

WESTTOWN TOWNSHIP HISTORICAL COMMISSION
Westtown Municipal Building, 1039 Wilmington Pike, West Chester
Thursday, December 15, 2016 5:30 P.M.

In attendance: Commission members David Walter, Gail Guterl, Ray Sarnacki, Pamela Boulos, Daniel Campbell, and Erica Reilly. Township Manager Robert Pingar was also in attendance.

I. **Call to Order**

David Walter called the meeting to order at 5:35 p.m. The Historical Commission decided to move the time of this meeting from 6 pm to 5:30 p.m. to allow members time to attend the Crebilly Farm Planning Commission meeting that night.

II. **Approval of Minutes from November 17, 2016**

Gail Guterl made a motion to approve the minutes from November 17, 2016. Pam Boulos seconded the motion.

III. **Public Comment (non-agenda items)**

None.

IV. **Interview Commission Applicant – Paul Mullin**

The Historical Commission interviewed Westtown resident Paul Mullin for a position as a potential Commissioner. He explained his personal and professional background as well as his interest in history.

Ray Sarnacki made a motion to approve his appointment. Gail seconded the motion. Paul will appear before the Board of Supervisors (BOS) on Monday, December 19 for an interview. If the BOS approves, he will fill the vacancy left by Patrick McDonough.

V. **Old Business**

A. **Historic Resources Listing**

Gail Guterl received 32 responses from the Historic Resources Listing letter that was sent to Westtown residents. The Historical Commission already has photos for two homes on the list. These photos are stored in the Historical Commission file. Gail is planning on dividing the properties and assigning each Commission member with contacting the owners and making an appointment to photograph the home. Gail's husband Jim is willing to take the majority of the photos, but needs help from others willing to donate their time.

Gail will send the list with assignments in the coming weeks, and more assignments will be designated when additional home and property owners respond.

Dave Walter noted that the BOS asked the Commission to update the Historic Resources Listing on an annual basis. 809 General Howe will be added to the list and several properties that were torn down along Route 202 will be removed. The updated listing will be presented to the BOS at their February meeting.

B. Veterans Memorial Committee Formation

Members of the Westtown Veterans Memorial Committee have been finalized. The group will consist of one Historical Commissioner, one Parks & Recreation Commissioner, one Friends of Oakbourne member, one township representative, and two members-at-large.

Robert Pingar will serve as the township representative and Dave Walter will be the Historical Commission representative. Two retired veterans were selected by the BOS. Landscape Architect Carter VanDyke has also offered his advice and services.

VI. New Business

A. Articles for Upcoming Newsletters

Gail Guterl is writing an article about Barbara Bentley, a life-long Westtown resident and member of the Cheyney family, for the next issue of the Gazette. The Commission decided that Ray Sarnacki would write an article on the Huey house that he has been researching. That article will appear in the summer issues of the Gazette.

Dave Walter also noted that Erica Reilly would be appearing before the Board of Supervisors at their monthly meeting on January 3. He will give Erica a list of topics to report on.

VII. Public Comment (All Topics)

None.

VIII. Announcements

None.

IX. Adjournment

The meeting was adjourned at 6:10 p.m.