

**Westtown Township**  
**Parks & Recreation Commission Meeting**  
Oakbourne Mansion, 1014 S. Concord Road, Westtown, PA  
Tuesday, July 10, 2018

In attendance: Commissioners Ida Fritsche, Susan Alloway, Eileen Bengston, Phillip Garabedian, and Tim Farrell; Township Manager, Rob Pingar.

**I. Call to Order**

The meeting was called to order at 7:05 pm.

**II. Approval of Minutes**

The minutes of June 12, 2018 were approved. (EB/IF)

**III. New Business**

**A. Children's Series**

**i. Science Tellers Recap – June 27**

Susan Alloway reported that approximately 100 people that attended the Science Tellers event at the pavilion on June 27. The immediate feedback from the event was positive. The commission discussed ways to determine how people heard about the event. Ida suggested a post on the township Facebook page asking for feedback. Ida will discuss with Pam to see if this is something that the commission could do.

**ii. Ari Felber Magic Show – July 25**

Susan and Ida will attend the event.

**B. Movie Nights**

**i. Wallace & Gromit recap – June 15**

Eileen Bengston reported on the issue with the electrical box prior to the movie. Upon arrival and set up, the power was not working and the panel appeared to be locked. Eileen contacted the WEGO Police, who were able to reset the GFI. The movie started about 30 minutes late, but most of the crowd waited for the issue to be resolved.

**ii. Elf – July 20**

WSFS Bank donated \$250 to sponsored the movie. Allison and Eileen will attend. Allison will purchase candy canes to hand out.

**IV. Old Business**

**A. Comcast Cares Project Ideas**

The Commission discussed various projects: clearing the backstop on the Penn Wood open space field, mulching the Oakbourne Park playground, and or refinishing the picnic tables under the Oakbourne pavilion. Mr. Pingar stated that the Scouts do cleanups each spring, so that would not

be an option for Comcast Cares. The Commission will continue to explore viable projects to present to the Board for consideration.

**B. Winter Festival Planning**

Ida discussed the gingerbread house contest. Contestants will bring houses to the mansion about an hour prior to the event. Gingerbread houses cannot be dropped off earlier due to concern over attracting rodents or ants. Preregistration will be required. Ida suggested two age categories: Adult (age 17+) and Children's (up to age 16), depending upon the number of participants. In addition to the Gingerbread House Contest, other events will be cookie decorating, photo booth, pictures with Santa Claus, and story time.

**V. Public Comment**

None.

**VI. Adjournment**

The meeting was adjourned at 7:55 p.m.

The next P&R commission meeting is Tuesday, August 14, 2018.

BOS meeting attendance:  
July 16, 2018 – Ida Fritsche  
August 20, 2018 – Ida Fritsche