

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown

Tuesday, September 4, 2018 – 7:30 PM

In attendance were Chair Carol De Wolf, Vice Chair Scott Yaw, Police Commissioner Mike Di Domenico, Township Manager Rob Pingar, Public Works Director Mark Gross, Historical Commissioner Pam Boulos and Planning Commissioner Russ Hatton. There were 7 guests.

I. Pledge of Allegiance & Call to Order

Ms. De Wolf called the meeting to order at 7:38 PM, and led the Pledge of Allegiance. She asked if anyone was recording the meeting. There was no response.

II. Approval of Minutes (August 20, 2018)

Mr. Yaw made a motion to approve the Board of Supervisors meeting minutes of August 20, 2018. Mr. Di Domenico seconded the motion. There were no questions or comments, and the minutes were unanimously approved.

III. Presentation by the West Chester Public Library (WCPL)

Mary Brooks, President of the WCPL Board of Trustees, Seamus Lavin, WCPL Trustee, and Victoria Dow, Director of the WCPL, thanked the Board for their past support and sought the township's financial support in 2019.

IV. Workshop Meeting Summary (September 4, 2018)

Ms. De Wolf reported that the Board discussed the Stancato Subdivision and the Ceritano Special Exception/Zoning Variance for a Major Home Occupation. The Board also reviewed preliminary plans for additional improvements to Tyson Park.

Kathy Di Domenico, 1530 Woodland Road, asked for a summary of the Board of Supervisors Workshop meeting held on August 27. Mr. Yaw stated the Board discussed non-standard sewer rates for institutional and commercial properties and a draft of the Comprehensive Plan Update.

There were no other comments or questions.

V. Departmental Reports

A. Public Works (PW) – Mark Gross

Mr. Gross reported that milling for the 2018 Road Project has begun. Affected residents have been notified by the contractor, Glasgow, Inc. He said that roads will remain passable during the project, and the school district has been notified.

Mr. Gross stated that the township is still waiting for Carroll Engineering to provide the plans for the Kirkwood Pump station replacement and force main relocation. He had hoped to put it out for bid this month for award in September. He would like to complete that project before winter.

Regarding wastewater, Mr. Gross reported that the grit chambers were cleaned at the treatment plant. At Oakbourne Park, gravel trails washed out by the heavy rains were repaired.

Mr. Gross stated that the heavy rain we have had in August has impacted progress at the Public Works garage, but the concrete floors have been poured and the walls are going up.

The department will be busy with the road resurfacing project for the next five weeks, and continued oversight of the garage project.

There were no questions or comments.

B. Historical Commission (HC) – Pam Boulos

Ms. Boulos reported that the HC continues to work on updating A History of Westtown. As the revised excerpts are completed, the HC plans to release them in future issues of the Westtown Gazette.

Westtown Day planning is in full swing. The event will be on October 7, 2018 from 11 am to 3 pm; all Supervisors are formally invited to attend. HC representatives are planning to walk the Huey site in the next week in preparation for the archaeological investigation of the site to learn more about early farming in Westtown during the colonial period.

Members of the HC visited the Oakbourne Gatehouse to discern whether this structure could have been the site of the historic Mercer School—a school that dates back to the mid-1800s as shown on a historic map being located near the southwest corner of the intersection of today's South Concord and Oakbourne Roads. While several indications of historic building methods were observed, the investigation was inconclusive.

There were no comments or questions.

C. Planning Commission (PC) – Russ Hatton

Mr. Hatton filled in for Mr. Pomerantz, who could not make it to the meeting. Mr. Hatton briefly discussed the upcoming meeting with Westtown School regarding their conditional use application for lighted athletic fields and related request to amend the township lighting ordinance to allow for the lighting of two fields and to increase the number of allowable lighted field events. Ms. De Wolf added that the Planning Commission meeting will be informational, and no decisions would be made.

There were no comments or questions.

D. Township Manager

The Rustin Walk developer has requested the township take ownership and maintenance responsibilities of the recreation field. The developer was advised that it is premature for the township to accept this, as the development is still under construction and the public improvements have not been dedicated.

The Oakbourne Road Bridge replacement project is being designed and a meeting with PECO and Verizon has been scheduled to review the utility relocation requirements. This project is scheduled to be bid in early 2019 for summer construction.

