessions stand.

**D. Westtown Wellness 5K Walk/Run (Sunday, May 15)**

Since the Oakbourne Mansion has been rented for an event on May 14, we will hold the event on the 15<sup>th</sup>. Deb reached out to the Chester County Running store to help coordinate the event and they suggested holding three events – a 5K run, 1 mile walk and a kids' event. Chester County Running Store offered to provide a team to operate the event for \$200 plus \$1.25 per adult. Stuart moved to hire Chester County Running Store and Seamus seconded it. It was approved unanimously. Ida suggested advertising for volunteers for the various township commissions at the event.

**E. Westtown Community/Historical Day (Saturday, Sept. 17)**

Deb suggested that Friends of Oakbourne attend the event. Some members of the Historical Commission will attend the March Parks & Recreation meeting to go over ideas for the event.

**E. Suggestions for 2016 Movie Nights and sponsorship**

The commission will come up with some ideas of movies to show. We will probably choose two movies that appeal to children and one that might appeal more toward adults. Seamus suggested having the company that provides the movie projector also provide snacks such as popcorn.

**IV. Old Business**

**A. Wildlife Habitat Certification Update**

Mark Schatzel provided an update on his efforts to get the township certified as a Certified Wildlife Habitat. Mark also reported that the Board of Supervisors approved the committee's plan to get the township certified. He suggested that we collaborate with the Friends of Oakbourne in our efforts at certification.

**VI. Public Comment & Non Agenda Items**

None.

**VII. Adjournment**

The meeting was adjourned at 8:39 pm.