

# WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown

Monday, June 17, 2019 at 7:30 PM

Present were: Chair Scott Yaw, Vice Chair Michael Di Domenico, Police Commissioner Carol De Wolf, Township Manager Robert Pingar, Police Chief Brenda Bernot, Parks & Recreation Commissioner Ida Fritsche, and Planning Commissioner Steve Rodia. There were 4 guests.

## **I. Pledge of Allegiance & Call to Order**

Mr. Yaw called the meeting to order at 7:35, and led the Pledge of Allegiance. He asked if anyone was recording the meeting. No one responded.

## **II. Approval of Minutes (June 3, 2019)**

Mr. Di Domenico made a motion to approve the June 3, 2019 Board of Supervisors meeting minutes. Ms. De Wolf seconded the motion. It was noted that one correction was necessary on page 2 under Historical Commission; "Stream Vent" should be corrected to StreamBend. There were no other questions or comments, and the minutes were unanimously approved.

## **III. Workshop Meeting Summary (June 17, 2019)**

Mr. Yaw stated that the Board began the workshop in Executive Session to discuss legal and police matters. In the public workshop, the Board discussed the reviewed the bids for the Oakbourne Mansion Exterior Restoration Project and plans to award the project at their July 1 meeting. The Board also discussed the 2019 Road Maintenance Program contract award, which is on tonight's regular meeting agenda.

There were no questions or comments.

## **IV. Departmental Reports**

### **A. Westtown - East Goshen Police (WEGO) – Chief Bernot**

Chief Bernot described the department's voluntary Camera Registry Program, and encouraged residents and businesses with video security cameras to register them. The program helps police quickly locate cameras that may be able to assist them with active investigations.

The Chief reported that the department apprehended a burglar who was stripping copper piping from houses for sale. She also stated that two burglars were taken into custody after a pursuit ending in a crash at the intersection of Shiloh Road and Rt. 926. No injuries resulted from the crash.

Lastly, Chief Bernot reported that the department is accepting applications for the 2019 Citizen's Police Academy. The academy provides residents with a hands-on understanding of police operations. The 13-week program begins on Tuesday, September 13. There is a nominal fee for background check and first aid certification. For more information and to register, visit the WEGO website: <https://chester.crimewatchpa.com/wegopd/53548/content/community-programs>.

### **B. Parks & Recreation Commission (P&R) – Ida Fritsche**

Mrs. Fritsche reported that the commission will be hosting the first of their 2019 summer movie nights on Friday, June 21 with "The Sandlot." The movie will start around 8PM. Free popcorn will be provided. The other movies in the series are "The Princess Bride" (July 19) and "Night at the Museum" (August 16).

The first program in the 2019 Summer Children's Series will be held at 10AM on June 26, featuring Science Tellers Alien Invasion. The other children's programs will be the musical

entertainment of the McChords Duo on July 24, and Eddy the Magician on August 21. All programs will be held at 10:30AM at the Oakbourne Park pavilion. Due to the popularity of the Children's Programs pre-registration will be required via EventBrite, with a limit of 100 attendees.

Mrs. Fritsche said she was pleased that the exterior restoration of the Oakbourne Mansion is moving forward and hopes that the downspout on the corner of the Dunning Room will be addressed.

P&R Commissioner Meghan Haney was also present, and stated that the commission is hoping to host a stormwater management education event at Tyson Park in the fall.

There were no comments or questions.

**C. Planning Commission (PC) – Steve Rodia**

Mr. Rodia reported that at the June 5 PC meeting was cancelled.

On Wednesday, the PC will be discussing amendments to Chapter 170, Zoning. Also on future agendas are several Zoning Hearing Board applications.

There were no comments or questions.

**D. Manager's Report – Rob Pingar**

Mr. Pingar reported that starting today, two traffic detours are in place for a period of several months. One detour is for the closure of the Stetson driveway jughandle to construct the Orvis Way project. The other is for the closure of Oakbourne Road to replace the bridge over Goose Creek.

There were no comments or questions.

**V. Public Comment (Non Agenda Items)**

There was none.

**VI. Old Business**

**A. Ordinance 2019-03, Signs – Authorize Advertisement**

This is an ordinance amendment to modify §170-1800 Signs. This is a comprehensive update of Article XVIII in light of the SCOTUS Reed case, revising the sign regulations to ensure that they are content neutral, updating regulations governing billboards, and making allowances for LED signage.

Mr. Di Domenico made a motion to authorize advertisement of Ordinance 2019-03 amending §170-1800 of the Code of Westtown Township, relative to Signs. Ms. De Wolf seconded the motion. There was no public comment and the motion was unanimously approved.

**B. Kirkwood Pump Station Reconstruction – Payment #1**

Carroll Engineering has evaluated the invoice submitted by KBX Golden, LLC for work completed on the Kirkwood Pump Station, and has recommended payment in the amount of \$289,639.80, which reflects 5% retainage.

Mr. Di Domenico made a motion to approve payment in the amount of \$289,639.80 to KBX Golden, LLC. Ms. De Wolf seconded the motion. There was no public comment and the motion was unanimously approved.

**VII. New Business**

**A. 2019 Road Program – Contract award**

Mr. Yaw stated that McCormick Taylor has reviewed the bids received for the 2019 Road Maintenance Program and determined that INNCON, Inc. was the lowest responsible bidder. On June 12, the Township received long range project plans from Aqua PA indicating work on Shiloh Road in 2020, therefore Shiloh Road has been removed from the contract. Mr. Yaw then made a motion to award the 2019 Road Program contract to INNCON, Inc. for the base bid of \$859,206.66 and Add Alternates 1, 2, and 3 at \$115,766.40, for a grand total of \$1,115,153.06. Mr. Di Domenico seconded the motion. There was no public comment and the motion was unanimously approved.

**B. Parks & Recreation (P&R) Commission Resignation**

On June 11, Phillip Garabedian resigned from the P&R Commission, due to personal reasons. On behalf of the township, Mr. Yaw thanked Mr. Garabedian for his three years of service to his community. Mr. Di Domenico made a motion to accept the resignation, seconded by Ms. De Wolf. There was no public comment, and the motion was unanimously approved.

**VIII. Announcements**

Mr. Yaw made the following announcements:

- A. Parks & Recreation Commission Vacancies** - The township is accepting applications for appointment to the Parks & Rec (P&R) Commission. P&R plans and runs community events at Oakbourne Park. It meets at 7:00 PM on the second Tuesday of the month at Oakbourne Mansion. If you would like to volunteer on P&R, please send your letter of interest and resume to the Township Manager, Rob Pingar.
- B. Movie Night** – 7:30 PM June 21 at Oakbourne Park. Featuring “The Sandlot.” Bring a blanket or lawn chair and enjoy a free movie and popcorn under the stars. No rain date.
- C. Holiday Closure** - Township Offices will be closed Thursday, July 4 for Independence Day. Trash and recycling normally collected on Thursday will be collected Saturday, July 6.

**IX. Public Comment on All Topics**

There was none.

**X. Payment of Bills**

Mr. Di Domenico made a motion to approve General Fund bills in the amount of \$459,604.96, Wastewater Fund bills in the amount of \$3,881.50, and Capital Projects fund bills in the amount of \$8,387 for a grand total of \$471,873.46. Ms. De Wolf seconded the motion. There were no other comments and the check registers were unanimously approved.

**XI. Adjournment**

Ms. De Wolf made a motion to adjourn the meeting, seconded by Mr. Yaw. The meeting adjourned at 8:41PM.

Respectfully submitted,

Robert Pingar  
Township Manager