

# WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown

Monday, August 20, 2018 at 7:30 PM

In attendance were: Chair Carol De Wolf, Vice Chair Scott Yaw, Police Commissioner Mike Di Domenico, Township Manager Rob Pingar, WEGO Police Chief Brenda Bernot, Township Solicitor Pat McKenna, Parks & Recreation Commissioner Ida Fritsche, and Planning Commissioner Jim Lees. There were 6 guests.

## **I. Pledge of Allegiance & Call to Order**

Ms. De Wolf called the meeting to order at 7:33 PM, and led the Pledge of Allegiance. She asked if anyone was recording the meeting. There was no response.

## **II. Approval of Minutes (August 6, 2018)**

Mr. Yaw made a motion to approve the August 6, 2018 Board of Supervisors meeting minutes. Mr. Di Domenico seconded the motion. There were no questions or comments, and the August 6, 2018 minutes were approved 2-0, with Ms. De Wolf abstaining because she did not attend that meeting.

## **III. Workshop Meeting Summary (August 20, 2018)**

Ms. De Wolf stated that the Board discussed contractual and legal matters during the Executive Session. During the regular workshop, the Board met with Westtown School to discuss stadium lighting and new turf fields. The Board also discussed the Stancato Subdivision application.

There were no questions or comments.

## **IV. Departmental Reports**

### **A. Westtown East Goshen Regional Police (WEGO) – Chief Brenda Bernot**

Chief Bernot made her monthly reminder to residents to make use of the department's technological resources including their Crimewatch website ([www.wegopd.org](http://www.wegopd.org)) and Facebook page. Residents can subscribe to receive the police blotter and public awareness bulletins, leave tips, and view recent arrests.

Chief Bernot reported that the department has seen an increase in scams and urged residents to contact the police to verify the caller before releasing any personal information. The Chief noted that the WEGO Citizens Police Academy has been cancelled this year due to low enrollment. They hope to hold it again next year. Lastly, Chief Bernot noted that the department is currently monitoring nine active traffic complaints in the township.

There were no comments or questions.

### **B. Township Solicitor – Patrick McKenna**

Mr. McKenna reported that they have worked on a number of enforcement matters this month, including On-Lot Septic System program enforcement. Mr. McKenna shared that they worked on additional revisions to the Residential Dwelling Unit Conversion Ordinance.

In addition, his office began preparations for the Crebilly Farm Hearing Oral Argument, which is set for September 17, 2018 at 1:00pm. They also coordinated the Conditional Use Hearing for the Malvern School application on September 17, 2018 at 6:00pm.

Mr. Di Domenico verified that the Crebilly Farm Hearing was still set to be held in Courtroom 15. Mr. McKenna responded affirmatively.

There were no other comments or questions.

**C. Parks & Recreation Commission (P&R) – Ida Fritsche**

Ms. Fritsche reported that the Children’s Series program on August 8 was an interactive musical experience, which was very well received. The July Movie Night featuring “Elf” and was also a success. Ms. Fritsche shared that the August Movie Night showing “Star Wars: A New Hope” was cancelled due to the threat of thunderstorms; however, due to an unexpectedly large turnout, a resident helped set up a screen to have an impromptu viewing at the pavilion. Ms. Fritsche gave a reminder that the next Movie Night is September 21 and will show “High Noon.” This will be the last movie for this year’s series.

Ms. Fritsche reported that attendance at the last P&R meeting was small, but they did have a quorum. They discussed Westtown Day, the Winter Festival, and the Comcast Cares program.

Mr. Pingar requested an update on Westtown Day. Ms. Fritsche replied that they have received many sponsorships for the event and inquiries from vendors. The next Westtown Day Planning Committee meeting is scheduled for August 21.

There were no other comments or questions.

**D. Planning Commission (PC) – Jim Lees**

Mr. Lees reported that at the meeting on August 8, the PC learned that Ed Yost resigned from the Commission. The vacancy has been posted on the website and listserv. The PC reviewed the Malvern School Conditional Use application and recommended approval by the Board. They then discussed the Ballester and Cahill subdivision applications and recommended approval by the Board. The PC also reviewed the Stancato subdivision application and recommended approval by the Board.

The PC met with representatives from Jaguar/Land Rover to discuss the details of a future expansion project. The PC recommended approval by the Board on the condition that Jaguar/Land Rover acquire approval from PennDOT for another entrance off Rt. 3.

The PC also met with Robert Jackson to discuss his variance application for an 8 ft. fence he has already constructed on three sides of his property without a permit, in violation of township code. The PC decided to withhold any recommendation on this matter. Mr. Di Domenico asked why the PC did not provide a recommendation. Mr. Lees responded that the PC collectively agreed that a recommendation was not necessary in this situation. Mr. Pingar clarified that the Board had also decided at a previous meeting not to comment on this application. The application will go before the Zoning Hearing Board for a decision on the variance.

There were no other comments or questions.

**V. Public Comment (Non Agenda Items)**

Ms. De Wolf suggested that going forward, Mr. Pingar provide a Manager’s Report under Departmental Reports for general township updates.

Nick Piccone, Troop 222, was in attendance as a requirement to attend a public meeting for a Boy Scout Communications Merit Badge.

There were no other comments or questions.

**VI. Old Business**

**A. Preliminary/Final Land Subdivision Application – 201 Jacqueline Drive, Ballester**

Mr. Yaw made a motion to approve the preliminary/final subdivision application for 201 Jacqueline Drive, Ronald & Andrea Ballester, including the following township ordinance waivers:

Section 149-201 – The requirement of 75% minimum contiguous lot area.  
Section 149-600 – To allow the application to be considered for both Preliminary and Final approval.

Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

**B. Preliminary/Final Land Subdivision Application – 9 Jacqueline Drive, Cahill**

Mr. Yaw made a motion to approve the preliminary/final subdivision application for 9 Jacqueline Drive, James & Linda Cahill, including the waiver of township ordinance section 149-600 to allow the application to be considered for both Preliminary and Final approval. Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

**C. Preliminary/Final Land Subdivision Application – 942 S. Matlack Street, Stancato**

Mr. Yaw made a motion to approve the preliminary/final subdivision application for 942 S. Matlack Street, Dustin Stancato, including the waiver of township ordinance section 149-600 to allow the application to be considered for both Preliminary and Final approval. Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

**VII. New Business**

None

**VIII. Announcements**

1. **Summer Movie Night** – 7:30 pm Friday, September 21 at Oakbourne Park. Featuring “High Noon.”
2. **Citizens Police Academy** – The program was cancelled this year due to lack of enrollment.
3. **Neighborhood University (NU)** - Thursdays from 7:00pm-9:00pm starting September 6 to November 15, 2018. NU is a free program offered by the West Chester Area Council of Governments to educate citizens about local government and increase awareness of available municipal services and resources. The goal of NU is to help citizens become more effective advocates for their community, which in turn helps local municipalities keep finding ways to improve. Enroll at [www.nugwc.org](http://www.nugwc.org).

**IX. Public Comment on All Topics**

There was none.

**X. Payment of Bills**

Mr. Yaw made a motion to approve General Fund bills in the amount of \$192,560.28, Wastewater Fund bills in the amount of \$13,578.62, and Capital Projects Fund bills in the amount of \$8,477.00, for a grand total of \$214,615.90. The motion was seconded by Mr. Di Domenico. There was no public comment, and the check registers were unanimously approved.

**XI. Adjournment**

Mr. Yaw made a motion to adjourn the meeting, seconded by Mr. Di Domenico. The meeting adjourned at 7:57 PM.

Respectfully submitted,

Robert Pingar  
Township Manager