

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING
Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown
Monday, September 19, 2016 at 7:30 PM

In attendance were: Chair Carol De Wolf, Vice Chair Tom Haws, Police Commissioner Mike Di Domenico, Township Manager, Rob Pingar, Chief Brenda Bernot, Township Solicitor Patrick McKenna, and Planning Commissioner Scott Yaw. There were 4 guests present.

I. **Pledge of Allegiance & Call to Order**

Ms. De Wolf led the Pledge of Allegiance, and called the meeting to order at 7:39 PM, apologizing for the late start. She asked if anyone was recording the meeting. There was no response.

II. **Approval of Minutes (September 6, 2016 Regular Meeting)**

Mr. Haws made a motion to approve the September 6, 2016 Board of Supervisors regular meeting minutes. Mr. Di Domenico seconded the motion. There was no public comment and the minutes were approved.

III. **Workshop Meeting Summary (September 19, 2016)**

Ms. De Wolf reported that the Board discussed the township fee schedule, the Residential Chicken Keeping Ordinance, and held an Executive session on contractual issues.

There were no questions regarding the workshop.

IV. **Departmental Reports**

A. **Westtown East Goshen Police (WEGO) – Chief Brenda Bernot**

Chief Bernot reminded residents to read the police blotter on the WEGO website (www.westtownpolice.org) for an update on significant police activity. The department continues to see scams and theft from unlocked cars, garages, and sheds.

The Chief was pleased to report that almost half of the 21 participants in the 2016 Citizen's Police Academy are Westtown residents. The 12 week course covers police operations and provides an opportunity to get resident feedback.

Fourteen traffic complaints are currently being investigated in the township. The Chief asked residents to contact the department about any other traffic concerns. Mr. Di Domenico inquired about the radar speed sign on 926. The Chief stated that she believed that sign was placed by Thornbury Township.

Mr. Pingar thanked the Chief for their investigative work and traffic control during the recent fatal motorcycle accident on 202 at Skiles Boulevard.

There was no public comment.

B. **Township Solicitor – Patrick McKenna**

Mr. McKenna stated that he has been reviewing the Brandolini land development agreements for the Giant Food expansion, as well as the revised chicken ordinance. In addition, he worked on several municipal lien satisfactions, the Dunkin Donuts conditional use, and wrapped up the Honey Bee Initiative agreements.

Mr. McKenna thanked the Chief for the WEGO presentation at Westtown Day, stating that the highlight of his daughters' day was getting to sit in the police car.

There were no questions or comments.

C. Parks & Recreation Commission (P&R) – Rob Pingar

Ms. Litman-Goch could not make it to the meeting, so Mr. Pingar delivered the P&R report, stating that Westtown Day was a huge success, with almost 600 attendees, including the volunteers, presenters, and vendors. He attended and said that although there is always room for improvement, it was a fantastic inaugural event. He encouraged residents to mark their calendars for the annual Holiday Festival at Oakbourne Mansion on Sunday, December 4.

Mr. Haws & Mr. Di Domenico stated they were unable to attend Westtown Day, but wanted to thank the Historical and Parks & Recreation Commissions for their work on making the event a success.

Kathy Di Domenico, 1530 Woodland Road, attended Westtown Day, and expressed her thanks to all involved in making it a wonderful event.

There were no other comments.

D. Planning Commission (PC) – Scott Yaw

At the September 7 meeting, Mr. Yaw stated the PC had an extensive discussion on the Westtown Woods development off Rt. 202 on the old Papenfuss property. The project includes rezoning of 4 acres from commercial to residential (R2) and the Subdivision and Land Development application (SALDO). Following the Westtown Wood presentation, Mr. Pomerantz gave a summary of the Comprehensive Plan update.

Mr. Di Domenico asked if residents near the proposed Westtown Woods subdivision have been attending the PC meetings. Mr. Yaw stated that about 6 residents have attended to hear the presentation from the developer, Southdown Homes. He said residents do not seem opposed to the plan, but do have some concerns about screening and construction vehicles.

Mr. Di Domenico asked about the construction access off 202, stating that the supervisors are getting emails from residents who are concerned about the impact of heavy equipment in the area. Mr. Yaw stated that the plan has a 1500 ft. cul de sac proposed off Jacqueline Drive, and that once that road is constructed, it will be used for access instead of 202.

Mr. Pingar stated that according to the email exchanges between Southdown and PennDOT, construction access off 202 would be restricted to between 9am and 3pm and require flaggers and police presence. Mr. Yaw reported that Southdown did not seem opposed to these conditions. Mr. Pingar said that Chief Bernot has significant concerns about construction access off 202. He stated that he has made it clear to PennDOT and Southdown that any discussion relating to the construction access must include both the Chief and himself. Ms. De Wolf asked Mr. Pingar to ensure good communication among all parties involved.

There were no other questions or comments.

V. Public Comment Non Agenda Items

Ms. De Wolf asked Mr. Pingar to explain the Neighborhood University (NU). Mr. Pingar stated that the registration deadline has passed, but that NU is an opportunity for residents to learn about all aspects of local government. This year, 12 Westtown residents are attending the 12-week course.

VI. **Old Business**

A. **Hawthorne Subdivision – Escrow Release #1**

Based on a letter from McCormick Taylor dated September 12, 2016, Mr. Haws made a motion to approve the Hawthorne Subdivision Escrow Release No. 1 in the amount of \$139,991.40. Mr. Di Domenico seconded the motion. There was no public comment and the motion was approved.

VII. **New Business**

A. **2017 Minimum Municipal Obligation (MMO) for the Westtown Twp. Pension Plan**

Mr. Haws stated that Pennsylvania law requires that the Board publicly acknowledge the township's expected financial obligation for the coming year. The expected MMO for 2017 is \$41,175. Most, if not all of this obligation will be provided through state funding.

There was no public comment.

VIII. **Announcements**

Ms. De Wolf made the following announcements:

1. **Comprehensive Plan Update, Task Force Meeting** – Thurs. Sept. 22 at 7pm at the Township Building
2. **Taylor Burial Ground Monuments Dedication** - Saturday, October 15, 2016 at 10:00 am. Ms. De Wolf reported there will be a parade to the dedication site. A member of the Board and State representatives will be present. This is a rain or shine event.
3. **Dunkin Donuts Conditional Use Hearing** – Monday October 17 at 8:00 pm. Applicant is seeking approval of a Conditional Use to permit a Dunkin Donuts at 100 Skiles Blvd.

IX. **Public Comment on All Topics**

There was none.

X. **Payment of Bills**

Mr. Haws made a motion to the General Fund bills in the amount of \$281,187.15, and Wastewater Fund bills in the amount of \$18,259.68, for a grand total of \$299,446.83. The motion was seconded by Mr. Di Domenico. There was no public comment and the check registers were approved.

XI. **Adjournment**

Mr. Haws made a motion to adjourn the meeting, seconded by Mr. Di Domenico. The meeting adjourned at 8:07 PM.

Respectfully submitted,

Robert Pingar
Township Manager