

**Westtown Township**  
**Parks & Recreation Commission Meeting**  
Oakbourne Mansion, 1014 S. Concord Road, Westtown, PA  
Tuesday, June 12, 2018

In attendance: Commissioners Ida Fritsche, Susan Alloway, Eileen Bengston, and Jim Brookover;  
Township Manager, Rob Pingar.

**I. Call to Order**

The meeting was called to order at 8:00 pm.

**II. Approval of Minutes**

The minutes of May 8, 2018 were approved. (EB/IF)

**III. New Business**

**A. Tour of Township Parks**

Prior to the meeting, the four commissioners present and the township manager toured Oakbourne, Tyson, and Larchbourne Parks. The Commission identified their high and low priority updates/changes for each park.

**Oakbourne Park:**

High Priority: New trail map signs to be located near the trails by the Mansion and across Concord Road at the trail head by the parking area. Also high priority is the safety of the steps in the baseball area.

Low Priority: Trail blazes, QR codes on the maps/signs, and a crosswalk across Concord Road connecting the park.

**Tyson Park:**

High Priority: New playground equipment and swings located towards the center of the park (closer to parking area), paved or driving access from the parking lot to the pavilion area.

Low Priority: None, with the understanding the small trail loop, parking lot improvements, and an ADA portable toilet have already been approved by the Board.

**Larchbourne Park:**

High Priority: Evaluate the safety of the current swing sets and remove if necessary. Survey the surrounding neighboring homes to determine what they'd like to see in the space. Suggestions from the Commission included a dog park, new playground equipment, or simply open space.

Low Priority: New signage.

**B. Winter Festival**

This item was added to the agenda.

The event will be on Sunday, December 9, 2018 at the Oakbourne Mansion. Ida suggested that gingerbread houses be dropped off at the mansion one or two days in advance. The Commission also discussed purchasing a good quality Santa suit to use for all future Winter Festivals.

**IV. Old Business**

**A. Children's Series**

Sue and Ida will attend the upcoming Science Tellers program at Oakbourne Park on Wednesday, June 27, 2018 at 10:30. Sue and Ida will arrive at 9:30 am to greet the performer. Access to the mansion for the performer to use the sink and the bathroom will be arranged by Pam Coleman.

**B. Movie Nights-**

Eileen and Jim will attend the first movie night at Oakbourne Park which is scheduled for Friday, June 15th, 2018 at 8:00. Since the movie has a dog theme, guests are encouraged to bring their dogs with them. Eileen will have dog treats and water bowls for pets.

**V. Public Comment**

None.

**VI. Adjournment**

The meeting was adjourned at 8:28 p.m.

The next P&R commission meeting is Tuesday, July 8, 2018.

BOS attendance:

June 18, 2018 – Ida Fritsche

July 16, 2018 – Ida Fritsche

August 20, 2018 – Ida Fritsche