There is nothing new to report on the construction status of Sunoco Pipeline project. The township continues to work on arranging a public meeting on pipelines for Westtown residents with the Pennsylvania Dept. of Environmental Protection (PA DEP), the Pipeline and Hazardous Materials Safety Administration (PHMSA), the Pennsylvania Public Utility Commission (PA PUC), and Chester County Department of Emergency Services (DES).

The township's SMP program continues with an excellent compliance record.

Finally, the township will be signing new multi-year contracts with the Chester County SPCA for animal control services, and West Chester Fire Department for fire response services in the western half of the township.

VI. Public Comment (Non Agenda Items)

Joseph Cugini, 1117 Fielding Drive, voiced concern over cut through traffic in the Pleasant Grove neighborhood. He requested increased police presence, and possibly speed humps like those installed on Jacqueline Drive. Mike Di Domenico stated that WEGO has radar speed signs that can be used to control speed and collect data. Mr. Pingar said he would coordinate with WEGO. Ms. De Wolf explained the process for determining the need for traffic calming measures such as speed humps.

Pam Boulos, 200 Cheyney Drive, stated that the speed humps on Jacqueline Drive have been effective.

Nancy Harkins, 1521 Woodland Road, commented that the Andover Homeowners Association in Thornbury Township, Delaware County filed a complaint with the PUC asking for a public emergency notification and evacuation plan for the Sunoco Mariner pipelines. She asked the Supervisors to consider filing to intervene in the Andover complaint. She also noted that preliminary findings of the Sunoco pipeline risk assessment were revealed at an August 28 public meeting, with the final report being issued a few weeks hence.

VII. Old Business

There was none.

VIII. New Business

A. Winter 2018/2019 Sodium Chloride Bid

This is a group bid with West Goshen and East Goshen townships. Eastern Salt Company was the low bidder at \$52.40 per ton, delivered. WG and EG have indicated their acceptance of the bid. Mr. Yaw made a motion to award the Winter 2018/2019 Sodium Chloride Bid to Eastern Salt Company in the amount of \$52.40 per ton, delivered. The contract minimum is 2100 tons, for a total contract amount of \$110,040, of which Westtown's contract tonnage is 400 tons (\$20,960). There were no comments or questions, and the motion was unanimously approved.

IX. Announcements

Ms. De Wolf made the following announcements:

1. **E-Waste Collection** – 9AM to Noon, Saturday, September 15 at the Township Building. Residents can responsibly recycle unwanted electronics such as laptops, computers, peripherals (keyboards, mice, etc.), calculators, printers, fax machines, small appliances, telephones, cell phones, cameras. NO SMOKE DETECTORS, LARGE APPLIANCES, OR PROJECTION TVs will be accepted. \$30 fee per TV or monitor, \$100 per wooden console TV, \$10 per microwave, dehumidifier, or air conditioner.
2. **Toll Brothers/Crebilly Oral Argument** - The Toll Brothers appeal of the township's denial of their Conditional Use Application has been scheduled for oral argument before the Honorable Mark L. Tunnell at 1:00 PM, Monday, September 17 at the Chester County Justice Center, 201 West Market Street.
3. **Movie Night** – 7PM Friday, September 21 at Oakbourne Park. Featuring "High Noon."
4. **Westtown Day** – 11AM to 3PM Sunday, October 7 at Oakbourne Park. The day will feature historical presentations, tours of the Oakbourne Mansion, carnival games, petting zoo, food trucks, live music, vendors, and more.

X. Public Comment on All Topics

There were no other questions or comments.

XI. Payment of Bills

Mr. Yaw made a motion to approve the General Fund bills in the amount of \$229,124.15, Wastewater Fund bills in the amount of \$17,227.32, and Capital Projects Fund bills in the amount of \$8,532.50, for a grand total of \$254,883.97. The motion was seconded by Mr. Di Domenico. There were no questions or comments, and the check registers were unanimously approved.

XII. Adjournment

Mr. Yaw made a motion to adjourn the meeting. Mr. Di Domenico seconded the motion. The motion was unanimously approved and the meeting adjourned at 8:24 PM.

Respectfully submitted,

Robert R. Pingar
Township Manager