

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown

Tuesday, January 2, 2018 – 7:30 PM

In attendance were: Chair Carol De Wolf, Vice Chair Scott Yaw, Police Commissioner Mike Di Domenico, Township Manager Rob Pingar, Historical Commission member Paul Mullin, and Planning Commission Chair Dick Pomerantz. There were 11 guests.

I. Pledge of Allegiance & Call to Order

The pledge was recited during the Re-Organizational Meeting. Ms. De Wolf called the meeting to order at 7:57 PM. She asked if anyone was recording the meeting. There was no response. Ms. De Wolf welcomed Mr. Yaw to the Board and thanked the Township Auditors and Mrs. JoAnne Grube for serving as our other elected officials.

II. Approval of Minutes (December 18, 2017)

Mr. Di Domenico made a motion to approve the Board of Supervisors meeting minutes of December 18, 2017. Ms. De Wolf seconded the motion. There were no questions or comments. The minutes were approved 2-0, with Mr. Yaw abstaining because he was not present at the meeting.

III. Workshop Meeting Summary (January 2, 2018)

Ms. De Wolf stated that during the Workshop meeting, the Board reviewed the reorganizational meeting and regular meeting agendas. During the Executive Session, the Board discussed a personnel matter.

There were no comments or questions.

IV. Departmental Reports

A. Public Works – Rob Pingar

Mr. Pingar reported that the roads crew performed four salt/plowing operations since the last report. He also shared that the roads department employees attended two continuing education seminars for PA One Call mark outs and another for County Emergency Management.

Mr. Pingar reported that Public Works installed a new graywater lift pump in the administrative building, and had the wallpaper stripped and the walls painted in the entryway.

At Oakbourne Mansion, a section of the dining room ceiling was painted to clean up water damage sustained over a year ago. Public Works also began the removal of two large, but diseased copper beech trees.

Regarding wastewater management, Public Works replaced a faulty sewage grinder pump and failed contactor at the Cobblefield Pump Station, and replaced a main logic control board for the disc filter at the Chester Creek Wastewater Treatment Plant. Mr. Pingar reported that Public Works also performed needed maintenance of several vehicles that are used daily.

Ms. De Wolf inquired about the inspection results on the playgrounds for safety and the storm water retention basin report. Mr. Pingar reported that these reports are completed monthly and no repairs were required for either. Ms. De Wolf also asked where Blenheim Pond is located, which was mentioned in the Public Works written report. Mr. Pingar stated that the pond is in the Pleasant Grove neighborhood. It has an outlet structure that occasionally gets clogged with leaves and debris.

There were no other questions or comments.

B. Historical Commission (HC) – Paul Mullin

Mr. Mullin reported that the Historical Commission has agreed on Sunday, October 7th from 11am to 3pm for the 2018 Westtown Day. The HC will present this date to the Parks & Rec Commission for their approval as well.

Mr. Mullin shared that the HC will be meeting with Township Solicitor, Pat McKenna on January 8th at the Township building to discuss the future of the Shiloh AME Cemetery. No further work on this project may be completed until this meeting.

The HC has determined that the copyright ownership for the History of Westtown book written by Arthur James belongs to his daughter, who is in her 90s and open to discussing a transfer of ownership. Gail Gutterl will work with Township attorneys and the copyright owner to determine how to move forward with this project. Ms. De Wolf requested that Mr. Pingar be involved in any agreements during this project for legal reasons. Mr. Mullin concurred.

There were no comments or questions.

C. Planning Commission (PC) – Dick Pomerantz

Mr. Pomerantz reported that at the last meeting the Planning Commission first discussed the Hayes Subdivision Application, specifically regarding changes that need to be made by the applicant. Township Engineer, Kevin Matson, plans to meet with the applicant to help them meet the PC's requests. The PC also discussed the Emergency Communications (bi-directional amplifier) Model Ordinance and plans to continue this discussion with expert witness from Scott Chandler from Metropolitan Communications at their next meeting on January 3rd, after which the PC hopes to have a draft ordinance.

Mr. Di Domenico inquired about conflicting reports about the level of cell phone/radio reception in the buildings that are being used to justify requiring bi-directional amplifiers. Mr. Pomerantz replied that the Chief Brenda Bernot had listed this as one of the department's top priorities. The PC used her judgement to move forward with this and did not discuss any sensitive reports on the subject.

There were no other comments or questions.

V. Public Comment (Non Agenda Items)

Dick Pomerantz, 1005 Robin Drive, congratulated Scott Yaw for being sworn in to the Board. He thanked him for his years of professionalism and participation as a member of the Planning Commission, and expressed his confidence that Mr. Yaw will excel as a member of the Board.

Mr. Pomerantz also commented that he has heard from residents and non-residents expressing their pleasant surprise at the Crebilly/Toll Brothers decision.

Mr. Pomerantz conveyed a concern from Gary Bevilacqua, president of the West Glen Homeowners Association, regarding the missed trash and recycling collection on Saturday due to snow. Ms. De Wolf stated she had also fielded a few calls, but did not feel the issue was urgent enough to contact the Township Manager on a holiday weekend. Mr. Pomerantz stated that there should be a policy for communication to residents on weekends and holidays. Ms. De Wolf agreed, and directed Mr. Pingar to establish a method of getting information out to residents during non-business hours.

There were no other comments or questions.

VI. Old Business

There was none.

VII. New Business

A. Resolution 2018-01 – 2018 Township Fee Schedule

Mr. Yaw made a motion to approve Resolution 2018-01 establishing the 2018 Township Fee Schedule for fees and charges imposed by Westtown Township and Township consultants pursuant to the Code of Westtown. Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

B. Resolution 2018-02 - Township Manager's Annual Compensation

Article XIII of the Second Class Township Code and Chapter 22 of the Code of Westtown require that the annual compensation of the Township Manager be set by resolution of the Board of Supervisors. Mr. Yaw made a motion to approve Resolution 2018-02 to set the Township Manager's annual compensation commensurate with the duties and responsibilities of the position and the Township Manager's performance. Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

VIII. Announcements

Ms. De Wolf announced the Comprehensive Plan Update Task Force Meeting will be on Thursday, January 25, 2018 at 7:00 PM at the Township Building.

She announced that the Board has a contractual executive session with East Goshen Township on January 11, 2018. She also shared that the Board has its own executive session scheduled for January 8, 2018 for legal and contractual issues.

IX. Public Comment on All Topics

There was none.

X. Payment of Bills

Mr. Yaw made a motion to approve General Fund bills in the amount of \$241,239.20. The motion was seconded by Mr. Di Domenico. There was no public comment, and the check registers were approved.

XI. Adjournment

Ms. De Wolf made a motion to adjourn the meeting. Mr. Di Domenico wished everyone a happy 2018 and seconded the motion. The meeting adjourned at 8:19 PM.

Respectfully submitted,

Robert Pingar
Township Manager