

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown

Monday, February 5, 2018 – 7:30 PM

In attendance were: Chair Carol De Wolf, Vice Chair Scott Yaw, Police Commissioner Mike Di Domenico, Township Manager Rob Pingar, Public Works Director Mark Gross, Historical Commissioner Dave Walter, and Planning Commissioner Russ Hatton. There were 18 guests.

I. Pledge of Allegiance & Call to Order

Ms. De Wolf called the meeting to order at 7:31 PM, and led the Pledge of Allegiance. She asked if anyone was recording the meeting. There was no response.

II. Approval of Minutes (January 16, 2018)

Mr. Yaw made a motion to approve the Board of Supervisors meeting minutes of January 16, 2018. Mr. Di Domenico seconded the motion. There were no questions or comments. The minutes were approved.

III. Workshop Meeting Summary (February 5, 2018)

Ms. De Wolf stated that during the Workshop meeting, The Board held an Executive Session devoted to legal matters.

There were no comments or questions.

IV. Departmental Reports

A. Public Works – Mark Gross

Mr. Gross reported that the road crew has been salting and treating the roads due to the frequent icy conditions, two seasonal employees detailed and cleaned the Township vehicles, and 12 faded road signed were replaced for improved visibility.

Regarding the Oakbourne Mansion, Mr. Gross stated that Public Works replaced several light fixtures, began upgrading to dimmable LED lamps where possible, and repaired dried/damaged wainscoting in the entryway.

Mr. Gross reported that Aqua repaired a broken water service pipe to the Rustin Pump Station. He also commented on the high rate of vehicle repair this month due to recent extreme weather conditions in the area.

Mr. Gross reported that Public Works has plans to remodel the hall bathroom in Oakbourne Mansion to improve accessibility. They will also be preparing a final 2018 Road Maintenance program bid package to share with the Board. Finally, Mr. Gross stated that the bid for the new public works garage is out, which will be shared with the Board as the final offers come in.

There were no questions or comments.

B. Historical Commission (HC) – Dave Walter

Mr. Walter reported that the Historical Commission has given Carter Van Dyke Assoc. its final changes to the Rustin Walk interpretive sign mockup, to be produced and installed this spring. Mr. Walter shared that after a discussion with Mr. Pingar and Township Solicitor Pat McKenna, the HC has agreed to halt any further action on the Shiloh AME Cemetery until ownership of the

parcel is clearer. Finally, Mr. Walter stressed the importance of continuing work on erecting a Veteran's Memorial in Oakbourne Park by Veteran's Day 2018.

Mr. Walter also reported that Westtown Day will be on Sunday, October 7th from 11am to 3pm, hosted jointly by the Historical and Parks & Rec Commissions.

There were no comments or questions.

C. Planning Commission (PC) – Russ Hatton

Mr. Hatton acknowledged that the last PC meeting on January 17 was cancelled due to inclement weather. He reported that at the next meeting, the PC will welcome Ed Yost as the newly appointed commissioner, continue review of the Hayes subdivision application, and meet with a consultant to continue discussion of a potential Bi-Directional Amplifier ordinance.

Mr. Hatton then reminded the Board of the upcoming Comprehensive Plan Update Task Force Meeting on February 22 and the joint Board/PC meeting on March 26.

There were no comments or questions.

V. Public Comment (Non Agenda Items)

Ms. De Wolf welcomed Ryan Keane, Spencer Martynick, Colin Rodriguez, Nolan Keefe, Spencer Upton, Ben Foore, Drew Ehman, Jake Klanika, and Birju Patel from Boy Scout Troop 149. The boys attended the meeting to earn the Citizenship in the Community and Communication merit badges. Briju Patel also asked about community service opportunities in the Township. Mr. Pingar agreed to speak with him after the meeting.

Nancy Harkins, 1521 Woodland Road, asked for an update on the Sunoco Pipeline. Mr. Pingar shared that after speaking with Sunoco's Project Manager, he confirmed that the operation is still shut down and waiting for PADEP approval to resume drilling. Any structures that were erected will remain in place during the halt in construction.

Ms. Harkins also requested that the Township add a link on the website to the newest reports from the DEP, specifically those concerning Westtown. Mr. Pingar shared that he has not seen any reports specifically highlighting Westtown. Ms. Harkins offered to send Mr. Pingar links to the reports she referred to and he agreed to put them on the website. Mr. Di Domenico confirmed that the letters that were sent to some Westtown resident's advising them to find an alternate water source were forwarded to Representative Carolyn Comitta and Senator Killion. The Township will determine if a public meeting on this issue is necessary after gathering more information. Ms. De Wolf reported that the Chester County Association of Township Officials (CCATO) is hosting a pipeline session on March 8, which will hopefully provide clarity on many of these issues.

Finally, Ms. Harkins shared with the Board a draft Risk Assessment Proposal from Delaware County, which was developed independently of the Sunoco Pipeline.

There were no other comments or questions.

VI. Old Business

A. Resolution 2018-04 – Emergency Services

At the Board's December 4, 2017 meeting, Resolution 2017-11 was adopted to identify emergency service providers in Westtown Township. Resolution 2017-11 incorrectly identified Fame Fire Company for fire protection and rescue services west of the SEPTA Railroad tracks. The correct designation is the West Chester Fire Department. Fame Fire Company is only one of the West Chester Fire Department's three fire companies who provide these services.

Mr. Yaw made a motion to approve Resolution 2018-04 designating West Chester Fire Department as the Emergency Service provider for Westtown Township for fire protection and rescue services west of the SEPTA Railroad tracks. Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

VII. New Business

A. Planning Commission Appointment – Edward Yost, Esq.

Mr. Yaw made a motion to appoint Edward Yost to the Westtown Township Planning Commission for a four-year term expiring December 31, 2021. Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

VIII. Announcements

Ms. De Wolf announced the Comprehensive Plan Update Task Force Meeting will be on Thursday, February 22, 2018 at 7:00 PM at the Township Building.

She also announced a vacancy on the Parks & Recreation Commission. The commission meets at 7:00 p.m. on the second Tuesday of the month at Oakbourne Mansion. If you would like to volunteer on the Parks & Rec Commission, please send your letter of interest and resume to the Township Manager, Rob Pingar (rpingar@westtown.org).

IX. Public Comment on All Topics

Stewart and Nancy Rich, 927 Tyson Drive, wrote a letter to be read during Public Comment regarding the 2018 yard waste pickup schedule. They expressed their disappointment at the reduced pickups between October and November, when yard waste is abundant. They requested adding extra pickups in October and November. Rob Pingar and Pam Coleman responded that pickups were not reduced, but the double pickup was changed from November to December this year, after many residents commented that they would prefer this option. Mr. Pingar stated that adding more pickups is dependent on the hauler's availability, the cost, and the Board's willingness to amend the existing waste contract. The Township will respond to Mr. and Mrs. Rich's letter once they have determined these factors.

There were no other comments or questions.

X. Payment of Bills

Mr. Yaw made a motion to approve General Fund bills in the amount of \$375,826.16, and Wastewater Fund bills in the amount of \$2,884.17, for a grand total of \$378,710.33. The motion was seconded by Mr. Di Domenico. There was no public comment, and the check registers were approved.

XI. Adjournment

Ms. De Wolf made a motion to adjourn the meeting. Mr. Di Domenico seconded the motion. The meeting adjourned at 8:11 PM.

Respectfully submitted,

Robert Pingar
Township Manager